

Memorandum

Office of the Vice-Principal (Administration and Finance)

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TO: Board of Governors
FROM: Professor Yves Beauchamp, Vice-Principal (Administration and Finance)
Mr. Pierre Barbarie, Director, Campus Public Safety
SUBJECT: Campus Public Safety
DATE: February 2, 2017
DOCUMENT #: GD16-31

ACTION REQUIRED: INFORMATION APPROVAL/DECISION

ISSUE & EXPECTED OUTCOME A presentation on security and safety on campus is provided to the Board of Governors for information.

BACKGROUND & RATIONALE Presentations feature regularly on Board agendas in order to keep Board members apprised of campus activities.

At its October 28, 2016 meeting, the Executive Committee of the Board of Governors expressed an interest for the Board to receive a presentation from the Campus Public Safety unit.

The presentation has been prepared by Campus Public Safety, a unit reporting to Facilities Management and Ancillary Services under the purview of the Office of the Vice-Principal (Administration and Finance).

ALIGNMENT WITH MISSION AND STRATEGIC PRIORITIES Safety and security are University priorities.

COMPLIANCE WITH UNIVERSITY POLICY The presentation has been prepared for information at the request of the Executive Committee of the Board of Governors.

COMPLIANCE WITH LEGISLATION/EXTERNAL REGULATIONS There are no external legislation requirements applicable.

RISK FACTORS Safety risks are regularly addressed by the University to ensure the security of community members.

SUSTAINABILITY CONSIDERATIONS	There are no sustainability considerations applicable.
IMPACT OF DECISION AND NEXT STEPS	N/A
MOTION OR RESOLUTION FOR APPROVAL	N/A
APPENDICES	Appendix A: Presentation



Campus Public Safety

Board of Governors Presentation – February 2, 2017





Outline

- Campus Public Safety Overview
 - Uniformed Personnel
 - Collaboration with External Agencies
 - Special Constables vs. Security Agents

- Emergency Management & Preparedness
 - Emergency Response Structure
 - Active Shooter Preparedness

- Campus Safety
 - Security in Residences
 - Personal Safety

- Challenges



McGill

Campus Public Safety (CPS)

24/7 Security
Operations

Keycard access

Adapted transport



SECURITY SERVICES



FIRE PREVENTION

Fire Drills

Fire equipment
inspections

Emergency Response
Plans

Mass Notification
Tools



**EMERGENCY MANAGEMENT
& PREPAREDNESS**



**PARKING &
TRANSPORTATION SERVICES**

Parking Access

Parking Permits



- Staffing levels are in line with most other Montreal-area higher education institutions – Concordia, Université de Montréal, HEC, etc. – and slightly higher than a number of Ontario institutions

In 2015/16:

- 16,952 calls and alarms received at Security Operations Centre
- 23 demonstrations/protests/civil unrest events
- >17,000 hours on construction projects (2016)
- >11,500 hours on special events and other (2016)



Benchmarks: University Security Staff for Quebec, Ontario and surrounding regions

Institution	FT Students	FT Staff and Faculty	# of Buildings	Acres	Uniformed Personnel (Agents)	Director	Non-Uniformed Response Personnel	Student to Agent Ratio	Student to ALL Security Personnel Ratio
Bishops	2,724	407	30	550	15	1	n/a	182	170
Polytechnique	6,300	150	3	31	30	1	6	210	170
UQAM	40,000	4,000	33	93	120	1	6	333	315
U of Vermont	13,097	1,484	105	451	34	n/a	n/a	385	385
Concordia	46,000	7,000	63	50	100	1	13	460	404
HEC Montreal	11,280	2,351	2	25	22	n/a	n/a	513	513
Carleton	27,000	3,000	45	100+	50	1	1	540	519
McGill	39,300	9,674	150	79	60	1	12	655	538
Université de Montréal	43,000	8,000	113	150+	64	1	5	672	614
Windsor	16,000	4,000	70	130	23	1	1	696	640
Brock	18,500	1,425	41	520	18	1	3	1028	841
Sherbrooke	20,918	8,689	64	490	21	1	n/a	996	951
WLU	15,000	1979	85	32	13	1	1	1154	1000
Guelph	20,545	2,770	130	1223	18	1	1	1141	1027
Université de Laval	45,000	11,000	100	420	35	1	n/a	1286	1250
McMaster	28,962	7,763	62	300	18	1	3	1609	1316
Western	27,000	3,900	93	455	17	1	1	1588	1421
Waterloo	30,800	3089	70	1120	17	1	1	1812	1621
UofT St George	60,000	14,000	150	180	32	1	1	1875	1765
Fanshawe	17,350	14,146	21	(6 locations)	9	n/a	n/a	1928	1928



McGill

CPS – Uniformed Personnel

- CPS contracts security agents
 - 8 out of 9 Montreal universities contract security agents
- 65 agents at downtown campus
- 25 agents at Macdonald campus
- McGill Security crest and uniform since 2013
- Advantages: Flexibility in scheduling; cost savings to the university for HR and training.

Composition (Downtown campus)
1 Contract Officer
1 Deputy Contract Officer
7 Controllers/Dispatchers (Security Operations Centre)
3 Shift Supervisors
18 Patrollers (Responders)
2 Adapted Vehicle Drivers
12 Building Agents (Libraries, Athletics, Music)
21 Security Agents (extended hours coverage, construction, events, and other)



Training for Uniformed Security Personnel

- Basic Training: 40 Hours
- Patrollers: 80 Hours
 - Bicycle Patrol: 8 hours (trained by Montreal Police Bicycle Unit)
 - Relations Patroller: 24 hours
- Shift Supervisors: 40 Hours
 - Securitas Supervisor course: 8 Hours
- Controllers/Dispatchers: 80 Hours
 - Including Emergency (911) Dispatcher Certification: 24 hours
- Additional Training
 - Incident Command System – Level 100: 4 hours
 - Radiation Safety: 1 hour
 - Active Shooter Procedures: 2 hours
 - Non-Violent Crisis Intervention: 8 hours
 - Mental Health First Aid: 16 hours



Collaboration with External Agencies

- Service de Police de la Ville de Montréal (SPVM)
- Royal Canadian Mounted Police (RCMP)
- Sûreté du Québec (SQ)
- Service des Incendies de Montréal (SIM)
- Urgences Santé
- Other Universities
- Justice Institute of British Columbia (JIBC)



Special Constables vs Private Security

- Arrest powers
- Use of force: both must not use greater force than is necessary
- Sharing of information with law enforcement
- Equipment – no university in Canada is equipped with firearms
- Staff composition: Quebec and Ontario universities vs United States

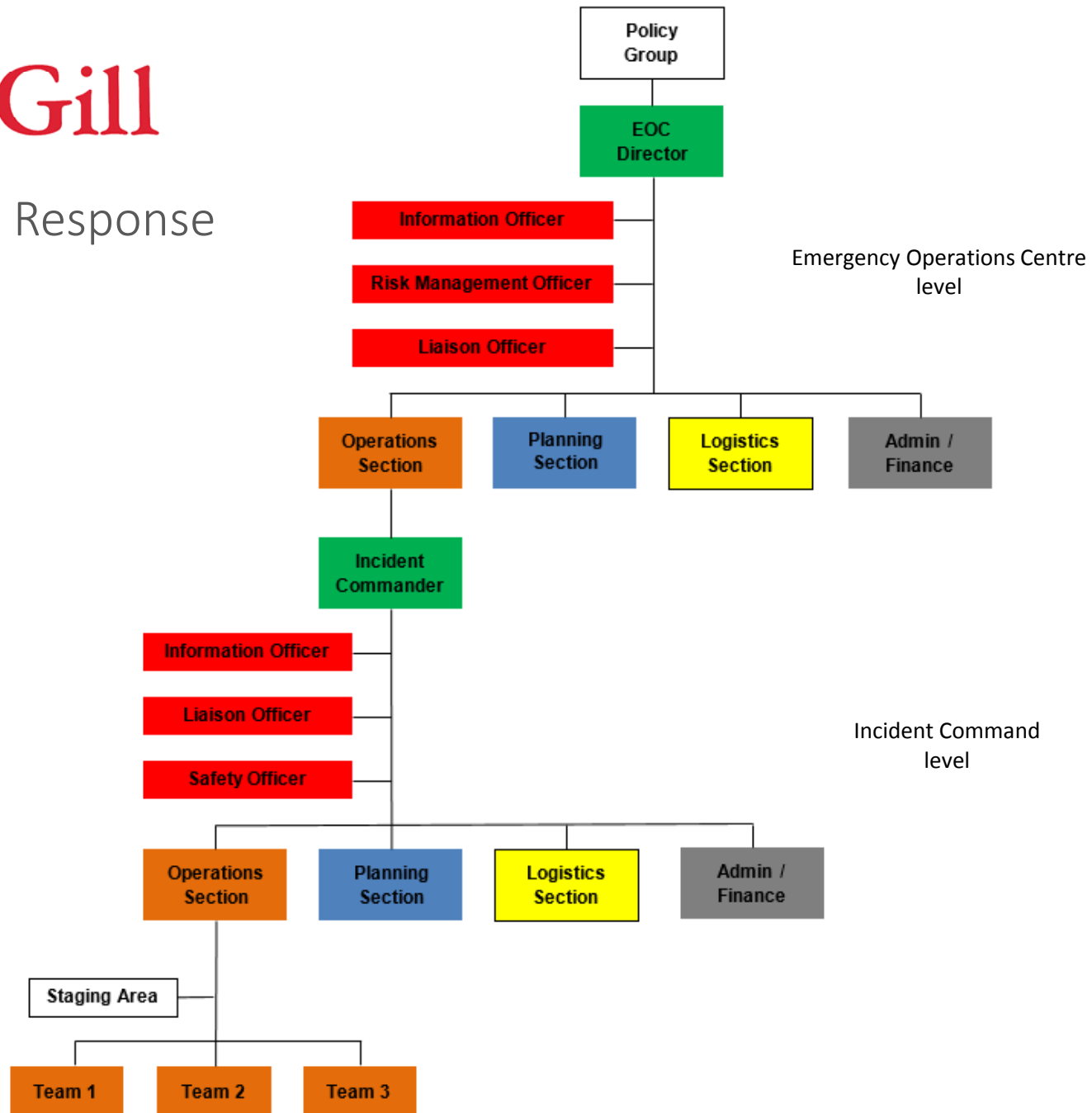


Emergency Preparedness

- University Emergency Response Plan (UERP)
- Emergency Response Protocol
 - Regular day-to-day incidents are covered in Standard Policy and Procedures (SPPs)
 - If an incident exceeds SPPs, Incident Command System (ICS) is activated
 - If an incident exceeds ICS capability, Emergency Operations Centre (EOC) is activated
 - If EOC needs support, the Policy Group is called upon



Emergency Response Structure





Active Shooter Preparedness

- Full-scale exercises: 2009 (McLennan Library), 2015 (Otto-Maass)
- Tabletop Exercises
- Ongoing Incident Command System (ICS) and EOC training and exercises

- New Preparedness video in 2016
- Active Shooter Training Workshop since 2008

- Mass Notification System
 - Text alerts, Computer Pop-ups, McGill App

- Emergency Operations Centre (EOC) Working Group undertaking ongoing planning



Security in Residences

- Night stewards
 - Employees of Student Housing and Hospitality Services (SHHS), though CPS provides assistance as needed
 - Present in 9 Residence buildings
- Physical security
 - Card readers/restricted access at each residence entrance, including all Shared-Facilities Houses (i.e., MORE Residences)
 - Security Cameras
 - 24/7 alarm monitoring by Security Operations Centre (SOC)
- Response
 - McGill Student Emergency Response Team (M-SERT)
 - Security Patrollers will respond when called upon on 24/7 basis



Personal Safety

- Network of emergency phones relayed to 24/7 Security Operations Centers
- Safety Escorts provided by Security
- Community patrolling
- Courses offered:
 - Self-defense course for women offered 3x/semester
 - Non-violent Crisis Intervention (NVC)
 - Active Shooter Training Workshops
- Work with Harm Reduction Liaison Officer



Criminal Incidents Index (CII), by Fiscal Year

University	2014-2015			2013-2014		
	Total Criminal Incidents	Student Population	Criminal Incident Index (by 1,000 Students)	Total Criminal Incidents	Student Population	Criminal Incident Index (by 1,000 Students)
McGill University	329	39,497	8.3	389	39,349	9.9
McMaster University	455	26,077	17.4	444	30,117	14.7
Queen's University	433	22,199	19.5	399	22,114	18.0
University of Alberta	185	38,681	4.8	361	38,733	9.32
University of British Columbia ⁽¹⁾⁽²⁾	230	52,721	4.4	365	51,447	7.1
University of Toronto ⁽¹⁾⁽²⁾⁽³⁾	624	53,770	11.6	666	58,286	11.4
University of Waterloo ⁽¹⁾	526	32,900	16.0	658	35,900	18.3
University of Western Ontario	427	28,908	14.8	498	27,360	18.2
York University	734	52,418	14.0	594	52,800	11.3
	Average		12.3	Average		13.1

- (1) Annual security reports represent a calendar year.
- (2) Statistics include only the main campus for U of T and UBC.
- (3) Statistics are for the 2015 calendar year.



Challenges

- Financial Constraints
 - Staffing
 - Accreditation
 - Incident Management System
- Decentralized Services
- Community Engagement