

Volunteer Opportunity with THE UNITED NATIONS WORLD FOOD PROGRAMME (UNWFP) IN PANAMA Summer 2024

POSITION:	Volunteer, Communications Unit
LOCATION:	Ciudad del Saber, Clayton, Panama City, Panama. In-person: intern is expected to intern at the host organization office location.
DESCRIPTION OF HOST ORGANIZATION:	The World Food Programme (WFP) is the world's largest humanitarian agency fighting hunger worldwide, delivering food assistance in emergencies and working with communities to improve nutrition and build resilience. Each year, WFP assists some 80 million people in 80 countries. WFP in Panama covers Latin America and the Caribbean.
DUTIES AND RESPONSIBILITIES:	<p>Under the supervision of the Regional Communications Officer in the Communications Unit in the WFP Regional Bureau, the volunteer will carry out the following duties, depending on his/her background and interests:</p> <ul style="list-style-type: none"> • Media monitoring/research • Translation of press releases and other material • Consolidating material received from offices in the region for weekly communications outlook • Prepare monthly reports • Photographs, social media posts, video editing, archiving in multimedia hub • Support with events (occasionally) • Proofreading of short documents <p><i>Duties and projects may not be as listed. These will depend on the needs of the host organization.</i></p>
HOST ORGANIZATION REQUIREMENTS:	<p>As this volunteer opportunity is with the CU team, it would be important that the candidate has excellent interpersonal skills and knowledge/interest in languages. An additional asset would be knowledge of photography, graphic design and video editing.</p> <p>Very good knowledge of Spanish (written and oral) mandatory.</p>
HOURS:	Full-time, 35 hours per week
DATES:	12 weeks starting May 6, 2024. (Dates to be finalized with host organization)
RENUMERATION:	\$6,720 CAD issued to the intern through a Faculty of Arts Internship Award.
HOW TO APPLY:	Students must complete the online Arts Internship Application Form available on the AIO website: https://www.mcgill.ca/arts-internships/internships/postings
APPLICATION DEADLINE:	February 11, 2024
ELIGIBILITY:	<ul style="list-style-type: none"> - Full time McGill Faculty of Arts students (B.A., B.A & Sc., BSW, B.Th., M.A., MSW, MIS) - Minimum CGPA of 2.7* - Returning to McGill in the same program in the fall semester - Fulfill Faculty of Arts requirements as outlined in the Student Handbook - Provide proof of medical insurance for duration of volunteer opportunity

COSTS:	The volunteer is responsible for all costs associated with the volunteer opportunity including transportation, accommodations, etc.
TRAVEL REQUIREMENTS:	Pre-Departure Orientation is mandatory for students applying to internships that require travel outside of Canada. You will be required to download the certificate of completion in your application.
TRAVEL ARRANGEMENTS:	Preparing travel arrangements to and from the host organization is the responsibility of the volunteer.
ACCOMMODATIONS:	The volunteer is responsible for all costs associated with the volunteer opportunity including transportation, accommodations, etc. Interns must live in Ciudad del Saber, Clayton, Panama City, Panama.
ENTRY & CITIZENSHIP REQUIREMENTS:	Volunteers are responsible for informing themselves of what entry requirements are required to visit and work as a volunteer in the host country. These may include a visa, work permit, passport valid for at least 6 months after entry, and proof of certain vaccinations. <u>The volunteer is responsible for acquiring all necessary documents in time for the beginning of their volunteer opportunity.</u>

Please Note:

**If you feel you have experienced barriers which have had an impact on your academic performance and wish to highlight these to the selection committee, the documents/comments will be taken into consideration.*

We will get back to you shortly after the deadline if you are selected for an interview. The Arts Internship Office will then transmit the selected applications to the host organization, which will ultimately be responsible for the selection of the candidate(s). Students who do not receive offers will be notified on a rolling basis as decisions are made.