

MONTH-END DEADLINES FOR SUBMITTING FINANCIAL TRANSACTIONS & REPORTING SCHEDULE
FISCAL YEAR 19 (May 1st, 2018 to April 30th, 2019)

| Fiscal Period | Calendar Month | Transactions Dated | MONTH-END DEADLINES: | | | Period (Month) Closes All transactions and feed files submitted by the deadlines will be posted within that month (i.e. posted before the month is closed). |
|---------------|----------------|----------------------|---------------------------------|---|--|--|
| | | | for FINANCE ACCOUNTS RECEIVABLE | to submit online transactions in BANNER | to submit feed files to FINANCIAL SERVICES | |
| 1 | May(05) | May 1st - 31st | May 31st | May 31st | June 5th* | June 7th* |
| 2 | June (06) | June 1st - 30th | June 28th | June 30th | July 5th | July 10th |
| 3 | July (07) | July 1st – 31st | July 31st | July 31st | August 6th | August 8th |
| 4 | August (08) | August 1st – 31st | August 31st | August 31st | September 6th | September 10th |
| 5 | September (09) | September 1st – 30th | September 28th | September 30th | October 3rd | October 5th |
| 6 | October (10) | October 1st – 31st | October 31st | October 31st | November 5th | November 7th |
| 7 | November (11) | November 1st – 30th | November 30th | November 30th | December 5th | December 7th |
| 8 | December (12) | December 1st – 31st | December 21st | December 31st | January 4th | January 8th |
| 9 | January (01) | January 1st – 31st | January 31st | January 31st | February 5th | February 7th |
| 10 | February (02) | February 1st – 28th | February 28th | February 28th | March 5th | March 7th |
| 11 | March (03) | March 1st – 31st | March 29th | March 31st | April 3rd* | April 5th |
| 12 | April (04) | April 1st – 30th | April 30th | April 30th | May 3rd* | 1st cutoff is May 7th* |
| | | | | | | (Period 14) 2nd cutoff is May 21st* |
| | | | | | | (Period 14) Fiscal Year closes June 1st |

Due to unforeseen circumstances, these dates are subject to change. | *Tentative
 Financial Statements are normally available two (2) working days following month-end close.