

# TEACHING ASSISTANTSHIP

## POSITION POSTING

### McGILL UNIVERSITY

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<b>Date of Posting: Oct 2, 2023</b>	<b>Hiring Unit &amp; Address: Biology Department, Stewart Biology Bldg., Room N7/9A</b>
<b>Application Deadline Date: Oct. 20, 2023</b>	
<b>Course Title: Functional Biology of Plants and Animals</b>	
<b>Course Number: BIOL 205</b>	
<b>Instructors: J. Sakata/R. Barrett/F. Soper</b>	
<b>Hours of Work: (per term): 180</b>	<b>Number of TA positions available (estimate): 2</b>
<b>Date of Appointment</b>	<b>Salary</b>
<b>Starting: Jan.4, 2024</b> <b>Ending: April 30, 2024</b>	<b>Hourly rate: \$33.03</b> <b>Per Term: \$5945.40</b>
<b>Required Duties:</b> <ul style="list-style-type: none"><li>- Moderates web site bulletin board</li><li>- Schedules office hours and responds to student emails</li><li>- Organizes and leads conferences</li><li>- Organizes sessions for students who wish to view their midterm and final exams (regarding viewing final exams, this might involve some time in summer or fall semester</li><li>- Grades, invigilates final exams, coordinates work of other graders</li><li>- Organizes exam grades in Excel</li><li>- manages marks on MyCourses</li><li>- contributes questions for quizzes and exams</li><li>- Must attend lectures if first-time TA for this course.</li></ul>	
<b>Qualifications Required:</b> <ul style="list-style-type: none"><li>- B.Sc. including courses in organismal biology (animals and plants)</li><li>- Should have elementary knowledge of plant and animal physiology</li><li>- Good familiarity with Microsoft Excel or other spreadsheets</li><li>- Preference will be given to those who have either taken this or equivalent course or have worked as TA for this course.</li></ul>	
<b>Language requirements (if relevant): Bilingual preferred, but not required</b>	
<b>Name and Title of Course Supervisor: Prof. J. Sakata</b>	
<b>Dept. Authorization:</b>	<b>Date:</b>

NOTE: All applicants must apply online by the Application deadline (see above).

NOTE: Announcements are considered tentative, pending final determination of course offerings and enrolments.