



Faculty of Dental Medicine and Oral Health Sciences Outstanding Alumni Award Terms of Reference

1. Description of Award

The Outstanding Alumni Award recognizes and celebrates a McGill Faculty of Dental Medicine and Oral Health Sciences graduate for their exceptional contributions to the Faculty and the dental profession in general. This includes fundraising efforts in support of the Faculty, volunteerism, committee work and equity, diversity and inclusion initiatives.

The Outstanding Alumni Award will be presented at the Faculty's Montreal Alumni Reception, held in conjunction every year with the Journées dentaires internationales du Québec.

2. Eligibility

- Nominees must be alumni of the Faculty of Dental Medicine and Oral Health Sciences in the DMD or residency programs;
- Nominees must have demonstrated a commitment to advance the Faculty through philanthropic initiatives;
- The following alumni cannot be considered:
 - o Members of the Outstanding Alumni Awards Selection Committee
 - o Members of the McGill University Board of Governors
 - o Alumni who have family members on the selection committee
- Posthumous nominations will not be considered.

3. Criteria

The Award recognizes a recipient who has demonstrated the Faculty of Dental Medicine and Oral Health Sciences' core values: equity, diversity and inclusion, compassion, integrity, transparency, social responsibility, professionalism, academic excellence, and freedom.

4. Nomination Procedures

Nominations can be made by McGill University alumni, staff, faculty, students, friends or a member of the public.

Nominations may be submitted through an online form to the Advancement Team and must include:

- biographical summary (200-word count);

- two or more letters of reference;
- supporting materials (articles, examples of philanthropic initiatives, etc.).

A nomination form must be completed in full, or the nomination will not be considered. All nominations and supporting documents are confidential.

The Award will be presented near the end of the academic year. The deadline for submitting nominations shall be in May.

5. Selection of nominee

The Selection Committee shall review nominations and, if there is a suitable candidate, present the nominee's name to the Office of Dean of the Faculty of Dental Medicine and Oral Health Sciences for approval at deanadm.dentistry@mcgill.ca

The Selection Committee is comprised of the following members: the Dean of the Faculty of Dental Medicine and Oral Health Sciences, the Director of Development, at least two Faculty Advancement Board members, and one previous Alumni award recipient.

Once a winner is selected, the Dean of the Faculty of Dental Medicine and Oral Health Sciences will be responsible for contacting the recipient and inviting them to accept their award. The notification process will include the following: informing the recipient of their award, advising the recipient of the Outstanding Alumni Award Selection Panel membership, and the particulars of all publicity and recognition opportunities available, including the date, time, and requirement to attend the event (virtual or in-person) to receive their award.

The award consists of a plaque engraved with the recipient's name, the event date, and the name of the award.