



Internship Placement Form

Background Information:

Name of Organization/Unit: Margaret A. Gilliam Institute for Global Food Security

Organization Webpage: www.mcgill.ca/globalfoodsecurity

Full Address of Organization/Unit: Mac Donald campus

Description of Your Organization:

Located at Macdonald Campus of McGill University, the Margaret A. Gilliam Institute for Global Food Security (IGFS) is strategically positioned as a unique center of education and research where academics from several disciplines contribute to the training of undergraduate and graduate students in the field of global food security. IGFS is part of the University's commitment to address current and major societal challenges including promoting sustainable food systems and feeding a growing population within climate change.

Contact Name/ Supervisor: Dr. Patrick Cortbaoui

Placement Description & Logistics:

Nature of Internship: In-person

Title of Internship Position: IGFS Intern

Role Description:

The intern will work to support McGill University, the Margaret A. Gilliam Institute for Global Food Security (IGFS) team in coordinating and facilitating activities related to events, webpage updates, and developing strategy efforts.

Task	Internship Tasks	Expected Outputs (Deliverables)
1	Understand the role and functioning of McGill University, the Margaret A. Gilliam Institute for Global Food Security (IGFS)	A presentation and written document about IGFS and its work
2	Organize two (2) events as follow: (i) World Food Day around October 14 th , 2022, and; (ii) the MA. Gilliam Lecture in Food Security (open date)	Events organized and completed in collaboration with the supervisor, team members, and relevant partners
3	Understand the content and flow of the current IGFS website	A summary document describing the current website

4	Update the IGFS website (text, graphics, etc.)	Updates made as requested and approved by the supervisor
5	Developing the IGFS Business Strategy in collaboration with Supervisor and team members.	Business Strategy document developed.

Additional Information:

Number of Interns: 1-2

Proposed Start Date: ASAP

Proposed End Date: Can be negotiated.

Number of Work Hours per Week: 15 to 35 hrs /week

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