

Faculty of Arts Internship Office

CONSENT FORM FOR MEDIA RELEASE

I, _____ (print name of participant), the undersigned, hereby grant to McGill University the right to use, reproduce, distribute, and broadcast my image, including my name and likeness, my student work, and my affiliation with the University, (collectively referred to as “Works”). This right is irrevocable, royalty-free, worldwide, non-exclusive, and transferrable.

I understand that I will have no right to review or approve such Works prior to the use, reproduction, distribution or broadcasting thereof. Furthermore, I agree that McGill University shall have the right to edit, modify or otherwise alter the Works.

I hereby hold harmless, release and discharge McGill University and its employees, agenda, licensees, successors and assigns from any and all claims, demands or causes of action, resulting from the use of the rights granted herein.

Specifically, in relation to the Faculty of Arts Internship Award, I consent to the following:

Confidential Report to Donors ¹	Consent
Internship Report & Photographs	
Media Content ²	
Arts Internship Office Media (Website ³ & Publications ⁴)	
Arts Internship Office Social Media ⁵	

How we will use your story

¹ Confidential Report to Donors

Stewardship Reports: Final reports are an essential part of the Faculty of Arts Internship Award package of responsibilities. Our office produces stewardship reports for the donors who generously support opportunities for students year after year.

These reports are confidential and are only shared with named donors and the University Advancement team. If interns wish to add additional confidential information about their internship not to be shared with their donor, they can do so by reaching out to the Arts Internship Office directly.

² Media Content – includes but not limited to:

One of the main benefits of student internship stories is to inspire future interns who may be interested in pursuing an Arts Internship.

³ Arts Internship Office (AIO) Website:

- E.g.: [Faculty of Arts Internship Award Recipients Biographies & Headshots](#)
- E.g.: [Final reports edited as “Stories”](#)

⁴ Publications:

- Award recipient posters ([2023 examples](#))
- Other promotional content (pamphlets, posters, etc.)

⁵ AIO social media:

- [Instagram \(@aiomcgill\)](#)
- [Facebook \(McGill Faculty of Arts Internship Office\)](#)
 - E.g.: [“Meet our Interns”](#)
 - E.g.: [Mid-Internship “Highlight”](#)

Important Note: Acquiring Consent from Others Appearing in your Photographs

If your photographs include anyone other than yourself, you must follow the steps below:

1. Each person pictured must fill in a copy of the present consent form and return it to you.
2. You must submit the signed form(s) along with the photographs when submitting documents to AIO.

Please note:

- No large group pictures (6-8 people maximum).
- No photographs of children under 18 years old.

If you have any questions, please contact us at aio@mcgill.ca.

Acknowledgements

- ☐ I understand that the photographs required are meant to represent my internship experience and workplace. Refer to the Faculty of Arts Interns Handbook for more instructions.
- ☐ I understand that I will be required to submit a signed consent forms from every other person featured in any of my photographs when submitting them to the Arts Internship Office.
- ☐ I understand that the photographs provided must not include any children under 18 years old.
- ☐ I have read the Consent Form and fully understand its contents. I consent to the use of these images and works as described above.

SIGNATURE OF SUBJECT/PARTICIPANT

DATE