



**Secretariat**

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The following items arise from the Nominating, Governance, and Ethics (NGE) Committee special meeting of February 5, 2024.

**I. FOR APPROVAL BY THE BOARD OF GOVERNORS**

**1. Appointment to Health Care Body** [NG23-17]

The NGE Committee reviewed the status of appointments on a number of Healthcare bodies. Based on its review, the NGE Committee recommends the following appointments noted below.

*Be it resolved that the Board of Governors, on the recommendation of the Nominating, Governance and Ethics Committee, approve the following:*

*[With respect to Council for Services to Children and Adolescents (CSCA)]*

- *The reappointment of Dr. Annette Majnemer and the appointment of Dr. Farhan Bhanji as members named by the President of McGill University to the Council for Services to Children and Adolescents for a three-year term commencing April 1, 2024, and ending March 31, 2027.*

**II. For the Information of the Board of Governors**

**1. Position Description: Deputy Chancellor** [NG23-18]

The NGE Committee approved the position description of the Deputy Chancellor.

At its meeting December 14, 2023, the Board of Governors approved the creation of the position of the Deputy Chancellor on the understanding that a position Profile would be developed by the Nominating, Governance and Ethics Committee. The Deputy Chancellor position will provide additional support for the University, the Chancellor and the President and Vice-Chancellor. The NGE Committee will begin the process of reviewing nominations and prospective candidates against skills sets required to serve as Deputy Chancellor at its next meeting. The Position description of the Deputy Chancellor is provided in Appendix A for the Board's information.

**END**

**February 2024**



## 1. Qualities/Capacity

Individuals selected to serve as the Deputy Chancellor shall have the public stature, demeanor and commitment to represent McGill University and assist the Chancellor in his or her activities with the highest level of integrity, reflecting the values and mission of the University.

The Deputy Chancellor will relate to all members and friends of the University community, and communicate with professionalism and eloquence about and for McGill University.

## 2. Selection and Term

The Deputy Chancellor shall be appointed by the Board of Governors, on a recommendation of the Nominating, Governance and Ethics Committee. The Deputy Chancellor shall be drawn from a pool of candidates including: Governors Emeriti, former Board Chairs and Vice-Chairs, former members-at-large, former representatives of the Alumni Association on the Board, Committee Chairs. As appropriate, the Deputy-Chancellor may also be drawn from the members-at-large of the Board.

The Deputy Chancellor shall normally serve a term of two-years and there shall be no requirement for that role to evolve into that of the Chancellor.

## 4. Role

The role of the Deputy Chancellor is defined and developed in the context of the needs of the Chancellor, the President and Vice-Chancellor and the University.

The general duties of the Deputy Chancellor include:

- Provide strategic advice and support to the Chancellor and President and Vice-Chancellor;
- Work in collaboration with the Chancellor, Board Chair and the President and Vice-Chancellor in leveraging and broadening relationships as they relate to University priorities and serve, at the request of the Chancellor or the President and Vice-Chancellor, as a distinguished representative of the University at public and University events;
- Perform the duties of the Chancellor during convocation and other duties as may be determined in consultation with the Chancellor and the President and Vice-Chancellor.
- In addition, the Deputy Chancellor shall perform such other functions:
  - as may be ancillary to the responsibilities described above; and
  - as may be requested by the Chancellor or the President and Vice-Chancellor from time to time.