



STUDENT SUPPORT MEASURES 2022-2023 ACADEMIC YEAR

FORM 2 – EDUCATION INSTITUTION RECOMMENDATION

BEFORE FILLING OUT THIS APPLICATION READ [THE GUIDE](#)

APPLICATION SPONSORED BY:

Name of Educational Institution

FOR:

Name of Student

PROGRAM OF STUDY:

Name of Program

SUBMITTED ON:

(yyyy/mm/dd)

To be completed by the Educational Institution's Field Placement Coordinator

Section 1: Applicant

Student Name: _____ Region: _____

Section 2: Field Placement Coordinator Contact

Name of Education Institution: _____

Name of Coordinator: _____ Email: _____

Section 3: Information on Student Internship

Name of Institution hosting the student intern: _____

Internship Start Date: _____ End Date: _____
(yyyy/mm/dd) (yyyy/mm/dd)

Internship supervision provided by: _____ Email: _____

Section 4: Student's Internship Budget

Indicate the total amount of financial support requested: \$ _____

(This amount must be identical to the **total figure appearing in FORM 1 – Student Application – Section 9.**)

Section 5: Checklist Supporting Documents

Form 1 – Student Application Student Curriculum Vitae

Section 6: English and French proficiency

Please rate, to the best of your ability, the student's language skills in French and English using the options below.

	To understand	To speak	To read	To write
English				
French				

Please write any comments you have about the student's language skills. (*maximum 100 words*).

Section 7: Education Institution Declaration

I declare that:

- the information provided in this application is accurate and complete;
- this application is sponsored by the education institution named in section 2 of this form;
- said education institution will ensure that the supervision of the student intern will be carried out in accordance with the educational institution's rules and procedures;
- said education institution is responsible for receiving an allocation from Dialogue McGill and processing internship support payments to the student;
- said education institution agrees, given approval of the student support for internship, to supply information on relevant financial statements, as well as the necessary follow-up evaluation and reporting data;
- said education institution agrees to record the student's first place of employment upon graduation;
- said education institution agrees, given approval of the student support for internship, to keep the financial documents and other internship-related documents on file for six years.
- said education institution agrees to participate in the follow up, monitoring and evaluation of the student support internship program.

Name of Coordinator

Signature

Date (yyyy/mm/dd)