

## Internship Opportunity with United Nations High Commissioner for Refugees (UNHCR) Summer 2020

<b>POSITION:</b>	Livelihoods and Field Intern
<b>LOCATION:</b>	Quito, Ecuador
<b>DESCRIPTION OF HOST ORGANIZATION:</b>	<p>Ecuador is the country that hosts the largest number of recognized refugees in Latin America. As of April 2019, the Ecuadorian Government had granted the refugee status to 66.288 persons (97,91% from Colombia), and approximately 250.000 persons have requested asylum. Most asylum seekers also come from Colombia.</p> <p>Comparing figures of 2017 with 2018, Colombian asylum requests have increased by 11%. From January 2018, up to date, 17,022 people have sought asylum in Ecuador; 31% are requests of Colombian population and 67% of Venezuelans. The increase of asylum claims from both, Venezuelans and Colombians, is due to, as mentioned, the continuous arrival of Colombians, and the arrival of Venezuelan population.</p> <p><b>It is important to note that, the language of the office and direct work and daily contact with refugees is in Spanish, so an excellent working knowledge of Spanish is required.</b></p>
<b>DUTIES/RESPONSIBILITIES OF INTERN:</b>	<p>The Livelihoods and Field Intern accompanies and supports the Senior Durable Solutions Associate in the planning, implementation, monitoring and evaluation of the Livelihoods strategy.</p> <ul style="list-style-type: none"> <li>• Support in updating and implementing local strategies (Pichincha and Santo Domingo) of UNHCR livelihoods and field operations.</li> <li>• Support in the elaboration, socialization and validation of an inter-institutional coordination plan with local actors and implementing partners based on the local model.</li> <li>• Support in the mapping of opportunities for strategic alliances with different actors.</li> <li>• Support in the mapping of existing programs and services that allow strengthening the route of attention to the refugee population and improve the strategy of local integration of the population.</li> <li>• Support in the assistance in monitoring the implementation of UNHCR programs.</li> <li>• Assist in administrative tasks such as preparation of reports and meeting authorized personnel and assisting them during field missions.</li> <li>• Support in the Data Collection and other information relevant to UNHCR and report to the supervisor accordingly.</li> <li>• In coordination with implementing supervisor, assist in the reception, registration and provision of assistance to persons of concern to UNHCR.</li> <li>• Support in the follow -up, on a regular basis, the overall situation of persons of concern in local field areas and report accordingly.</li> <li>• Trainings: All digital training available in the platform “Learn and Connect” such as: Protection Introduction Programme, PSEA, Prevention of sexual harassment, sexual Harassment and abuse of authority and different training of your interest.</li> <li>• Missions: The intern is not allowed to travel in missions outside the city. However, the intern may be asked to participate in different spaces with implemented partner in the field office.</li> </ul>
<b>MCGILL UNIVERSITY</b>	<ul style="list-style-type: none"> <li>• Must be a McGill full-time undergraduate or graduate student, returning to their</li> </ul>

<b>REQUIREMENTS:</b>	<p>current registered faculty in fall 2020.</p> <ul style="list-style-type: none"> <li>• Must fulfill the Internship Offices Network requirements post-internship. For more information download the ION <a href="#">Intern Handbook</a>.</li> </ul>
<b>HOST ORGANIZATION REQUIREMENTS:</b>	<ul style="list-style-type: none"> <li>• University Degree in Law or Social Sciences or related fields.</li> <li>• <b>Very good knowledge of Spanish (speak and write) mandatory.</b></li> <li>• Very good knowledge of English (speak and write).</li> <li>• Availability for at least 3 months beginning May 2020.</li> <li>• Respect for diversity and capacity to work in stressful contexts.</li> <li>• Capacity to adapt to the requirements of the operation and to be a good team player.</li> </ul>
<b>HOURS:</b>	<p>Interns will work eight hours per day. The internship will run for twelve weeks between May and August 2020. Precise dates to be determined with the organization.</p>
<b>REMUNERATION:</b>	<p>Successful candidates will receive an award valued at \$4,000 CAD.</p>
<b>COSTS:</b>	<p>The intern is responsible for all costs associated with the internship including transportation, accommodations, visas, etc.</p>
<b>TRAVEL ARRANGEMENTS:</b>	<p>Preparing travel arrangements to and from the internship host community is the responsibility of the intern.</p>
<b>ACCOMODATIONS:</b>	<p>Finding suitable lodging during the internship is the responsibility of the intern.</p>
<b>HOW TO APPLY:</b>	<p>Students must complete the online application form available on this site: <a href="https://www.mcgill.ca/arts-internships/internships/postings/application">https://www.mcgill.ca/arts-internships/internships/postings/application</a></p> <p>Include the following documents in PDF format:</p> <ul style="list-style-type: none"> <li>• Cover letter, which clearly states goals and interests in serving as an intern. Letter should be addressed 'To whom it may concern' and be no more than one page in length;</li> <li>• An updated curriculum vitae (1-2 pages).</li> <li>• Copy of unofficial transcript.</li> </ul> <p>Applicants should use the following file-name format:          firstname.lastname_hostorganization (ex.: james.mcgill_camfed.pdf).  <i>Please note: If you are applying to a second degree at McGill and waiting for a response, you must hold a confirmation of acceptance by the application deadline and send it directly to <a href="mailto:ion@mcgill.ca">ion@mcgill.ca</a></i></p>
<b>APPLICATION DEADLINE:</b>	<p>Monday, January 13, 2020, 12 PM (noon) EST – Late applications will not be accepted.</p>
<b>WORKSHOPS:</b>	<p>Successful candidates are required to attend the following sessions:</p> <ul style="list-style-type: none"> <li>• Intern Meeting</li> <li>• Cross-Cultural Workshop</li> <li>• Interns Responsibilities and Guidelines</li> <li>• University-Wide Pre-Departure Session</li> <li>• Internship Workshop: Success in a Professional Environment</li> <li>• Reception for Awards Recipients</li> <li>• Internship Debriefing Session</li> </ul>
<b>HEALTH AND SAFETY:</b>	<p>All applicants should consult the Global Affairs Government of Canada Travel Advice and Advisories for the internship host country prior to applying for this internship.  <a href="http://travel.gc.ca/travelling/advisories">http://travel.gc.ca/travelling/advisories</a></p> <p>Traveling, living and working abroad can involve certain risks to your health and safety that differ from your home country. These may include: crime, political/social instability, tropical diseases/infections, extreme weather conditions, poor infrastructure, etc.</p> <p>The Internship Offices Network cannot guarantee the safety of any intern in their host country. It is up to the student to fully assess and prepare for any health or security risks that may be involved in pursuing this internship. Applicants are encouraged to discuss</p>

	<p>potential risks with their family prior to applying.</p> <p>Applicants must ensure that they are physically and mentally capable of successfully completing an internship in the internship host country. The Internship Offices Network may request a doctor's attestation that an applicant is sufficiently healthy to complete an internship.</p>
<p><b>ENTRY REQUIREMENTS:</b></p>	<p>Interns are responsible for informing themselves of what entry requirements are required to visit and work as an intern in the internship host country. These may include a visa, work permit, passport valid for at least 6 months after entry, and proof of certain vaccinations.</p> <p><u>The intern is responsible for acquiring all necessary documents in time for the beginning of their internship.</u></p>

**Please Note:**

Only short-listed candidates will be contacted. At that time, you may be asked to come in for an interview.

The Internship Office Network will then transmit the selected applications to the host organization, which will ultimately be responsible for the selection of the candidate(s).

*If you feel you have experienced barriers which have had an impact on your academic performance and wish to highlight these to the selection committee, the documents/comments will be taken into consideration*