



Faculty of Dental Medicine and Oral Health Sciences Dr. Howard S. Katz Award for Excellence in Teaching

1. Description of Award

This award has been established in the Faculty of Dental Medicine and Oral Health Sciences to recognize outstanding teaching and significant contributions to education in the Faculty of Dentistry at the undergraduate or graduate level. It is normally expected that the nominee has shown sustained evidence of superior teaching over their years of teaching in the Faculty of Dental Medicine and Oral Health Sciences.

The Dr. Howard S. Katz Award is presented in person at the Spring Convocation ceremony. A scroll and a monetary award will be given to the recipient, along with their name being inscribed on a plaque mounted in a central area in the Faculty's premises.

2. Eligibility

Candidates must be a tenured, tenure-track professor, or be working in the Faculty as Contract Academic Rank staff (as Faculty Lecturer, Assistant Professor, Associate Professor, or Professor), in the Faculty. A previous winner of this award becomes eligible for re-nomination after 5 years following a previous award. Once submitted, a nominee's dossier will be considered for 2 consecutive years upon a written confirmation from one of the nominators. For second-year consideration, an opportunity will be given to the candidate and the nominators to update the dossier; otherwise, it will be considered as originally submitted (*Note: being a repeat nominee does not confer any advantage*). After 2 years, a new dossier should be submitted.

Academic staff teaching at the graduate level are highly encouraged to apply.

Nominees must be available to attend the Spring Convocation to accept the award in person should they be selected.

3. Criteria

Candidates for this award must demonstrate enthusiasm, comprehensive knowledge, remarkable competence in their teaching activities, and an ability to arouse interest and sense-of-accomplishment in students to advance their acquired knowledge and skills in fields related to Dentistry.

The following criteria (amongst others) will contribute to the assessment of the nominee:

- Student evaluations
- Staff evaluations (nominator letters, and others letters)

- Evidence of pedagogical innovation (*e.g.* novel teaching methods, teaching content delivery tools, teaching assessment tools, virtual teaching modes)
- Recognition of leadership in dental education

4. Nomination Procedures

Nominations will be sought through a memo sent each year to all academics and through other communication vehicles. Potential candidates who feel they may qualify for this award are encouraged to solicit nominators on their own behalf.

The primary nominator should work together with the candidate to collect evidence of superior teaching through a combination of documents attesting to this ability, such as (but not limited to):

- At least two letters of support from existing or former faculty including a brief description of why they feel the candidate is meritorious of this award
- Letters from former students who have gone on to successful careers
(Note: letters from current students are not accepted)
- Letter of support from the director of the candidate's division head or teaching hospital (if applicable)
- Teaching evaluations by students for courses delivered
- Documented attendance at professional teaching development courses/workshops
- Other documentation attesting to superior and innovative teaching (including teaching tool development)
- The candidate's curriculum vitae

The full nomination package should be submitted by March 1st of each year to the Dean's office at Deanadm.dentistry@mcgill.ca.

5. Selection of nominee

The submissions will be judged by the Executive Committee of the Faculty of Dental Medicine and Oral Health Sciences.

The document regarding this award was previously approved by Faculty Council – March 21, 2001 and revised in January 2014.

The latest version of this award document has been revised on August 21, 2020 and approved by the Executive Committee.

The latest version of this award document has been revised on February 23, 2021 and approved by the Executive Committee by e-vote.

The latest version of this document has been revised on January 6, 2022 by the Dean's office to reflect the renaming of the Faculty (effective as of January 3rd, 2022)