



LEGAL STATUS CHANGE FORM

Last Name:

Student ID:

First Name:

Please read the following carefully and complete all three sections:

- Under regulations issued by the Québec Ministry of Education, McGill is responsible for collecting documentary proof from students requesting a citizenship or immigration status change to their student file at McGill. You are therefore asked to sign this form and provide the supporting documentation under the appropriate category.
- Status change requests incorrectly or incompletely documented will not be processed.**
- The deadline for the submission of status change requests is **the last day of classes in each session**; requests will only be processed for the semester in which they are received.

Section 1: LEGAL STATUS CURRENTLY ON RECORD

Country of Citizenship:

Immigration Status in Canada - please select one category:

- Permanent resident
- Student visa (holding a study permit)
- Diplomatic visa
- Other (specify): _____

Section 2: LEGAL STATUS CHANGE REQUESTED

Please supply a copy of the document(s) applicable to your situation:

Country of Citizenship: *If country of citizenship is CANADA, please supply a copy of your valid passport or citizenship card (both sides) - Please go to section 3*

Immigration Status in Canada - please select one category:

- Permanent resident - *valid passport AND IMM-5292 AND permanent resident card (both sides) AND CSQ (if you have one)*
- Student visa - *valid passport AND study permit AND CAQ (or proof that you are CAQ exempt)*
- Diplomatic visa - *valid passport AND diplomatic visa AND Canada Identity card (both sides)*
- Other (specify) a copy of appropriate document(s), for e.g. work permit: _____

Section 3: DECLARATION

I certify that the above information is true and correct, including my declaration of citizenship and immigration status, I understand that I must supply documentation to substantiate my claim. Further, I understand that misrepresentation of this data may result in the admission to, or registration in, the University being rescinded.

Student's Signature

Email: _____

Date:

Telephone #:

PLEASE DIRECT ALL QUERIES TO THE UNIVERSITY FEE ADMINISTRATOR at feecoordinator.es@mcgill.ca or 514-398-5271.