## TEACHING ASSISTANTSHIP POSITION POSTING McGILL UNIVERSITY

"McGill University is Committed to Equity in Employment"

Date of Posting: June 1st 2020

Hiring Unit & Address: Biochemistry, McIntyre Bldg., Room 905

Application Deadline Date: June 30, 2020

Course Title: NUCLEIC ACIDS Course Number: BIOC 454

Instructors: Drs. W. Pastor, J. Dostie, S. Huang, I. Gallouzi, N. Sonenberg, A. Nepveu, J. Teodoro, J. Pelletier, M. Tremblay, T. Duchaine and M. Bouchard

#### Hours of work: 93 hrs. Number of positions available: 2 38 hours of attendance to lectures. 13 hours - for myCourses, responding to students' e-mails and other inquiries (about 1 hour/week). 15 hours for office hours – 1 hour per week plus an additional hour per week for the midterm and the final. 13 hours for coming up with practice questions for students 5 hours flexible hours to meet student needs. 3 hours for invigilating midterms. 6 hours for exam viewing sessions. Dates of Appointment : Starting: September Salary: 2<sup>nd</sup>,2020 Hourly rate: \$29.33 Ending: After Final Exam December 2020 and final exam viewing in Per term: Jan. 2021

### **Required Duties:**

- Be present at lectures given remotely and help students, via chat room or other means, answer questions
- Aid students via myCourses
- Be available to answer e-mail inquiries or direct questions. Hours flexible.
- Provide a review session (remotely) upon completion of each course section.
- Contact Course Coordinator ahead of time to discuss responsibilities.
- Help grading questions throughout the semester as discussed with course coordinators and instructors
- Grade exams if asked by instructors

### **Qualifications Required:**

(1) Student enrolled in the graduate program at McGill

(2) A in BIOC 454

Language Requirements: French beneficial

Name of Course Coordinator: W. Pastor

Dept. Authorization: Briana Blair

Date: 2020.05.28

**NOTE:** All applicants must apply in writing, using the application form provided, to the appropriate Hiring Unit within ten (10) working days from the close of the posting.

# <u>ALSO NOTE :</u> Due to the ongoing uncertainties related to COVID-19, this course may be required to be delivered fully or partially through means of remote delivery.

Announcements are considered tentative, pending final determination of course offerings and enrolments. AS PER AG.S.E.M. REGULATIONS, THIS POSTING WILL BE PUBLICIZED AND APPLICATIONS ACCEPTED UNTIL June 30, 2020. **APPLICATIONS AVAILABLE ON THE WEBSITE:**<u>http://www.mcgill.ca/biochemistry/graduate-studies-</u><u>2/tas</u>