

Internship Opportunity with EXPOSURES Montreal Trans Film Festival Summer 2024

POSITION:	Intern – EXPOSURES Montreal Trans Film Festival
LOCATION:	Montreal, QC. Hybrid internship: intern is expected to be at the host organization office location (with a specified number of days in the office determined by the host organization).
DESCRIPTION OF HOST ORGANIZATION:	<p>EXPOSURES is Montreal’s pioneering trans film festival and intends to be Canada’s first multi-year trans film festival in over 20 years. Our inaugural edition, set to take place in September 2024, will celebrate the rich tapestry of both new and older trans cinema, featuring events that pay tribute to the legacy of Quebecois trans cinema as well as screenings that champion a new generation of trans voices globally. Our festival will also pay specific attention to the cinema of Indigenous and/or trans artists of colour whose work often gets erased or tokenised by film festivals.</p> <p>Through our festival, we strive to make trans cinema more accessible and to create a safe space where trans community can flourish. We hope to provide new opportunities for transgender and gender variant media artists, and to collaborate with many different groups and organisations to create empowering celebrations of trans and gender-diverse culture.</p> <p>EXPOSURES is organised by trans people for trans people, and aims to reclaim the cinematic spotlight for trans, queer, and gender-diverse narratives in Canada. Across our body of work, we encourage realistic and caring representations of transgender issues, and believe in the importance of celebrating trans resistance and defiance both on and off screen.</p> <p>Instagram: @exposures.mtl</p>
INTERN’S DUTIES AND RESPONSIBILITIES:	<p>You will gain experience in the day-to-day management of an international film festival. This job consists of providing general support to the film festival staff in managing festival operations before the festival. Based on the intern’s skills and special interests, you will assist with a variety of tasks, ranging from general office operations to event production, community outreach, special events, volunteer coordination, social media coordination, film guide copy-writing and editing, programming and curating film, coordination with filmmakers and distributors, tracking film submissions, print traffic, and technical support.</p> <p>This intern position provides hands-on experience, and mentorship by seasoned film programmers. As our intern, you will get a taste of the various roles and responsibilities required to prepare for and execute a film festival. Perfect for anyone wanting to engage in our queer and trans film community, and learn the ropes of film fests!</p>
HOST ORGANIZATION REQUIREMENTS:	<ul style="list-style-type: none"> • Trans and queer candidates will be prioritised • Proficiency in both French and English is a must • Interns must have their own working computer to use for the internship • Experience with imaging, Photoshop and InDesign is a plus • Interest and/or experience in film, communications, marketing and outreach, events • Well organized, take direction and displays initiative • Strong team player with a demonstrated ability to work independently • Knowledge of social media platforms and Canva • Has an ability to communicate well and is curious and open to new ideas • Passionate about trans issues; familiarity and experience with theory and practice of equity and anti-oppression

HOURS:	20 hours per week
DATES:	13 weeks between May to August 2024. (Dates to be finalized with host organization)
RENUMERATION:	\$ 4,160 CAD issued to the intern through a Faculty of Arts Internship Award.
HOW TO APPLY:	Students must complete the online Arts Internship Application Form available on the AIO website: https://www.mcgill.ca/arts-internships/internships/postings
APPLICATION DEADLINE:	February 11, 2024
ELIGIBILITY:	<ul style="list-style-type: none"> - Full time McGill Faculty of Arts students (B.A., B.A & Sc., BSW, B.Th., M.A., MSW, MIS) - Minimum CGPA of 2.7* - Returning to McGill in the same program in the fall semester following the internship - Fulfill Faculty of Arts requirements as outlined in the Interns Handbook https://www.mcgill.ca/arts-internships/resources - Provide proof of medical insurance for duration of internship
COSTS:	The intern is responsible for all costs associated with the internship including transportation, accommodations, etc.
TRAVEL ARRANGEMENTS:	Preparing travel arrangements to and from the internship host organization is the responsibility of the intern.
ACCOMMODATIONS:	Finding suitable lodging during the internship is the responsibility of the intern.
ENTRY REQUIREMENTS:	<p>Interns are responsible for informing themselves of what entry requirements are required to visit and work as an intern in the internship host country. These may include a visa, work permit, passport valid for at least 6 months after entry, and proof of certain vaccinations.</p> <p><u>The intern is responsible for acquiring all necessary documents in time for the beginning of their internship.</u></p>
CITIZENSHIP REQUIREMENTS:	N/A

Please Note:

**If you feel you have experienced barriers which have had an impact on your academic performance and wish to highlight these to the selection committee, the documents/comments will be taken into consideration.*

We will get back to you shortly after the deadline if you are selected for an interview. The Arts Internship Office will then transmit the selected applications to the host organization, which will ultimately be responsible for the selection of the candidate(s). Students who do not receive offers will be notified on a rolling basis as decisions are made.

<p>TRAVEL REQUIREMENTS:</p>	<p><i>Pre-Departure Orientation is mandatory for students applying to internships that require travel outside of Canada. You will be required to download the certificate of completion in your application.</i></p>
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