

Secretariat

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This report summarizes approvals made by the Executive Committee in the name of the Board of Governors at the Committee's meetings of October 28 and December 6, 2021. It also presents key informational items reviewed by the Executive Committee. It is presented to the Board of Governors for information.

I. APPROVED BY THE EXECUTIVE COMMITTEE IN THE NAME OF THE BOARD OF GOVERNORS**1. Renewal of Licensing Agreement with Copibec [ED21-13]**

The Executive Committee of the Board of Governors, on the recommendation of the Provost and Vice-Principal (Academic), approved the 2021-2024 *Convention concernant la reproduction d'oeuvres littéraires* between The Royal Institution for the Advancement of Learning/McGill University and Copibec, effective, from June 1, 2021 until May 31, 2024.

The Copibec licence with the majority of Quebec universities, including McGill, regulates the creation and distribution of course packs. As the current agreement has expired, McGill as well as other Quebec universities, were asked to seek governance approval of the new agreement. The new agreement is generally believed to be beneficial to universities as it provides for the continuation of the same rate of \$13.50/Full-time equivalent (FTE) for the reproduction of copyrighted works.

2. Interinstitutional Agreement– CFI Innovation Fund 2020 [ED21-14]

The Executive Committee of the Board of Governors, on the recommendation of the Vice-Principal (Research and Innovation), approved the inter-institutional agreement between The Royal Institution for the Advancement of Learning/McGill University, University of Ottawa, Université de Montréal, and École Polytechnique de Montréal, valued at up to \$9,248,772, in support of the research award entitled “Functional Atomic-scale Materials Engineering (FAME)”.

It was noted that McGill is the lead institution for this project, and that Professor Thomas Szkopek, Department of Electrical and Computer Engineering, Faculty of Engineering, is the lead researcher. The Committee was assured that the University has had many similar agreements with other institutions.

3. Report from Senate

[ED21-10]

3.1 Revisions to the Policy on Copyright and the Policy on Inventions and Software

The Executive Committee of the Board of Governors, on the recommendation of Senate, approved the proposed revisions to the [Policy on Copyright](#) and [Policy on Inventions and Software](#).

The policies were last reviewed in 2017. The proposed changes were in part administrative and in part to align with peer institutions. Notable amendments included the addition of a definition for “Staff Work” and new guidelines for Spin-Offs. In addition, the review cycle for both policies was modified from three to five years, as per the Policy on the Development and Review of Governing Documents.

3.2 Restructuring of the School of Continuing Studies

The Executive Committee of the Board of Governors, on the recommendation of Senate, approved the proposed academic organizational restructuring of the School of Continuing Studies (SCS).

The new structure is the result of an extensive strategic planning exercise and of internal and external consultations conducted over the past three years. The existing structure, in existence since 1968, is no longer serving the needs of the SCS, whose academic offerings will now be articulated within five cross-disciplinary academic domains. The proposed structure will give the SCS more flexibility, particularly to adjust quickly to the rapidly changing needs of its learners, and better aligns with the Strategic Priorities of the University. The new structure is also intended to complement the research and teaching priorities of all faculties at McGill.

3.3 Transfer of the McGill Writing Centre

The Executive Committee of the Board of Governors, on the recommendation of Senate, approved the proposed transfer of the McGill Writing Centre (MWC) from the School of Continuing Studies to the Faculty of Arts.

The MWC is the University’s designated source for writing instruction. It maintains an array of credit courses in academic and professional writing, provides tutorial and other support services to McGill students, and offers revenue-generating writing courses open to the public. The relocation of the MWC to the Faculty of Arts will benefit both units, as the values and objectives of the MWC match those of the Faculty of Arts. This move also

aligns with the emerging strategic priorities of the Faculty, notably around its work in Digital Humanities.

3.4 Creation of the Department of Equity, Ethics and Policy and the Department of Global and Public Health

The Executive Committee of the Board of Governors, on the recommendation of Senate, approved the creation of the Department of Equity, Ethics and Policy and the Department of Global and Public Health, within the Faculty of Medicine and Health Sciences' School of Population and Global Health.

The establishment of two new departments alongside the already existing Department of Epidemiology, Biostatistics and Occupational Health will allow for a more congregate focus and accommodate the core elements of the School.

3.5 Renaming the Faculty of Dentistry

The Executive Committee of the Board of Governors, on the recommendation of Senate, approved the renaming of the Faculty of Dentistry to the Faculty of Dental Medicine and Oral Health Sciences.

The name change more accurately represents the Faculty's activities in terms of education, research, and community service. It also reinforces alignment with the Faculty's mission and strategic priorities to promote and advocate for oral health, student-centered approaches, evidence-based practice, and global citizenship.

4. Reports on New Appointments, Promotions and Tenure [ED21-04, ED21-11]

The Executive Committee approved one academic appointment and five promotions, a record of which is provided in Appendix A.

5. Report of the Nominating, Governance, and Ethics Committee [ED21-09]

The Executive Committee of the Board of Governors, on the recommendation of the Nominating, Governance and Ethics Committee, approved the proposed revisions to the [Terms of Reference of the Joint Board-Senate Committee on Equity \(JBSCE\)](#).

It was noted that the JBSCE working group, struck in February 2021, met seven times in the process of reviewing the Committee's terms of reference. The group looked at many different benchmarks as part of their review, including the terms of reference for existing committees, EDI plans from other universities, and written feedback from the McGill community, and observed that clear divisions were needed between the operational

processes of equity and the governance functions of the JBSCE. Accordingly, changes were made to the composition of the JBSCE following this review process, which the working group believed would give EDI the credibility and attention at McGill that it merits.

II. FOR THE INFORMATION OF THE EXECUTIVE COMMITTEE OF THE BOARD OF GOVERNORS

1. Board Committee Reports

1.1 Report of the Human Resources Committee [ED21-06]

The Committee was informed that the Human Resources Committee, on the recommendation of the Vice-Principal (Administration and Finance), approved the following contribution/premium rates effective January 1, 2022.

- **Health Plan:** no increase and to remain at \$46.62 (single)/\$91.84 (family) per bi-weekly pay;
- **Dental Plan:** no increase and to remain at \$23.72 (single)/\$53.04 (family) per bi-weekly pay;
- **Long-Term Disability Plan:** no increase and to remain at \$1.134 per \$100 of monthly earnings (guaranteed rate up to January 1, 2023);
- **Optional Life Insurance Plan:** no increase and to keep current grid of rates per pings (guaranteed rate up to January 1, 2023);
- **Basic Life Insurance Plan:** no increase in rates

2. Update on Key Files and Resumption of University Activity in Light of COVID-19

The Executive Committee of the Board of Governors received an update on the resumption of University activities in light of the COVID-19 pandemic. An update will be provided to the Board at the December 16, 2021.

3. Annual Reports Received by the Executive Committee on behalf of the Board

The Committee received the following reports:

- [Annual Report of the Joint Board-Senate Committee on Equity](#) [ED21-07]
- [Report of the Joint Board-Senate Meeting](#)

[ED21-12]

4. Board Standing Committee Reports Received by the Executive Committee on behalf of the Board

4.1 Report of the Sustainability Committee

The Executive Committee received a Report of the Committee on Sustainability, arising from the Committee's meeting of October 18, 2021.

Notably, the Report provided an update on the implementation of the Climate and Sustainability Strategy.

The Committee approved for submission to the Board the **Climate & Sustainability Annual Report 2020-2021**.

The Report was received by the Executive Committee and is available at https://www.mcgill.ca/sustainability/files/sustainability/fy20_spf_annual_report.pdf.

In addition, the Executive Committee received the following reports:

- Report of the Information Technology Committee (meeting of October 19, 2021)
- Report of the Human Resources Committee (September 7 and October 14, 2021)
- Report of the Nominating, Governance and Ethics Committee (meeting of October 12, 2021)

END

December 2021

Appendix A

The following appointment was approved by the Executive Committee of the Board of Governors:

1. Appointment to the Rank of Associate Professor with Tenure

<u>Name</u>	<u>Department(s)</u>	<u>Faculty</u>	<u>Effective Date</u>
Genevieve Ali	Earth and Planetary Sciences Geography	Science	1 August 2022

2. Promotion to the Rank of Full Professor

<u>Name</u>	<u>Department</u>	<u>Faculty</u>	<u>Effective Date</u>
Birgit Frauscher (CAS Clinical)	Neurology & Neurosurgery	Medicine and Health Sciences	November 1, 2021
Nathan Spreng (CAS Research)	Neurology & Neurosurgery	Medicine and Health Sciences	November 1, 2021
Marta Cerruti	Materials Engineering	Engineering	January 1, 2022
Mihriban Pekguleryuz	Materials Engineering	Engineering	January 1, 2022
Patanjali Kambhampati	Chemistry	Science	January 1, 2022