

December 13, 2017

CENTRE FOR STRATEGY STUDIES IN ORGANIZATIONS (CSSO)

PhD student conference funding

The Centre for Strategy Studies in Organizations (CSSO, www.mcgill.ca/desautels/research/centres/csso) supports the execution and dissemination of high quality research in strategy and organization studies. To this end, the CSSO will fund doctoral students in the Strategy & Organization Area to attend conferences. Students are expected to attend a variety of these conferences in order to maximize exposure to various research communities.

Eligibility

CSSO will prioritize funding attendance at widely recognized national and international conferences such as the Academy of Management's annual meeting. Other conferences will also be considered, but because the mandate of the CSSO is research-based, only conferences with a strong academic orientation will be funded. Smaller conferences should be seen as a complement to, not replacement for, the major national and international conferences.

In order to be funded, the student must be formally invited to present a paper. A doctoral consortium associated with a conference can also be funded.

Before applying for CSSO funding, eligible students must confirm that they have applied for funding from the PhD Program office. Descriptions of these funding opportunities can be found at:

<https://www.mcgill.ca/desautels/files/desautels/oct-15-2016-revised-guidelines-student-conference-funding.pdf>

and

<https://www.mcgill.ca/desautels/files/desautels/oct-15-2016-new-job-market-student-conference-funding.pdf>

Use of funds

All expenses must adhere to McGill Guidelines (<http://www.mcgill.ca/financialservices/policies/reimburse>).

Prior to incurring expenses, particularly when traveling to their first conference, students may want to communicate with the Finance Department in the Dean's Office to learn about which expenses are reimbursable and what documentation is required for expense reports.

To apply

Requests for funding must be sent soon after the time the paper is accepted, generally at least one month (usually more) before the conference. Last minute and post-hoc requests will not be considered.

Requests must include a cover letter explaining why CSSO is the preferred source of funding, proof of paper acceptance, and an itemized projected budget. Please create one pdf file for all these materials and email it to Dror Etzion (dror.etzion@mcgill.ca).

After the conference, an expense report should be prepared by your supervisor's administrative assistant, then submitted to Dror Etzion for approval. Submit only one expense report, even when expenses such as flight tickets are incurred prior to the conference. Advances will not be provided.