

**Secretariat**

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The following items arise from the Audit Committee meeting of January 31, 2018. They are presented to the Board of Governors for its information.

**I. FOR THE INFORMATION OF THE BOARD OF GOVERNORS****1. External Audit Plan for Fiscal Year 2018** [AD17-18]

In accordance with its Terms of Reference, the Committee approved the external audit plan for fiscal year 2018, as prepared by the University's external auditors. The fees of the audit plan are based on the fee structure approved by the Board of Governors in 2016 pursuant to the appointment of Deloitte following a call for tenders.

**2. Declaration of Compliance to December 31, 2017** [AD17-13]

In accordance with the Committee's Terms of Reference, the Committee received a Declaration of Compliance to December 31, 2017. Members were informed that the University was in compliance with all applicable laws and regulations.

**3. Progress Report on Internal Audits** [AD17-16]

The Committee received a progress report on internal audits which have been recently completed and those underway. Members were also briefed on the status of action items from previous audits carried out by Internal Audit. Audits recently conducted and for which reports have been recently issued include Student Services, the Faculty of Medicine and a special Definition Health Check audit for the University's R2R project.

**5. Quarterly Financial Statements and Variance Reports** [AD17-17]

The Committee received a quarterly report on the financial results for the period ended on October 31, 2017, including financial variance reports. The Committee also received a financial summary of construction projects at January 15, 2018.

**6. Update on Implementation of the Policy on the Approval Of Contracts and Designation of Signing Authority** *Verbal Report*

The Committee received an update on the implementation of the Policy on the Approval of Contracts and Designation of Signing Authority, effective May 1, 2018. Members were informed of activities undertaken in preparation to implement the Policy, notably the establishment of signing authority and delegations, as provided for in the Policy.

## **7. Annual Reports**

### **7.1 2016-17 Report on Risk Management and Insurance** [AD17-19]

The Committee received an annual report on Risk Management and Insurance for the period January 2016 to December 2017. The Committee was appraised of the highlights of the report, including property claims and liability claims, real estate purchases as they related to the insurance program, and cyber risk insurance. It was noted that the University's insurance program remains stable in both coverage and pricing.

### **7.2 2016-17 Report on Enterprise Risk Management** [AD17-20]

The Committee received an annual report on Enterprise Risk Management (ERM), focussing on the phase from January 2017 to December 2017, which involved tracking of the action plans for the University's top risks. It was noted that progress has been satisfactory for the top strategic risks. The Committee was informed of the ERM units plans for the next year, which include a review in collaboration with Internal Audit and administrative units.

## **8. Overview of the Pension Administration Committee (PAC) and the McGill University Pension Plan (MUPP)** [AD17-21]

The Committee received a presentation outlining the role of the PAC in its administration of the McGill Pension Plan, including details about the composition of the PAC and its legislative responsibilities.

## **9. Update on Implementation of Tri-Agency Recommendations** [AD17-14]

The Committee was informed that a new approach is to be introduced by the Tri-Agency to monitor progress made by the University. In addition, the Committee further received a report of implementations made to January 2018 and were informed that all 32 items of concern have been resolved.

## **10. Report on Project with IT Implications** [AD17-15]

The Committee received a report of internal audit recommendations with IT implications carried out in support of McGill's mission and priorities.

**END**  
**February 2018**