DEPARTMENT OF CAREER AND PROFESSIONAL DEVELOPMENT (CPD CREDITS)
FALL 2021 TIMETABLE FOR UNDERGRADUATE CERTIFICATE PROGRAMS

This timetable is at https://www.mcgill.ca/continuingstudies/important-dates-exam-information and is subject to change. Please consult this website before going to class for the most up-to-date information. For information on the School’s policies and procedures, please refer to the 2021/2022 calendar available on the web at http://www.mcgill.ca/continuingstudies.


<table>
<thead>
<tr>
<th>IMPORTANT DATES – FALL 2021</th>
<th>DATES IMPORTANTES – AUTOMNE 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 September: Courses begin. Deadline to transfer or cancel a course with full refund. Course deleted from record.</td>
<td>1 septembre : Début des cours. Date limite de changement ou abandon de cours avec remboursement complet.</td>
</tr>
<tr>
<td>14 September: Deadline to transfer or cancel a course with refund LESS $20. Course deleted from record.</td>
<td>14 septembre : Date limite de transfert de cours ou remboursement. Des frais de 20$ par abandon sont applicables. Cours supprimé du dossier.</td>
</tr>
<tr>
<td>21 September: Deadline to apply for a refund LESS $20. Withdrawal grade of “W” will appear on record; not included in GPA.</td>
<td>21 septembre : Date limite de remboursement avec frais de 20$. Note “W” (AUCUN CHANGEMENT DE COURS.)</td>
</tr>
<tr>
<td>26 October: Deadline to withdraw from Fall Courses. NO REFUND. Grade of “W”; not included in GPA.</td>
<td>26 octobre : Date limite d’abandon de cours de la session d’automne. AUCUN REMBOURSEMENT. Note de “W” ; exclu de la moyenne des notes pondérées.</td>
</tr>
<tr>
<td>After October 26: NO refund, NO withdrawals. Unexcused Absence “J” (failed); the student is registered for a course but does not write the final examination and/or do required work; calculated as a failure in the GPA and CGPA.</td>
<td>Après le 26 octobre: Aucun remboursement, aucun abandon de cours. Note finale “J” (échec). Absence non justifiée (échec) : L’étudiant inscrit ne s’est pas présenté à l’examen ou n’a pas réalisé d’autres travaux essentiels, sans fournir de raisons valables ; correspond à un échec dans la moyenne des notes pondérées et la moyenne cumulative des notes pondérées.</td>
</tr>
</tbody>
</table>

NOTE: Ceasing to attend class, notifying the instructor and telephone calls to the University’s administrative offices does not constitute official withdrawal from courses. Official administrative procedures must be followed to avoid a grade of “J” (absent/failed) being placed on a student’s transcript. Students are responsible (academically and financially), for all courses in which they have registered unless they officially withdraw in person, on MINERVA, or by registered mail by the deadline dates specified by the School of Continuing Studies.

NOTE : Le fait de ne plus assister à un cours, d’en avertir le professeur et de communiquer par téléphone avec les bureaux administratifs de L’Université ne constitue pas un abandon officiel du cours. Il faut suivre les procédures administratives officielles pour éviter d’avoir la note J (absent/échec) inscrite sur le relevé de note d’un étudiant. Les étudiants sont responsables (au niveau scolaire et financier) pour tous les cours auxquels ils sont inscrits à moins qu’ils n’aient abandonné officiellement le cours en personne, sur le site MINERVA ou par courrier recommandé avant la date limite précisée par l’École d'éducation permanente.

FINAL EXAM PERIOD: Tuesday, December 7 – Tuesday, December 21, 2021

N.B.: Thursday, Oct. 14 is the make-up lecture day for Monday classes and will follow a Monday schedule. Friday, Oct. 15 is the make-up lecture day for Tuesday classes and will follow a Tuesday schedule.

SESSION D’EXAMEN FINAL: mardi 7 décembre – mardi 21 décembre, 2021

N.B. : Le jeudi 14 octobre est la journée de reprise de cours pour les cours avec le modèle de déroulement du lundi et l’horaire employé sera celui du lundi. Le vendredi 15 octobre est la journée de reprise de cours pour les cours avec le modèle de déroulement du mardi et l’horaire employé sera celui du mardi.

N.B.: VACATION PLANS DO NOT CONSTITUTE VALID GROUNDS FOR THE DEFERRAL OR RE-SCHEDULING OF FINAL EXAMINATIONS

N.B.: LES PROJETS DE VACANCES NE CONSTITUENT PAS UN MOTIF VALABLE DE REPORT D’EXAMEN

Updated Sept 3, 2021
<table>
<thead>
<tr>
<th>Course No.</th>
<th>Sec</th>
<th>CRN</th>
<th>Course Title</th>
<th>Pre-req</th>
<th>Day</th>
<th>Time</th>
<th>Bldg/Room</th>
<th>Lecturer(s)</th>
<th>Texts(*Required/*Optional)</th>
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</thead>
<tbody>
<tr>
<td>CACF 210</td>
<td>751</td>
<td>1391</td>
<td>Introductory Financial Accounting</td>
<td>Co-requisite: CMSC 000 (or the Exemption by Examination)</td>
<td>MON</td>
<td>18:05 - 20:55</td>
<td>ENGTR 1080</td>
<td>C. Rannou-Stanley</td>
<td></td>
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<tr>
<td>CACF 215</td>
<td>781</td>
<td>1502</td>
<td>Introductory Managerial Accounting</td>
<td>Co-requisites: CACF 210, CMSC 000 (or the Exemption by Examination)</td>
<td>THU</td>
<td>18:05 - 20:55</td>
<td>ENGTR 0070</td>
<td>A. Noviello</td>
<td></td>
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<tr>
<td>CACF 305</td>
<td>761</td>
<td>1496</td>
<td>Information System Tools in Accounting</td>
<td>Co-requisites: CACF 210, CMSC 000 (or the Exemption by Examination)</td>
<td>TUE</td>
<td>18:05 - 20:55</td>
<td>ENGTR 0060</td>
<td>M. Murray</td>
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<tr>
<td>CACF 325</td>
<td>771</td>
<td>1471</td>
<td>Intermediate Financial Reporting 2</td>
<td>CACF 310, CMSC 000 (or the Exemption by Examination); Co-requisite: CMSC 101 (or the Exemption by Examination)</td>
<td>WED</td>
<td>18:05 - 20:55</td>
<td>688SH 361</td>
<td>R. Hindo</td>
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<tr>
<td>CACF 345</td>
<td>761</td>
<td>1472</td>
<td>Intermediate Managerial Accounting</td>
<td>CACF 215, CMSC 000 (or the Exemption by Examination); Co-requisite: CMSC 101 (or the Exemption by Examination)</td>
<td>TUE</td>
<td>18:05 - 20:55</td>
<td>ENGTR 0070</td>
<td>R. Hindo</td>
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<tr>
<td>CACF 450</td>
<td>781</td>
<td>1497</td>
<td>Financial and Working Capital Management</td>
<td>CACF 340, CMSC 000 (or the Exemption by Examination); Co-requisite: CMSC 101 (or the Exemption by Examination). <strong>NOTE:</strong> First class on September 9, 2021.</td>
<td>THU</td>
<td>18:05 - 20:55</td>
<td>LEA 116</td>
<td>N. Kirsh</td>
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<td>CACF 460</td>
<td>751</td>
<td>7737</td>
<td>Applied Personal and Corporate Taxation</td>
<td>CACF 341, CMSC 000 (or the Exemption by Examination); Co-requisite: CMSC 101 (or the Exemption by Examination)</td>
<td>MON</td>
<td>18:05 - 20:55</td>
<td>688SH 241</td>
<td>M. Raco</td>
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<td>CCCS 280</td>
<td>781</td>
<td>10204</td>
<td>Introduction to Computer Information Systems</td>
<td></td>
<td>THU</td>
<td>18:05 - 20:55</td>
<td>ENGTR 2100</td>
<td>H. Motaghi</td>
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<tr>
<td>CCCS 300</td>
<td>766</td>
<td>10252</td>
<td>Programming Techniques 1</td>
<td></td>
<td>TUE</td>
<td>18:05 - 20:55</td>
<td>ONLINE</td>
<td>K. Sharma</td>
<td></td>
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<tr>
<td>CCCS 300</td>
<td>784</td>
<td>180</td>
<td>Programming Techniques 1</td>
<td>ONLINE course. Only open to Cert. Comp &amp; Info Tech and Cert. in Cybersecurity.</td>
<td>THU</td>
<td>18:05 - 20:55</td>
<td>ONLINE</td>
<td>M. Talla</td>
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<td>CCCS 321</td>
<td>774</td>
<td>10201</td>
<td>Operating Systems Administration</td>
<td>ONLINE course. Only open to Cert. Comp &amp; Info Tech and Cert. in Cybersecurity.</td>
<td>WED</td>
<td>18:05 - 20:55</td>
<td>ONLINE</td>
<td>G. Thorpe</td>
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<td>CCCS 321</td>
<td>784</td>
<td>10006</td>
<td>Operating Systems Administration</td>
<td>ONLINE course. Only open to Cert. Comp &amp; Info Tech and Cert. in Cybersecurity.</td>
<td>THU</td>
<td>18:05 - 20:55</td>
<td>ONLINE</td>
<td>A. Ranj Bar</td>
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<td>CCCS 321</td>
<td>785</td>
<td>10393</td>
<td>Operating Systems Administration</td>
<td>ONLINE course. Only open to Cert. Comp &amp; Info Tech and Cert. in Cybersecurity.</td>
<td>THU</td>
<td>18:05 - 20:55</td>
<td>ONLINE</td>
<td>G. Thorpe</td>
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<tr>
<td>CCCS 325</td>
<td>754</td>
<td>7739</td>
<td>Mobile Application Development</td>
<td>Prerequisite: CCCS 300. ONLINE course. Only open to Cert. Comp &amp; Info Tech.</td>
<td>MON</td>
<td>18:05 - 20:55</td>
<td>ONLINE</td>
<td>T. Yu</td>
<td></td>
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<tr>
<td>CCLW 205</td>
<td>781</td>
<td>1392</td>
<td>Introduction to Business Law</td>
<td></td>
<td>THU</td>
<td>18:05 - 20:55</td>
<td>ENGTR 2120</td>
<td>R. Cox</td>
<td></td>
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<tr>
<td>CCOM 205</td>
<td>781</td>
<td>2443</td>
<td>Communication in Management 1</td>
<td></td>
<td>THU</td>
<td>18:05-20:55</td>
<td>SH688 294</td>
<td>J. Ainsworth</td>
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<tr>
<td>CENT 306</td>
<td>761</td>
<td>1384</td>
<td>Launching a New Business</td>
<td></td>
<td>TUE</td>
<td>18:05-20:55</td>
<td>LEA 109</td>
<td>J. Sacksner</td>
<td></td>
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<tr>
<td>CENT 307</td>
<td>751</td>
<td>1380</td>
<td>Creating a Business Plan</td>
<td></td>
<td>MON</td>
<td>18:05 - 20:55</td>
<td>ENGTR 2100</td>
<td>P. McCully</td>
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<tr>
<td>CGMG 210</td>
<td>761</td>
<td>741</td>
<td>Fundamentals of Project Management</td>
<td>Restriction: Open to students currently in a program. Not open to Special Students.</td>
<td>TUE</td>
<td>18:05 - 20:55</td>
<td>ARTS W-120</td>
<td>S. Gauthier</td>
<td></td>
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<tr>
<td>CGMG 282</td>
<td>741</td>
<td>1090</td>
<td>Introduction to Business</td>
<td></td>
<td>SAT</td>
<td>9:00 - 12:00</td>
<td>ENGTR 1080</td>
<td>P. Mirshak</td>
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<tr>
<td>Course No.</td>
<td>Sec</td>
<td>CRN</td>
<td>Course Title</td>
<td>Pre-req</td>
<td>Day</td>
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<td>Texts (*Required/~Optiona l)</td>
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<tr>
<td>CGMG 318</td>
<td>741</td>
<td>1385</td>
<td>Selling Models and Business Negotiation</td>
<td></td>
<td>SAT</td>
<td>9:00 - 12:00</td>
<td>ENGTR 0070</td>
<td>J. Sackner</td>
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<tr>
<td>CHLC 351</td>
<td>771</td>
<td>7742</td>
<td>Foundations of Health and Social Services Systems</td>
<td></td>
<td>WED</td>
<td>18:05 - 20:55</td>
<td>LEA 210</td>
<td>B. Robinson</td>
<td></td>
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<tr>
<td>CHLC 410</td>
<td>781</td>
<td>7743</td>
<td>Fundamentals of Health and Social Services Info Sy</td>
<td>Co-requisite: CHLC 351. CANCELLED. Please refer to the Department if this is a required course in your program.</td>
<td>THU</td>
<td>18:05 - 20:55</td>
<td>Cancelled.</td>
<td></td>
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<tr>
<td>CMRK 200</td>
<td>761</td>
<td>848</td>
<td>Fundamentals of Marketing</td>
<td>Not open to students who have taken MGCR 352</td>
<td>TUE</td>
<td>18:05 - 20:55</td>
<td>BURN 1B39/Remote</td>
<td>C. Royce</td>
<td></td>
</tr>
<tr>
<td>CMSC 000</td>
<td>701</td>
<td>1229</td>
<td>Foundations of Mathematics</td>
<td>Note that this is a 3-credit course as of the Fall 2021 term and is therefore subject to the fee rules. Please refer to the McGill SCS student tuition &amp; fees on the McGill SCS website.</td>
<td>FRI</td>
<td>18:05 - 20:55</td>
<td>BURN 1B45</td>
<td>P. Chouha</td>
<td></td>
</tr>
<tr>
<td>CMSC 000</td>
<td>781</td>
<td>186</td>
<td>Foundations of Mathematics</td>
<td>Note that this is a 3-credit course as of the Fall 2021 term and is therefore subject to the fee rules. Please refer to the McGill SCS student tuition &amp; fees on the McGill SCS website.</td>
<td>THU</td>
<td>18:05 - 20:55</td>
<td>BURN 1B45</td>
<td>P. Chouha</td>
<td></td>
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<tr>
<td>CMSC 101</td>
<td>771</td>
<td>179</td>
<td>Mathematical Tools for Management Professionals</td>
<td>CMSC 000 (or the Exemption by Examination)</td>
<td>WED</td>
<td>18:05 - 20:55</td>
<td>ENGTR 1090</td>
<td>P. Chouha</td>
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<tr>
<td>CORG 225</td>
<td>744</td>
<td>1513</td>
<td>Foundation of Organizational Behaviour and Admin</td>
<td>ONLINE course. Only open to Cert. Pub Admin and Gov.</td>
<td>SAT</td>
<td>9:00 - 12:00</td>
<td>ONLINE .</td>
<td>N. Sylvain</td>
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<tr>
<td>CORG 225</td>
<td>751</td>
<td>1386</td>
<td>Foundation of Organizational Behaviour and Admin</td>
<td></td>
<td>MON</td>
<td>18:05 - 20:55</td>
<td>BURN 1B45</td>
<td>N. Sylvain</td>
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<tr>
<td>CORG 295</td>
<td>781</td>
<td>1381</td>
<td>Employee Labour Relations and Law</td>
<td>Advanced student. Not open to students who have taken or are taking INDR 294.</td>
<td>THU</td>
<td>18:05 - 20:55</td>
<td>LEA 219</td>
<td>R. Guerin</td>
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<tr>
<td>CORG 416</td>
<td>751</td>
<td>8792</td>
<td>Leading Change in Organizations</td>
<td>CORG 225</td>
<td>MON</td>
<td>18:05 - 20:55</td>
<td>RPHYS 118</td>
<td>S. Di Maulo</td>
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<tr>
<td>CORG 450</td>
<td>761</td>
<td>586</td>
<td>Workplace Health and Safety</td>
<td></td>
<td>TUE</td>
<td>18:05 - 20:55</td>
<td>BURN 1B45</td>
<td>B. Robinson</td>
<td></td>
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<tr>
<td>CORG 470</td>
<td>781</td>
<td>1382</td>
<td>Theories and Practices of Compensation</td>
<td>[CORG 225 or MGCR 222] and [CORG 420 or ORGB 423]. Not opened to students who have taken or are taking ORGB 525.</td>
<td>THU</td>
<td>18:05 - 20:55</td>
<td>WONG 1020</td>
<td>R. Susel</td>
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<tr>
<td>CPAG 410</td>
<td>754</td>
<td>1387</td>
<td>Strategic Planning and Implementation</td>
<td>Advanced students. ONLINE course. Only open to Cert. Pub Admin and Gov.</td>
<td>MON</td>
<td>18:05 - 20:55</td>
<td>ONLINE .</td>
<td>I. Abou-Haidar</td>
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<tr>
<td>CPRL 220</td>
<td>771</td>
<td>1486</td>
<td>Fundamentals of Fund Raising</td>
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<td>WED</td>
<td>18:05 - 20:55</td>
<td>ENGMC 12/Remote</td>
<td>S. Lynch</td>
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<tr>
<td>CPRL 223</td>
<td>751</td>
<td>719</td>
<td>Basics of Public Relations</td>
<td>RELATION</td>
<td>MON</td>
<td>18:05 - 20:55</td>
<td>ENGTR 2120/Remote</td>
<td>A. Durocher</td>
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<tr>
<td>CPRL 227</td>
<td>781</td>
<td>721</td>
<td>Internal Communication</td>
<td>Corequisite: [EDEC 207 or CCOM 207 or CPRL 214] and CPRL 223</td>
<td>THU</td>
<td>18:05 - 20:55</td>
<td>BURN 1104/Remote</td>
<td>V. Pickering</td>
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<tr>
<td>CTPT 202</td>
<td>771</td>
<td>774</td>
<td>Production and Inventory Planning and Control 1</td>
<td>Co-requisite: CMSC 000</td>
<td>WED</td>
<td>18:05 - 20:55</td>
<td>ENGTR 1100</td>
<td>Y. Kahyaoglu</td>
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<td>Course No.</td>
<td>Sec</td>
<td>CRN</td>
<td>Course Title</td>
<td>Pre-req</td>
<td>Day</td>
<td>Time</td>
<td>Bldg/Room</td>
<td>Lecturer(s)</td>
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<tr>
<td>CTPT 208</td>
<td>751</td>
<td>717</td>
<td>Fundamentals of Logistics</td>
<td></td>
<td>MON</td>
<td>18:05 - 20:55</td>
<td>LEA 14</td>
<td>D. McKnight</td>
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<tr>
<td>CTPT 311</td>
<td>761</td>
<td>718</td>
<td>Supply Chain Risk Management</td>
<td>CTPT 200</td>
<td>TUE</td>
<td>18:05 - 20:55</td>
<td>LEA 15</td>
<td>J. Gradek</td>
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<tr>
<td>CTPT 430</td>
<td>771</td>
<td>852</td>
<td>Fundamentals of Integrated Business Systems</td>
<td>CTPT 200 and [(CTPT 201 and CTPT 202) or (CTPT 206 and CTPT 208)]</td>
<td>WED</td>
<td>18:05 - 20:55</td>
<td>WONG 1030</td>
<td>J. Gradek</td>
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