



Accommodations for *Employees*

Welcome to *Desautels*

McGill University and the Desautels Faculty of Management would like to welcome you to our team. Having a workforce that reflects the social diversity of our student body and of Montreal is both a matter of fairness and of enriching the advancement of McGill's academic mission.

McGill University is committed to fostering an equitable, accessible, and inclusive workplace. As such, the University is committed to ensuring that all employees enjoy equal opportunity free from discrimination prohibited by law, including discrimination on the basis of a disability.

Please visit the website at [Accommodations for employees with Disabilities](#) for more information.

Office Space and Equipment

The Desautels Infrastructure Team is here to support and serve as a resource. They are happy to answer any questions relating to building access, policies, and your various IT needs. The team can be emailed at building.mgmt@mcgill.ca. If you have any questions or requests following your arrival, they will do their utmost to assist you.

To better assess your individual needs please see our [Onboarding Checklist](#) for standard IT and office equipment provided by the University.

Accommodations for *Employees*

Accommodations may be provided for employees with disabilities of a permanent, temporary, or episodic nature. This includes all current employees and applicants for employment at McGill University: full and part-time, casual, contract, permanent and temporary employees.

Accommodations will encompass all aspects of employment, including but not limited to, staffing, training, and work arrangements. Please review our [Workplace Accommodations](#) document for more information.

To Make a Request

An employee with a disability may request an accommodation by notifying their supervisor (for academic staff, this is the Chair/Director) and/or their local HR representative in writing of their limitations and their needs.

Questions?

	Local Contacts	Central Contacts
Human Resources	Desautels HR Advisor	hr.hr@mcgill.ca
Accommodations for Employees	Desautels HR Advisor	disability.hr@mcgill.ca
Equity, Diversity, and Inclusion	Desautels EDI website Desautels EDI First Responders	Equity at McGill website
Building Management: For questions related to IT & office equipment	building.mgmt@mcgill.ca	