

Secretariat

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This report summarizes approvals made by the Executive Committee in the name of the Board of Governors at the Committee's meetings of June 16, and August 29, 2022 and by means of an electronic vote that concluded on July 12. It also presents key informational items reviewed by the Executive Committee. It is presented to the Board of Governors for information.

I. APPROVED BY THE EXECUTIVE COMMITTEE IN THE NAME OF THE BOARD OF GOVERNORS**1. Grant Application to CFI Innovation Fund 2023 [ED21-53]**

The Executive Committee of the Board of Governors, on the recommendation of the Vice-Principal (Research and Innovation), approved the submission of a grant application valued at \$27.1 million in support of the proposal entitled "McGill Translational Platform in Autism Research (MTPAR)" to the Canada Foundation for Innovation 2023 Innovation Fund.

The CFI proposal aims to advance understanding of underlying neuropathological mechanisms and to develop biomarkers for the early diagnosis and assessment of treatment approaches of Autism Spectrum Disorders (ASDs). The location of the infrastructure related to this project will be at the Neuro on McGill Downtown Campus and the MUHC-RI Montreal General Hospital.

2. Applications and Notices of Award to the Federal Research Support Fund [ED21-54] and Incremental Projects Grant Program

The Executive Committee of the Board of Governors, on the recommendation of the Vice-Principal (Research and Innovation), approved applications and notices of award for the Research Support Fund (RSF) program and its Incremental Projects Grant (IPG) stream, administered by the Tri-agency Institutional Programs Secretariat (TIPS), and authorized the Vice-Principal (Research and Innovation) to submit applications and approve notices of award for the period from, 2022 to 2027.

The RSF and IPG are annual grants that provide support with regard to the indirect costs of managing research funded by the three federal research granting agencies: the Canadian Institutes of Health Research (CIHR); the Natural Sciences and Engineering Research Council (NSERC); and the Social Sciences and Humanities Research Council (SSHRC). Grants are awarded for one year only. Institutions must re-apply every year and meet all terms and conditions of funding in order to continue receiving these funds. The Board of Governors previously approved applications and notices of award for the RSF and IPG program in May 2018 and June 2019.

3. Commitment Concerning the *Règles budgétaires et calcul des subventions de fonctionnement aux universités du Québec*. (art. 5.8 and 5.11) [ED21-45]

The Executive Committee, on the recommendation of the Vice-Principal (Administration and Finance), approved the resolution prepared by the *Ministère de l'Enseignement supérieur* (MES), confirming the Board of Governor's commitment under Sections 5.8 and 5.11 of the *Règles budgétaires et calcul des subventions de fonctionnement aux universités du Québec*.

The Committee was informed that amendments made to section 5.8 of the *Règles budgétaires* in 2020-2021 were still in effect for the 2021-2022 year, meaning that the issuance of the provincial grant was conditional on the receipt of a resolution in which the Board of Governors adopts a commitment to provide the MES a list of measures or a recovery plan in the event that the budget is not balanced in 2021-2022.

The Committee was informed that section 5.11 of the *Règles budgétaires* was amended for the 2021-2022 year. Prior to this amendment, this section made part of the award of a university's operating grant contingent upon compliance with the conditions governing the remuneration of university senior administrative personnel. With this amendment, section 5.11 now makes the release of this amount conditional on the reception by the MES of a resolution in which the Board of Governors commits to submit a letter of attestation on this subject with supporting documents by the last day of October following the end of each academic year.

4. 2022-2023 Borrowing Resolution from *Financement-Québec* [ED22-05]

The Executive Committee of the Board approved a standard borrowing resolution received from *Financement-Québec* for 2022-2023.

Consistent with prior years, *Financement-Québec* asked the University to institute a *régime d'emprunts* to borrow from *Financement-Québec* as a way to receive the next installment of the Quebec capital grant. This maximum borrowing amount for McGill for the 12-month period ending June 30, 2023 is \$26,533,300, based on confirmation from the *Ministère de l'Enseignement supérieur* (MES).

5. Computer Equipment Contracts [ED21-46]

The Executive Committee of the Board of Governors, on the recommendation of the Vice-Principal (Administration and Finance) approved the proposed contracts with D&H Canada ULC, Dell Canada, Elco Systems Inc., Insight Canada Ltee, Royal Photo Inc., Synnex Canada Inc., and Xerox Canada Ltee. for the supply of Computer Equipment for resale by Le James Bookstore to the McGill community with a term of 36 months at an aggregate total value of approximately \$20 million (including taxes).

The Committee was informed that the University was legally unable to extend its current contracts further, and originally planned to return to tender in Fall 2022. Following an analysis of the market for Computer Equipment, it was decided to return to tender in Spring 2022 to secure current margins and discounts.

6. Board Committee Reports

6.1 Report of the Nominating, Governance and Ethics Committee [ED21-42]

6.1.1 Appointments to Board Standing Committees

The Executive Committee the Board of Governors, on the recommendation of the Nominating, Governance and Ethics Committee, approved the following:

- *The appointment of Mr. Alireza Roosta as a student member of the Building and Property, for a term commencing immediately and ending May 31, 2023.*
- *The appointment of Ms. Maria Rodriguez Saenz as a student member of the Committee to Advise on Matters of Social Responsibility, for term commencing immediately and ending May 31, 2023.*
- *The reappointment of Professor Edith Zorychta as a member of the Committee to Advise on Matters of Social Responsibility, for term commencing immediately and ending June 30, 2025.*
- *The appointment Mr. Joseph Hakim as a member of the Committee to Advise on Matters of Social Responsibility, for term commencing immediately and ending June 30, 2025.*
- *The appointment of Ms. Risann Wright as a student member of the Executive Committee, for term commencing immediately and ending May 31, 2023.*
- *The appointment of Ms. Adrienne Piggott as a member of the Executive Committee, for a term commencing immediately and ending June 30, 2024 to coincide with the end of her term on the Board.*
- *The reappointment of Professor Edith Zorychta as a member of the Executive Committee, for a term commencing immediately and ending June 30, 2025.*
- *The appointment of Professor Edith Zorychta as an observer of the Finance Committee, for term commencing immediately and ending June 30, 2025.*
- *The appointment of Mr. Joseph Hakim as an observer of the Finance Committee, for term commencing immediately and ending June 30, 2025.*
- *The appointment of Ms. Naga Thovinakere as a student observer of the Finance Committee, for term commencing immediately and ending May 31, 2023.*
- *The appointment of Ms. Naga Thovinakere as a student member of the IT Committee, for term commencing immediately and ending May 31, 2023.*

- *The appointment of Professor Celia Greenwood as a member of the IT Committee, for term commencing immediately and ending June 30, 2025.*
- *The appointment of Ms. Risann Wright as a student member of the Nominating, Governance and Ethics Committee, for term commencing immediately and ending May 31, 2023.*
- *The appointment of Dr. Lucy Gilbert as a member of the Nominating, Governance and Ethics Committee, for term commencing immediately and ending June 30, 2025.*
- *The appointment of Mr. Joseph Hakim as a member of the Nominating, Governance and Ethics Committee, for term commencing immediately and ending June 30, 2025.*
- *The appointment of Ms. Maria Rodriguez Saenz as a student member of the Committee on Sustainability, for term commencing immediately and ending May 31, 2023.*
- *The appointment of Dr. Lucy Gilbert as a member of the Committee on Sustainability, for term commencing immediately and ending June 30, 2025.*

6.1.2 Appointments to Advisory Committees

The Executive Committee of the Board of Governors, on the recommendation of the Nominating, Governance and Ethics Committee, approved the appointment of Ms. Martine Alfonso on the Advisory Committee for the Selection of the Vice-Principal (Health Affairs) and Dean of the Faculty of Medicine and Health Sciences.

6.1.3 Appointments to Healthcare Bodies

The Executive Committee of the Board of Governors, on the recommendation of the Nominating, Governance and Ethics Committee, approved the reappointment of Ms. Suzanne de Grandpré as a representative of the Board of Governors on the Montreal Neurological Institute (MNI) Advisory Board of Directors for a two-year term commencing September 1, 2022 and ending August 31, 2024.

6.1.4 Revisions to the Terms of Reference of the IT Committee, CAMSR, and the Committee on Sustainability

The Executive Committee of the Board of Governors, on the recommendation of the Nominating, Governance and Ethics Committee approved the proposed revisions to the [IT's Committee's Terms of Reference](#), [Committee to Advise on Matters of Social Responsibility](#) and the [Committee on Sustainability](#) which establish for members appointed from within the McGill staff and student community, eligible pools of members who would be considered for appointment to Board committees. This change would align the model for the staff and student

community with the one in place for members-at-large, alumni representatives and governors emeriti.

7.2 Report of the Audit and Risk Committee [ED21-48]

7.2.1 Delegation pursuant to the Directive concerning Risk Management in Contracting Processes

The Executive Committee, on the recommendation of the Audit and Risk Committee, approved, to delegate to the Vice-Principal (Administration and Finance) the functions, responsibilities and authorities conferred on the University's chief executive officer by the *Directive concernant la gestion des risques en matière de corruption et de collusion dans les processus de gestion contractuelle* ("*Directive*"), as amended from time to time, including the authority to approve annual risk management plans, monitoring reports and any associated documents related to the *Directive*.

7.2.2 Declaration of Compliance to Quebec Treasury Board

The Executive Committee, on the recommendation of the Audit and Risk Committee, authorized the Vice-Principal (Administration and Finance) to sign Annex 3 of the *Directive concernant la reddition de comptes en gestion contractuelle des organismes publics* and any related documents, on behalf of the Board of Governors.

The Executive Committee of the Board of Governors, on the recommendation of the Audit and Risk Committee, also approved the submission of a declaration of compliance to the Quebec Treasury Board in the form of Annex 3 of the *Directive concernant la reddition de comptes en gestion contractuelle des organismes publics*.

7.4 Report of the Investment Committee [ED21-50]

9.4.1 Annual Distribution Rate for Endowment Income FY2024

The Executive Committee of the Board of Governors, on the recommendation of the Investment Committee, approved, for the fiscal year ending April 30, 2024, an income distribution rate of 4.0% applied to the four-year rolling average of the McGill Investment Pool market value determined at April 30, 2019, April 30, 2020, April 30, 2021 and April 30, 2022.

II. FOR THE INFORMATION OF THE BOARD OF GOVERNORS

1. Board Committee Reports

1.1 Report of the Committee to Advise on Matters of Social Responsibility [ED22-06]

1.1.1 Procedures for Reviewing Expressions of Concern

The Executive Committee was informed that CAMSR approved, in final form, the Procedures for Reviewing Expressions of Concern. The Committee had approved the draft Procedures in principle at its meeting of March 17, 2022, subject to the incorporation of revisions suggested by members at the meeting. A duly revised draft of the Procedures was submitted to the Committee and approved via e-vote on June 13th, 2022. The Procedures provide a framework to assist the Committee in its work on reviewing expressions of concern.

The Procedures are published on the [Secretariat's website](#).

2. Reports

2.1 Annual Report on Research Ethics Boards [ED21-43]

The Executive Committee received, for information, the 2021-2022 Annual Report on the Research Ethics Board- 3 and the Annual Report on the Faculty of Medicine and Health Sciences (FMHS) Research Ethics Board (REB). The Reports were filed to the *Ministère de la Santé et des services sociaux*, as required.

The Research Ethics Board-3 (REB-3) and the Faculty of Medicine and Health Sciences (FMHS) Research Ethics Board (REB) are two of the five Research Ethics Boards in place at the University and are designated by the *Ministère de la Santé et des services sociaux* (MSSS) to review research that falls under the auspices of Article 21 of the Quebec Civil Code. Article 21 requires that research which could interfere with the integrity of a person who is a minor and or an adult unable to consent for themselves must be reviewed by a Research Ethics Board that has been designated by the MSSS.

3. 2022-2023 Executive Committee Orientation Package [ED22-01]

The Committee received an orientation package for the 2022-2023 governance year, containing updated reference documents for the Committee's information.

4. Board Standing Committee Reports Received

The Executive Committee received the following Committee Reports:

- Report of the Investment Committee (meeting of June 9, 2022)
- Report of the Audit & Risk Committee (meeting of June 6, 2022)
- Report of the Building and Property Committee (meeting of June 7, 2022)
- Report of the Committee to Advise on Matters of Social Responsibility (meeting of June 13, 2022)
- Report of the Human Resources Committee (meeting of August 30, 2022)
- Report of the Investment Committee (meeting of June 15, 2022)
- Report of the Human Resources Committee (meeting of May 24)
- Report of the Nominating, Governance and Ethics Committee (e-vote of June 15, 2022)
- Report of the Committee on Sustainability (e-vote of August 1, 2022)

END

October 2022