

**International Management (IM)**  
**Independent Research in International Business (BUSA 401)**

**BUSA 401 Independent Research in International Business (3 credits):** Research reading or field project, permitting study under the guidance of a Faculty member.

BCom Program Policy on Independent Study Courses:

- A CGPA of at least 3.0 is required
- Course open to U3 students only
- One student maximum is permitted per course
- Projects are to be arranged individually with Instructors
- Students are allowed one BUSA 401 course in their degree. Students who have completed BUSA 400 prior to their application to BUSA 401 may still request this course.
- A detailed student proposal must be submitted to the Instructor, Area Mentor and the Associate Dean Student Affairs during the first week of term
- Approval must be completed by the Instructor and Area Mentor prior to submission to the Associate Dean Student Affairs, BCom Program<sup>1</sup>

This independent study course is reserved for students enrolled in the International Management (IM) Major only, and requires a minimum of 120 hours to complete.

Before proposal is delivered to the Associate Dean Student Affairs, for approval, it must contain the following:

- General description
- Learning outcomes
- Topics to be addressed
- Instructional methods
- Course materials
- Detailed schedule and deadlines
- Evaluation criteria
- A completed application form signed and dated by the student, Instructor and Area Mentor

The completed proposal must be brought to the IM Adviser, who will determine if the student has met the requirements. The Adviser will then forward all documents to the Associate Dean Student Affairs BCom Program who will render his/her final decision.

Should the Independent Study in International Business be approved, BUSA 401 will be added to the student's record by the BCom SAO.

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<sup>1</sup> Approved by the Undergraduate Program Committee, October 27, 2000.

**International Management (IM)  
Independent Research in International Business (BUSA 401)  
Application Form**

**Personal Information**

Last Name: \_\_\_\_\_ First name \_\_\_\_\_  
Student ID # \_\_\_\_\_  
Student Email \_\_\_\_\_

- ☐ I am a U3 Management Student
- ☐ I have a CGPA of at least 3.0
- ☐ This is my first request to complete BUSA 401
- ☐ I will be the sole participant in this Independent Study

**Documents to be submitted**

The attached proposal for my Independent Studies in International Business contains:

- ☐ General description
- ☐ Learning outcomes
- ☐ Topics to be addressed
- ☐ Instructional methods
- ☐ Course materials
- ☐ Detailed schedule and deadlines
- ☐ Evaluation criteria
- ☐ A completed application form signed and dated by the student, Instructor and Area Mentor

The project is to be accredited to the International Management (IM) Program only.

**Signatures**

Student	_____	Date	_____
Instructor	_____	Date	_____
Area Mentor	_____	Date	_____
Director, BCom Program	_____	Date	_____

**All Documents must be submitted to the BCom Office, to the attention of the IM Adviser, during the first week of term in which the Independent Studies is to be completed.**

