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**This message is sent on behalf of Procurement Services**

### **New MMP Shopping Experience made Easy!!**

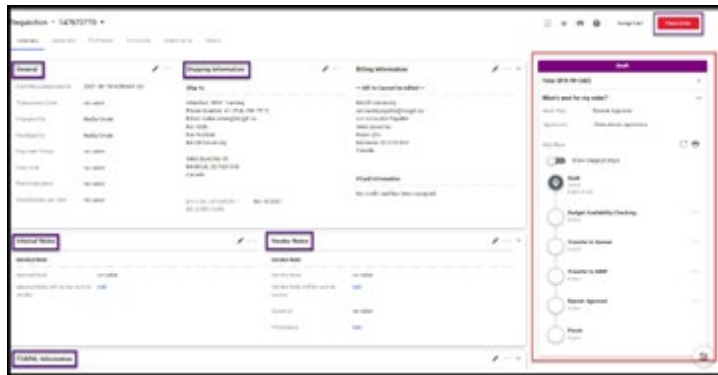
Dear MMP Users,

Following the announcement sent on September 21, 2021, regarding the changes made to MMP's shopping dashboard, Procurement Service is pleased to announce the implementation of phase two of the project whereby all users will be permanently moving to a New User Shopping Experience interface effective November 12<sup>th</sup>, 2021.

As part of ongoing efforts to improve products and users' overall experience, the current eProcurement shopping interface will be retired and replaced by a more modern, streamlined, and simplified interface. Users will be able to easily locate information and overall processes will become more intuitive.

Among the benefits, here are a few highlights users can expect to see change.

- Users will now checkout to a summary page where orders can be completed by scrolling down to the section requiring attention.

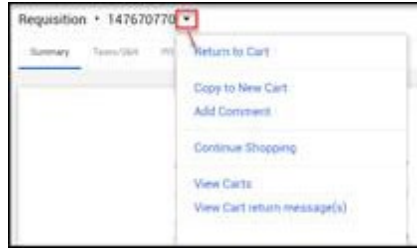



- The order status bar has now moved! Look to the right of the page to locate your order status.



- Looking to edit a section? Just click on the icon.

Looking for Available Actions? It has been replaced with drop-down arrows.



To ensure a smooth transition during this time, as of **tomorrow, October 19<sup>th</sup>** all users will be moved to the New User Shopping interface while having the ability to toggle  back to the classic view as needed. Although we encourage all to remain in the New User Shopping Experience mode to best familiarize themselves, this feature will remain available until November 12<sup>th</sup>.

Additional resources are also available to users by referring to MMP's [How to](#) document, listening to this [video](#) which offers a general overview of the changes, and registering for MMP PRO 201 training as needed.

We understand this will be a significant change to what we have all been accustomed to over the years, therefore, please feel free to reach out to our [support team](#) should you require assistance.

Thank you

Procurement Services