

TEACHING ASSISTANTSHIP

POSITION POSTING

McGILL UNIVERSITY

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Date of Posting: October 2, 2023	Hiring Unit & Address: Biology Department, Stewart Biology Bldg., Room N7/9A
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Application Deadline Date: Oct. 20, 2023

Course Title: Functional Biology of Plants and Animals

Course Number: BIOL 205

Instructors: J. Sakata/R. Barrett/F. Soper

Hours of Work: (per term): 90	Number of TA positions available (estimate): 1
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Date of Appointment

Salary

Starting: January 4, 2024

Hourly rate: \$33.03

Ending: April 30, 2024

Per Term: \$2972.70

Required Duties:

- Moderates web site bulletin board
- Schedules office hours and responds to student emails
- Organizes and leads conferences
- Organizes sessions for students who wish to view their midterm and final exams (regarding viewing final exams, this might involve some time in summer or fall semester)
- Grades, invigilates exams; coordinates work of other graders
- Organizes exam grades in Excel
- manages marks on MyCourses
- contributes questions for quizzes and exams
- Must attend lectures if first-time TA for this course.

Qualifications Required:

- B.Sc. including courses in organismal biology (animals and plants)
- Should have elementary knowledge of plant and animal physiology, but applicants with a strong background in animal physiology will be given a preference for this position.
- Good familiarity with Microsoft Excel or other spreadsheets
- Preference will be given to those who have either taken this or equivalent course or have worked as TA for this course.

Language requirements (if relevant): Bilingual preferred, but not required

Name and Title of Course Supervisor: Prof. J. Sakata

Dept. Authorization:

Date:

NOTE: All applicants must apply online by the Application deadline (see above).

NOTE: Announcements are considered tentative, pending final determination of course offerings and enrolments.