

Intern Opportunity with THE UNITED NATIONS POPULATION FUND (UNFPA) IN PANAMA Summer 2024

POSITION:	Intern, Communications Group
LOCATION:	Ciudad del Saber, Clayton, Panama City, Panama. In-person: intern is expected to intern at the host organization office location.
DESCRIPTION OF HOST ORGANIZATION:	<p>UNFPA is the United Nations sexual and reproductive health agency. Our mission is to deliver a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled.</p> <p>We promote gender equality and empower women, girls and young people to take control of their bodies and their futures. We work with partners in more than 150 countries to provide access to a wide range of sexual and reproductive health services. UNFPA in Panama covers Latin America and the Caribbean.</p>
DUTIES AND RESPONSIBILITIES:	<p>Under the supervision of the Regional Communications Advisor in the Communications Group at the UNFPA Regional Office, the intern will carry out the following duties, depending on his/her background and interests:</p> <ul style="list-style-type: none"> • Media and social media research, analysis and monitoring related to maternal health, youth, population and development, humanitarian assistance, the climate and migration crises, among other issues. • Write periodically for social media and blogs based on longer-form material and documents provided by country offices and RO subject matter experts. • Support in building a database of journalists in the region who are covering topics of interest to UNFPA, as well as in building the regional photo database. • Translation of press releases and other material • Support with events (occasionally) and donor visibility. <p><i>Duties and projects may not be as listed. These will depend on the needs of the host organization.</i></p>
HOST ORGANIZATION REQUIREMENTS:	<p>As this internship opportunity is with the Communications Group, it would be important that the candidate has excellent interpersonal skills and knowledge/interest in languages. An additional asset would be knowledge of photography, graphic design and video editing.</p> <p>Very good knowledge of Spanish (written and oral) mandatory.</p>
HOURS:	Full-time, 35 hours per week
DATES:	12 weeks starting May 6, 2024. (Dates to be finalized with host organization)
RENUMERATION:	\$6,720CAD issued through a Faculty of Arts Internship Award
HOW TO APPLY:	Students must complete the online Arts Internship Application Form available on the AIO website: https://www.mcgill.ca/arts-internships/internships/postings
APPLICATION DEADLINE:	February 11, 2024



InternshipOffice

ELIGIBILITY:	<ul style="list-style-type: none"> - Full time McGill Faculty of Arts students (B.A., B.A & Sc., BSW, B.Th., M.A., MSW, MIS) - Minimum CGPA of 2.7* - Returning to McGill in the same program in the fall semester - Fulfill Faculty of Arts requirements as outlined in the Student Handbook - Provide proof of medical insurance for duration of intern opportunity
COSTS:	The intern is responsible for all costs associated with the intern opportunity including transportation, accommodations, etc.
TRAVEL REQUIREMENTS:	Pre-Departure Orientation is mandatory for students applying to internships that require travel outside of Canada. You will be required to download the certificate of completion in your application.
TRAVEL ARRANGEMENTS:	Preparing travel arrangements to and from the host organization is the responsibility of the intern.
ACCOMMODATIONS:	Finding suitable lodging during the internship is the responsibility of the intern. Only housing in Ciudad del Saber will be approved.
ENTRY & CITIZENSHIP REQUIREMENTS:	Interns are responsible for informing themselves of what entry requirements are required to visit and work as an intern in the host country. These may include a visa, work permit, passport valid for at least 6 months after entry, and proof of certain vaccinations. <u>The intern is responsible for acquiring all necessary documents in time for the beginning of their internship opportunity.</u>

Please Note:

**If you feel you have experienced barriers which have had an impact on your academic performance and wish to highlight these to the selection committee, the documents/comments will be taken into consideration.*

We will get back to you shortly after the deadline if you are selected for an interview. The Arts Internship Office will then transmit the selected applications to the host organization, which will ultimately be responsible for the selection of the candidate(s). Students who do not receive offers will be notified on a rolling basis as decisions are made.