

Memorandum

Secretariat

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TO: Board of Governors
FROM: Edyta Rogowska, Secretary-General
SUBJECT: 2019 – 2020 Board of Governors Reference Materials
DATE: October 3, 2019
DOCUMENT #: GD19-10
ACTION REQUIRED: INFORMATION APPROVAL/DECISION

ISSUE & EXPECTED OUTCOME Distribution of the 2019 – 2020 Board of Governors Reference Book, for information.

BACKGROUND & RATIONALE The Secretariat annually distributes a series of reference materials to the Board of Governors. This handbook includes information such as the McGill University Statutes, the Code of Ethics and Conduct, information about indemnification of members of the Board, a list of meeting dates and information about the Board Committees and membership.

A series of reference documents has been posted online at:

<http://www.mcgill.ca/boardofgovernors/governance>

These materials supplement the reference binder, which was distributed to members at the recent orientation session.

ALIGNMENT WITH MISSION AND STRATEGIC PRIORITIES Providing the Board of Governors with relevant information aims to keep members informed and knowledgeable of matters related to their role and to the functioning of the Board.

COMPLIANCE WITH UNIVERSITY POLICY Relevant materials are posted online and distributed annually as a good governance practice.

COMPLIANCE WITH LEGISLATION/ EXTERNAL REGULATIONS There are no applicable legislative requirements.

RISK FACTORS There are no applicable risk factors.

SUSTAINABILITY CONSIDERATIONS	There are no applicable sustainability considerations.
IMPACT OF DECISION AND NEXT STEPS	Materials are distributed annually and updated throughout the governance year, as required.
MOTION OR RESOLUTION FOR APPROVAL	N/A
APPENDICES	N/A