

# Bomb Threat

## What to do if you receive a bomb threat by phone:

- 1 Listen, remain calm and courteous. Do not interrupt the caller.
- 2 Obtain as much information as you can. Ask the following questions:

When is the bomb going to explode? _____	Exact wording of the threat: _____
Where is it right now? _____	_____
What does it look like? _____	_____
What kind of bomb is it? _____	Sex of caller: <input type="checkbox"/> Man <input type="checkbox"/> Woman Age? _____
What will cause it to explode? _____	Accent/ethnicity? _____
Did you place the bomb? _____	Length of call: _____
Why? _____	Number at which call is received: _____
What is your address? _____	Name of person who answered phone: _____
What is your name? _____	Time: _____ Date: _____

- 3 Note identifying characteristics, if possible:

<b>Caller's Voice:</b> <input type="checkbox"/> Calm <input type="checkbox"/> Angry <input type="checkbox"/> Excited <input type="checkbox"/> Slow <input type="checkbox"/> Soft <input type="checkbox"/> Loud <input type="checkbox"/> Laughter <input type="checkbox"/> Crying <input type="checkbox"/> Normal <input type="checkbox"/> Distinct <input type="checkbox"/> Slurred <input type="checkbox"/> Nasal <input type="checkbox"/> Stutter <input type="checkbox"/> Lisp <input type="checkbox"/> Fast <input type="checkbox"/> Familiar <input type="checkbox"/> Ragged/Raspy <input type="checkbox"/> Clearing throat <input type="checkbox"/> Deep breathing <input type="checkbox"/> Cracked voice <input type="checkbox"/> Disguised <input type="checkbox"/> Accent <input type="checkbox"/> Deep <input type="checkbox"/> Other	<b>Threat Language:</b> <input type="checkbox"/> Well spoken (educated) <input type="checkbox"/> Foul language <input type="checkbox"/> Taped message <input type="checkbox"/> Message read by threat maker <input type="checkbox"/> Remarks _____ <input type="checkbox"/> Irrational <input type="checkbox"/> Incoherent
If voice is familiar, who did it sound like? _____ _____	<b>Background Sounds:</b> <input type="checkbox"/> Street noises <input type="checkbox"/> Animal noises <input type="checkbox"/> Clear <input type="checkbox"/> Voices <input type="checkbox"/> Music <input type="checkbox"/> House noises <input type="checkbox"/> Motor <input type="checkbox"/> Other <input type="checkbox"/> Office machinery <input type="checkbox"/> Factory machinery <input type="checkbox"/> Static <input type="checkbox"/> PA system <input type="checkbox"/> Local <input type="checkbox"/> Long distance <input type="checkbox"/> Booth

- 4 Relay the information immediately to Security **514-398-3000** (Downtown) or **514-398-7777** (Macdonald).
  - 5 Write down everything you remember about the phone call you received while it is still fresh in your mind.
- Under no circumstances should people endanger their lives by trying to locate the bomb.*