

Hiring Unit:

Biology Dept.

Course Title and Course Number:

BIOL 111 Principles: Organismal Biology

Estimated Number of Positions:

TBD depending on enrolment

Total Hours of Work per Term:

87 or 145 hrs

Position Summary:

- **Hiring conditional** on availability to attend in person, the first 2-hour ‘General BIOL 111 TA Meeting’ on Friday, September 4th, 2026, from 4:00 to 6:00 p.m. Location TBD
- **Hiring conditional** on availability to teach in person weekly (3:30-5:30 p.m.) and to attend and participate, in person, the weekly 1-hr “TA pre-lab briefings” on the hour prior to teaching.
- **Hiring conditional** on adequate a priori theoretical & practical knowledge of all the lab topics curriculum & commitment to practice prior to TA pre-lab briefing, if need to acquire or refresh practical skill before teaching (misc. lab techniques, dissections, etc.) on their own time in the TA briefing room accessible every weekday (TBD)
- Accountable for a professional and confidential use and accurate weekly entry of student lab marks, lab attendance and data in myCourses and quality-control and finalization of all entries by the deadline set by the Lab Coordinator (TBD).
- Instructs, supervises students, evening laboratory for 2hrs weekly per teaching slot (experiments, lab project & presentations).
- Responsible for enforcing health and safety regulations during laboratories. Reports incidents/accidents immediately to Lab Coordinator.
- Notifies the Lab Coordinator and lab TA group, in case of absence for planned or last-minute reasons, in order to find a replacement in time for the scheduled, assigned lab.
- Responsible for the set-up & clean-up of own lab room’s supplies and equipment before & after the lab period.
- Accountable for the safekeeping & state of laboratory space, equipment, computer & A/V equipment.
- Any other related duties, as assigned and required.

Qualifications:

- Undergraduate diploma in general biology, including microbial, plant and animal science
- Must have good organization and communication skills
- Must have a valid WHMIS training (McGill or equivalent) within the past 3 years
- Successful applicants must familiarize themselves with laboratory safety issues by checking out the Biology Health and Safety website at: <https://www.mcgill.ca/biology/about-us/health-safety>
- Allergies and/or mobility limitation(s) must be brought forward for safety/risk assessment (e.g. must direct & supervise student group in case of emergency evacuation and one hike on Mount-Royal)