

Memorandum

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TO: Board of Governors
FROM: Edyta Rogowska, Secretary-General
SUBJECT: 2017 – 2018 Board of Governors Handbook
DATE: October 5, 2017
DOCUMENT #: GD17-08
ACTION REQUIRED: INFORMATION APPROVAL/DECISION

ISSUE & EXPECTED OUTCOME Distribution of the 2017 - 2018 Board of Governors Handbook.

BACKGROUND & RATIONALE The Secretariat annually distributes the Board of Governors Handbook to the Board of Governors. This handbook contains relevant information such as the McGill University Statutes, the Code of Ethics and Conduct, information about indemnification of members of the Board, list of meeting dates and information about Board Committees and membership.

The Board of Governors Handbook has been posted online at:
<http://www.mcgill.ca/boardofgovernors/governance>

The Handbook is now posted as a PDF document and is available as an ongoing reference for Board-related processes and procedures.

ALIGNMENT WITH MISSION AND STRATEGIC PRIORITIES Providing the Board of Governors with relevant information aims to keep members informed and knowledgeable of matters related to their role and to the functioning of the Board.

COMPLIANCE WITH UNIVERSITY POLICY The Handbook is distributed annually as a good governance practice.

COMPLIANCE WITH LEGISLATION/ EXTERNAL REGULATIONS There are no legislative requirements applicable.

RISK FACTORS There are no risk factors applicable.

**SUSTAINABILITY
CONSIDERATIONS** There are no sustainability considerations applicable.

**IMPACT OF
DECISION AND
NEXT STEPS** The Handbook is distributed annually.

**MOTION OR
RESOLUTION
FOR APPROVAL** N/A

APPENDICES N/A
