

INTERSHIP OPPORTUNITY WITH Jardins de Métis / Reford Gardens - You Can Make History SUMMER 2022

POSITION:	Summer Intern
LOCATION:	Montreal and Metis, QC, Canada (6-8 weeks in Montreal and /or remote work)
DESCRIPTION OF HOST ORGANIZATION:	<p>Les Jardins de Métis / Reford Gardens (see www.refordgardens.com) is a national historic site located at the gateway to the Gaspé Peninsula. In addition to managing historic gardens and the 1887 Estevan Lodge, the Gardens create and produce virtual and travelling exhibitions.</p> <p>This project provides material essential for exhibitions the organization is developing for its community of visitors. The organization is offering three internships: Shingle Style Architecture on the Shores of the Lower St. Lawrence; Elsie Project – Pioneer of Women’s Health; You Can Make History. Please refer to the other two postings.</p> <p><i>You Can Make History</i> is an innovative new project to engage the community of historical enthusiasts in claiming their own history. Based on the Library of Congress initiative, By The People! (https://crowd.loc.gov/), <i>You Can Make History</i> will engage the community to become virtual volunteers. Bringing the vast inventory of information under a single digital roof is now possible with the magic of on-line search mechanisms, the growing collections of digitized documents and storehouses of period newspapers that are now freely accessible.</p> <p><i>You Can Make History</i> is part of a citizen museum initiative to enlist the participation of local residents in curating the content of a future museum exhibition. Using their laptop and internet access, volunteers will be given access to a new digital platform of curated material. They will chose the manuscript or printed material to transcribe, undertake the transcription and participate in the verification and correction process.</p> <p>The intern will lead this pilot project initiative by steering participants to the manuscript material and provide assistance to those in need. The intern will lead by example by leading the transcription initiative and by posting the discoveries as they are made.</p>
INTERN’S DUTIES AND RESPONSIBILITIES:	<p>Internships by McGill students involve using on-line resources, visits to archival institutions and working with historians, curators, collectors and family members passionate about sharing their family history. Deliverables include a research report, transcribed documents, photographs and iconography. The final results are shared with the other interns and community in a public event / presentation.</p> <p>Interns are expected to be adept at research, self-motivated and eager to accept the challenge of exploring areas of the history of Montreal, Quebec and Canada and the Scots community that played a major role in their development.</p> <p>Interns in their work are guided by historian Alexander Reford and staff from Les Amis des Jardins de Métis.</p>

	<p><i>Interns' duties and projects may not be as listed. These will depend on the needs of the host organization.</i></p> <p><i>Please note that the internship may change depending on the evolution of the situation related to the coronavirus disease pandemic (COVID-19). This may include the internship being cancelled.</i></p>
HOST ORGANIZATION'S REQUIREMENTS:	<ul style="list-style-type: none"> • Student in history or with knowledge and interest in Canadian history • Excellent communication skills • Ability to work independently • Good organizational and research skills • Basic French an asset • Knowledge of MS Office (Word, Outlook, Excel) • Student will be asked to bring their own laptop • Excellent interpersonal skills • Experience in voluntary societies or non-profit organizations and volunteering an asset • Experience in presenting to a non-academic audience an asset
HOURS:	Full time
DATES:	12 weeks between May 1 to July 31, 2022 exact dates to be discussed with host organization
REMUNERATION:	\$6,000 CAD issued through a Faculty of Arts Internship Award.
HOW TO APPLY:	Students must complete the online Arts Internship Application Form available on the AIO website: https://www.mcgill.ca/arts-internships/internships/postings
DEADLINE TO APPLY:	February 13, 2022
CITIZENSHIP REQUIREMENTS:	None
ELIGIBILITY:	<ul style="list-style-type: none"> - McGill Faculty of Arts students (B.A., B.A & Sc., BSW, B.Th., M.A, MSW) - Minimum CGPA of 2.7 - Returning to McGill in the fall semester following the internship - Students must fulfill Faculty of Arts requirements as outlined in the Handbook for Interns https://www.mcgill.ca/arts-internships/resources (under General Resources -> Handbook) - Proof of medical insurance for duration of internship
ENTRY REQUIREMENTS:	<p>Interns are responsible for informing themselves of what entry requirements are required to visit and work as an intern in the internship host country. These may include a visa, work permit, passport valid for at least 6 months after entry, and proof of certain vaccinations.</p> <p><u>The intern is responsible for acquiring all necessary documents in time for the beginning of their internship.</u></p>

Please Note:

We will get back to you shortly after the deadline if you are selected for an interview. Normally, you will be notified by the end of February. The Arts Internship Office will then transmit the selected applications to the host organization, which will ultimately be responsible for the selection of the candidate(s).

Students who do not receive offers will be notified on a rolling basis as decisions are made.

If you feel you have experienced barriers which have had an impact on your academic performance and wish to highlight these to the selection committee, the documents/comments will be taken into consideration