

# Bomb Threat

## What to do if you receive a bomb threat by phone:

- 1 Listen, remain calm and courteous. Do not interrupt the caller.
- 2 Obtain as much information as you can. Ask the following questions:

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| When is the bomb going to explode? _____<br>Where is it right now? _____<br>What does it look like? _____<br>What kind of bomb is it? _____<br>What will cause it to explode? _____<br>Did you place the bomb? _____<br>Why? _____<br>What is your address? _____<br>What is your name? _____ | Exact wording of the threat: _____<br>_____<br>_____<br>Sex of caller: <input type="checkbox"/> Man <input type="checkbox"/> Woman Age? _____<br>Accent/ethnicity? _____<br>Length of call: _____<br>Number at which call is received: _____<br>Name of person who answered phone: _____<br>Time: _____ Date: _____ |
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- 3 Note identifying characteristics, if possible:

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| <b>Caller's Voice:</b><br><input type="checkbox"/> Calm <input type="checkbox"/> Normal <input type="checkbox"/> Ragged/Raspy<br><input type="checkbox"/> Angry <input type="checkbox"/> Distinct <input type="checkbox"/> Clearing throat<br><input type="checkbox"/> Excited <input type="checkbox"/> Slurred <input type="checkbox"/> Deep breathing<br><input type="checkbox"/> Slow <input type="checkbox"/> Nasal <input type="checkbox"/> Cracked voice<br><input type="checkbox"/> Soft <input type="checkbox"/> Stutter <input type="checkbox"/> Disguised<br><input type="checkbox"/> Loud <input type="checkbox"/> Lisp <input type="checkbox"/> Accent<br><input type="checkbox"/> Laughter <input type="checkbox"/> Fast <input type="checkbox"/> Deep<br><input type="checkbox"/> Crying <input type="checkbox"/> Familiar <input type="checkbox"/> Other<br><br>If voice is familiar, who did it sound like?<br>_____<br>_____ | <b>Threat Language:</b><br><input type="checkbox"/> Well spoken (educated) <input type="checkbox"/> Irrational<br><input type="checkbox"/> Foul language <input type="checkbox"/> Incoherent<br><input type="checkbox"/> Taped message<br><input type="checkbox"/> Message read by threat maker<br><input type="checkbox"/> Remarks _____<br><br><b>Background Sounds:</b><br><input type="checkbox"/> Street noises <input type="checkbox"/> House noises <input type="checkbox"/> Static<br><input type="checkbox"/> Animal noises <input type="checkbox"/> Motor <input type="checkbox"/> PA system<br><input type="checkbox"/> Clear <input type="checkbox"/> Other <input type="checkbox"/> Local<br><input type="checkbox"/> Voices <input type="checkbox"/> Office machinery <input type="checkbox"/> Long distance<br><input type="checkbox"/> Music <input type="checkbox"/> Factory machinery <input type="checkbox"/> Booth |
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- 4 Relay the information immediately to Security **514-398-3000** (Downtown) or **514-398-7777** (Macdonald).
- 5 Write down everything you remember about the phone call you received while it is still fresh in your mind.  
*Under no circumstances should people endanger their lives by trying to locate the bomb.*

