To: All Full-Time Members of the Administrative and Support Staff holding appointments in the Faculties of Arts, Education, Law, Management, and Schulich School of Music, School of Continuing Studies; Non-faculty administrative and support services reporting to the Provost and Vice-Principal (Academic), the Vice-Principal (Research and Innovation), the Principal, and the Secretary-General

The Senate of McGill University consists of 111 members, six of whom are representatives of the full-time administrative and support staff (two from each of three constituencies). The three constituencies are as follows:

Group 1 The Faculties of Arts, Education, Law, Management; Schulich School of Music, School of Continuing Studies; and non-faculty administrative and support services reporting to the Provost and Vice-Principal (Academic), the Vice-Principal (Research and Innovation), the Principal, and the Secretary-General;

Group 2 The Faculties of Agricultural and Environmental Sciences, Dentistry, Engineering, Medicine, and Science; the University Libraries; and non-faculty administrative and support services reporting to the Deputy Provost;

Group 3 Non-faculty administrative and support services reporting to the Vice-Principals (Administration and Finance) and (University Advancement).

CALL FOR NOMINATIONS

Nominations are called from the full-time administrative and support staff of the University, from within Group 1, for the following position on Senate:

One representative for a three-year term commencing September 1, 2019, to succeed Ms. Kanella (Nellie) Voudouris (Office of Advising & Student Information Services - Faculty of Arts), whose term ends on August 31, 2019.

Ms. Sabine Dhir (Graduate and Postdoctoral Studies) will continue to serve as a representative of Group 1 until August 31, 2020.

Nominations require the signature of the nominator, two endorsers, and the consent of the person being nominated. No individual may nominate more than one candidate for each position; endorsers may endorse any number of candidates. Please note that only full-time members of the administrative and support staff of the University holding appointments within the constituency identified as Group 1 may be nominated to this position, may nominate someone to this position, or may act as an endorser.

Recipients of this call for nominations have the option to verify the electoral list for errors or omissions. Upon request, the list will be made available for consultation in the Secretariat. Any request for changes to the list by Electors shall be submitted to the Secretariat at least five (5) days before the end of the election period.

Nominees must submit a 100-word maximum statement in English and French about why they wish to be elected. This statement, along with the nomination form, must be received by noon (12 pm) on Monday, February 11, 2019. The official nomination form is attached. It may be photocopied as required, but nominations on other than official forms will not be accepted.

Nominations must be submitted to the Dean of the Faculty of Arts, Dawson Hall, 2nd floor, room 207 by noon (12 pm) on Monday, February 11, 2019 and all official nomination forms must be completed in full to be eligible.

If more than one nomination is received, an election will be conducted.

[Signature]
Professor Antonia Maioni
Dean, Faculty of Arts