



OUTSTANDING LEADERSHIP AND SERVICE GRADUATE AWARD

Call for Applications

Description

The Department of Integrated Studies in Education (DISE) recognizes and values the importance of service as part of a graduate students' academic dossier. The DISE Graduate Student Leadership and Service Award is given to encourage and recognize exceptional DISE graduate students who demonstrate innovative leadership and service by (1) leading in the social, cultural or economic well-being of communities on and/or off campus; and/or (2) encouraging cross cultural understanding.

Examples of service commitment can include but are not limited to:

- evidence of leadership on university, department or graduate student committees
- leadership in student organizations or activities supporting current graduate student interests on campus or in the community
- support of current graduate student interests on campus or in the community
- evidence of efficient mentorship to undergraduate and/or graduate students
- development and/or activity with outreach service programs
- service with local or national organizations representing DISE graduate students
- service with local or national organizations advancing graduate student interests
- participation on committees (student committees and university committees)
- involvement in advocacy groups
- involvement in volunteer organizations, within the campus setting and/or in the general community.

Amount of award

Minimum value for MA student: \$500; minimum value for PhD student: \$1,000

Deadline

Application deadline: November 8th, 2023, 11:59 PM

Reference Letter deadline: November 8th, 2023, 11:59 PM

**** To apply**, please send your application to the following email address: grad.dise@mcgill.ca

- Please place all the required components of the application in the order they appear below (in the Requirements Section) in a single PDF file.
 - Please use the following format to name your application:

STUDENTNAME_awardname_2023.pdf



- ****However**, please make sure that your letter of recommendation is sent directly by your referee (to the same email address).
 - Please ask your referee to use the following format to name their letter:
LetterofSupport_STUDENTNAME_awardname_2023.pdf

Eligibility

- All full-time PhD students and MA-thesis students in DISE, regardless of citizenship.
- Students cannot be at or exceed the departmental funding cap, as stipulated in the DISE Funding Guidelines.
- PhD students must have submitted their progress tracking reports at the time of the award submission deadline.
- Students cannot be in a “thesis evaluation” term.
- Preference will be given to students who have not previously received this award.
- **Incomplete applications, late applications or applications that do not adhere to the requirements (e.g., page limits) will not be considered.**

Requirements

Application packages must include the following items (All items should be single-spaced, 12-point Times New Roman font):

1. a summary of the applicant’s accomplishments and impacts in leadership and service (max. 2 pages)
 - the nature of the leadership and service;
 - evidence of leading in the social, cultural or economic well-being of communities on and/or off campus and/or encouraging cross cultural understanding;
 - evidence of impacts of the leadership and service on the targeted communities
2. one letter of recommendation from faculty, staff, current and former students, or other colleagues who have substantive knowledge of the nominee’s leadership activities. Letters must speak to: a) the importance and impact of the leadership on the targeted communities; b) the applicant’s qualities that make them an exceptional leader; and c) a clear rationale as to why we should select the applicant (max. 1 page per letter).



McGill

Faculty of
Education

Department of
Integrated Studies in Education

LEADERSHIP AND SERVICE GRADUATE AWARD

Checklist for Applicants

Note: A separate, specific checklist must be attached to each application for each award.

Name: _____

Student ID: _____

Full-time Status: _____

Program: _____ PhD _____ MA Thesis _____ MA Project

Materials Attached

_____ Cover letter (max. 2 pages)

_____ 1 Letter of recommendation (max. 1 page each)

Name of Referee: _____



**LEADERSHIP AND SERVICE
GRADUATE AWARD**
Committee Evaluation Checklist

Instructions to Applicant: Fill in top three lines only.

Name: _____

Student ID: _____

Application Date: _____

Criterion	Unsatisfactory (1)	Satisfactory (2)	Excellent (3)	N/A
SUMMARY OF LEADERSHIP & SERVICE				
<ul style="list-style-type: none"> description of how the nominee (1) leads in the social, cultural or economic well-being of communities on and/or off campus; and/or (2) encourages cross cultural understanding 				
<ul style="list-style-type: none"> evidence of the impact the nominee's leadership has made on communities. 				
REFERENCE LETTER				
<ul style="list-style-type: none"> evidence of the importance and impact of the nominee's leadership 				
<ul style="list-style-type: none"> evidence of the nominee's qualities that make them an exceptional leader 				
<ul style="list-style-type: none"> Provides a clear rationale as to why we should select the student 				
Total:				

For office use only

Reviewer Name:

Date: