



Faculty of Medicine
Director of Buildings Office
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Wednesday November 14, 2012

****Building Notice****

Director's Website

<http://www.mcgill.ca/medbuildings/>

Building Access

<http://www.mcgill.ca/medbuildings/access>

Building Services

<http://www.mcgill.ca/medbuildings/services>

Building Bookings

<http://www.mcgill.ca/medbuildings/bookings>

Contact Us

<http://www.mcgill.ca/medbuildings/contacts>

Change of Address?

Login into Minerva at

*<http://www.mcgill.ca/minerva-faculty-staff/>
using your McGill ID and PIN.*

From the MAIN MENU bar click on:

- "Personal", then

- Addresses and Phones

REMINDER: RECYCLABLE WASTE DISPOSAL PROCEDURE

Please ensure that the guidelines below are followed during disposal of packaging material and recyclable waste:

- **Non-recyclable waste** (ex: Styrofoam etc.) **should be put in regular trash.**
- All **bubble wrap and plastic wrap should be put in with Glass, Plastic, Metal waste** in green bins or clear bags.
- **Cardboard boxes should be broken down and flattened** prior to placing them for pick up.
- Recyclable material (ex: boxes) **should not be blocking hallways/entrances.**

Thank You for your cooperation. Please contact our office if you have further questions.