

# TEACHING ASSISTANTSHIP

## POSITION POSTING

### McGILL UNIVERSITY

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**Date of Posting:** Oct 02, 2023

**Hiring Unit & Address:** Biology Department,  
Stewart Biology Bldg., Room N7/9A

**Application Deadline Date:** October 20, 2023

**Course Title:** Cell and Molecular Biology

**Course Number:** BIOL 112

**Instructors:** Joseph Dent & Frieder Schoeck

**Hours of Work: (per term):** 90 or 180

**Number of TA positions available (estimate):**  
about 50

**Date of Appointment:**

**Salary:**

**Starting:** January 4, 2024

**Hourly rate:** \$33.03

**Ending:** April 30, 2024

**Per Term:** \$2972.70/\$5945.40

#### **Required Duties:**

- **Hiring conditional** on availability to attend the first 2-hour ‘General BIOL 112 TA Meeting’ on Friday, January 5th, 2024 from 4:00 to 6:00 p.m.

- **Hiring conditional** on availability to teach weekly in evenings (from 6:35 to 8:25 p.m.) and/or Tuesdays (from 3:35 to 5:25 p.m.) and attend & participate in the weekly 1-hr “TA pre-lab briefings” before teaching from 5:30 to 6:30 p.m. and/or 2:30 to 3:30 p.m.

- **Hiring conditional** on adequate a priori theoretical & practical knowledge of all lab topics curriculum & commitment to practice prior to TA pre-lab briefing, if need to acquire or refresh practical skill before teaching (misc. lab techniques, etc.).

- Accountable for a professional and confidential use and accurate entry of student lab marks, lab attendance and data.

- Instructs, supervises students, evening (and/or Tuesday afternoon) laboratory for 2hrs weekly per teaching slot (experiments, lab project, presentation).

- Responsible for enforcing health and safety regulations during laboratories. Reports incidents/accidents.

If Covid circumstances allow for in-person labs:

- Responsible for the set-up & clean-up of own lab room’s supplies and equipment before & after the lab period.

- Accountable for the safekeeping & state of laboratory space, equipment, computer & A/V equipment.

- Any other related duties, as assigned and required.

**Qualifications Required:**

- Undergraduate diploma in biology with orientation to plant and animal science
- Must have good organization and communication skills
- Must have completed WHMIS training within the past 3 years
- Successful applicants should familiarize themselves with laboratory safety issues by checking out the Biology Health and Safety website at:  
<http://biology.mcgill.ca/safety/index.html>.
- Severe allergies and/or limitation in mobility must be brought forward for safety/risk assessment

**Language requirements (if relevant):****Name and Title of Course Supervisor: Joseph Dent**

Dept. Authorization:

Date: