

**Secretariat**

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This report summarizes approvals made by the Executive Committee in the name of the Board of Governors at the Committee's October 31, 2019 meeting. It also presents key informational items reviewed by the Executive Committee. It is presented to the Board of Governors for information.

I. APPROVED BY THE EXECUTIVE COMMITTEE IN THE NAME OF THE BOARD OF GOVERNORS**1. Report of the Human Resources Committee**

[ED19-14]

The Executive Committee, on the recommendation of the Human Resources (HR) Committee, approved the *Policy Concerning Alcohol, Cannabis and Other Drugs*, which was developed following the legalization of recreational cannabis in Canada. This policy is the product of broad consultation with stakeholders from across the University community, and was developed as part of McGill's commitment to providing a healthy, safe, respectful and impairment-free working and learning environment for all members of the McGill community. The Policy sets the rules applicable to alcohol, cannabis and other drugs accordingly and it is available online [here](#).

The Executive Committee also received for information the Procedure on Drug and Alcohol Testing, which applies to employees only and establishes guidelines regarding the administration of drug and alcohol tests.

2. Funding Agreement with the *Ministère de l'Éducation et de l'Enseignement supérieur* (MEES)

[ED19-10]

The Executive Committee, on the recommendation of the Vice-Principal (Administration and Finance), approved the funding agreement with the *Ministère de l'Éducation et de l'Enseignement supérieur* (MEES) valued at \$26,200,000, in support of the restoration of the envelope of the Macdonald-Stewart Library Building.

3. Delegation of Authority: Act respecting the *Autorité des marchés publics* [ED19-12]

The Executive Committee, on the recommendation of the Secretary-General, approved to delegate to the Vice-Principal (Administration and Finance), without authority to sub-delegate, the authority, responsibility and functions conferred on the Board of Governors

as Chief Executive Officer under the *Act respecting the Autorité des marchés publics*. The Vice-Principal (Administration and Finance) will report to the Audit Committee on activities related to the delegated functions whenever any action is taken regarding an audit, investigation or other intervention by the *Autorité des marchés publics* under the Act, which will allow the Committee to monitor any risks related to the University's contracting practices.

4. Repeal of the Paper Use Policy [ED19-11]

The Executive Committee, on the recommendation of the Vice-Principal (Administration and Finance), approved the repeal of the *Paper Use Policy*.

This Policy has been replaced by Guidelines for the Purchase and Use of Printing Paper and Printing Services, which constitute a secondary document to the *Procurement Policy* and support McGill's institutional commitment to sustainable procurement by recommending best practices to members of the McGill community involved in the purchase and use of printing paper.

5. Report from Senate [ED19-13]

The Executive Committee, on the recommendation of Senate, approved the establishment of a permanent Department of Emergency Medicine.

The provisional Department of Emergency Medicine was approved by the Board of Governors on May 24, 2018 for a two-year period, on the understanding that a proposal for the creation of a permanent department would be submitted to Senate and the Board of Governors at a later date. A permanent Department of Emergency Medicine will bring McGill into alignment with national standards, improve the quality of educational programs and set the stage for McGill to take leadership in emergency medicine research.

6. Reports on New Appointments, Promotions and Tenure [ED19-06]

The Executive Committee approved a series of academic appointments and promotions, a record of which is provided in Appendix A.

II. FOR THE INFORMATION OF THE BOARD OF GOVERNORS

1. Board Committee Reports

1.1 Report of the Human Resources Committee [ED19-14]

The Executive Committee, on behalf of the Board of Governors, received the Report of the Human Resources (HR) Committee, arising from the HR Committee meeting of October

22, 2018. Notably, the Report confirmed the HR Committee's approval of the proposed Benefit Rate Renewal, effective January 1, 2020. The contribution/premium rates are as follows:

- **Health Plan:** increase of 1.0% to \$46.14 (single)/\$90.92 (family) per bi-weekly pay;
- **Dental Plan:** increase of 1.0% to \$23.70 (single)/\$53.04 (family) per bi- weekly pay;
- **Long Term Disability Plan:** No premium change. Rate remains at 1.031% per \$100 of monthly earnings;
- **Optional Life Insurance Plan:** increase of 15% for all age groups
- **Basic Life Insurance Plan:**
 - o Increase rate for active new plan to \$0.212/\$1,000 of salary
 - o Increase rate for active old plan to \$3.787/\$1,000 of salary
 - o Increase rate for retiree new plan to \$1.625/\$1,000 of salary
 - o Increase rate for retiree old plan to \$5.827/\$1,000 of salary

The Report also included updates regarding active and imminent negotiations with bargaining units, and an update on pay equity.

1.2 Report of the Committee to Advise on Matters of Social Responsibility

[ED19-15]

The Executive Committee, on behalf of the Board of Governors, received the Report of the Committee to Advise on Matters of Social Responsibility, arising from the CAMSR Committee meeting of October 23, 2019. The report contained informational items, which included an update on the Committee's work as it prepares the report in response to the Board's request for advice on the Senate's resolution on divestment.

1.3 Report of the Information Technology Committee

[ED19-08]

The Executive Committee, on behalf of the Board of Governors, received the Report of the Information Technology (IT) Committee, arising from the IT Committee meeting of October 22, 2019. The report contained informational items, which included updates on Cyber Security and on McGill's Data Centres, as well as an update on the Recruitment to Retirement (R2R) Project.

2. Annual Reports

The Executive Committee, on behalf of the Board of Governors, received the following annual reports:

- Annual Report of the Joint Board Senate Committee on Equity [ED19-07]
- Annual Report on Named Recognition [ED19-09]

- Annual Report Concerning the Investigation of Research Misconduct [ED19-16]

END
December 2019

Appendix A

1. Promotions to the Rank of Full Professor

The Executive Committee of the Board of Governors approved the promotions of the following academic staff to the rank of Full Professor:

Name	Department	Faculty	Effective Date
Melanie Dirks	Psychology	Science	November 1, 2019
Tomislav Friščić	Chemistry	Science	November 1, 2019
Nicolas Moitessier	Chemistry	Science	November 1, 2019

2. Appointment to the Rank of Full Professor with Tenure

The Executive Committee of the Board of Governors approved the appointment of the following candidate to the Rank of Full Professor with Tenure:

Name	Department	Faculty	Effective Date
Rodger, Marc	Department of Medicine	Medicine	1 January 2020