

## Faculty of Arts Internship Office

### CONSENT FORM FOR MEDIA RELEASE

I, \_\_\_\_\_ (print name of participant), the undersigned, hereby grant to McGill University the right to use, reproduce, distribute, and broadcast my image, including my name and likeness, my student work, and my affiliation with the University, (collectively referred to as “Works”). This right is irrevocable, royalty-free, worldwide, non-exclusive and transferrable.

I understand that I will have no right to review or approve such Works prior to the use, reproduction, distribution or broadcasting thereof. Furthermore, I agree that McGill University shall have the right to edit, modify or otherwise alter the Works.

I hereby hold harmless, release and discharge McGill University and its employees, agenda, licensees, successors and assigns from any and all claims, demands or causes of action, resulting from the use of the rights granted herein.

Specifically, in relation to the Faculty of Arts Internship Award, I consent to the following:

<b>Confidential Report to Donors<sup>1</sup></b>	
	Internship Report
	Internship Photographs
<b>Media Content<sup>2</sup></b>	
	Arts Internship Office Website <sup>3</sup>
	Social-Media <sup>4</sup>
	Printed Materials <sup>5</sup>

#### How we will use your story

##### **<sup>1</sup> Confidential Report to Donors**

**Stewardship Reports:** Final reports are an essential part of the Faculty of Arts Internship Award package of responsibilities. Our office produces stewardship reports to the donors who generously support opportunities for students year after year. These reports are confidential and are only shared with named donors and the University Advancement team. If interns wish to add additional confidential information about their internship not to be shared with their donor, they can do so by reaching out to the Arts Internship Office directly.

<sup>2</sup> **Media Content** – *includes but not limited to:*

<sup>3</sup> Arts Internship Office (AIO) Website

- [Faculty of Arts Internship Award Recipients biographies and headshots](#)
- [Final reports edited as “Stories”](#)
- [Internship photos used for promotional use](#)

<sup>4</sup> AIO Social Media

- [Instagram \(@aiomcgill\)](#)
- [Facebook](#)
  - [“Meet our Interns”](#)
  - [Mid-Internship “Highlight”](#)
  - [Post-internship promotional content \(“Stories”\)](#)

<sup>5</sup> Printed Publications

- Award recipient posters ([2023 example](#))
- Other promotional content (pamphlets, posters, etc.)

**Note**

- If you wish for your story to stop being used, or if you have any questions or comments about how your story is being used, please contact us at [aio@mcgill.ca](mailto:aio@mcgill.ca)
- Please understand that we may not be able to withdraw images and stories already published.

**Acknowledgements**

- I understand that the photographs required are meant to represent my internship experience and workplace.
- I understand that I will be required to get written consent from every other person featured on any of my photographs before submitting them to the Arts Internship Office.
- I understand that the pictures provided must not include any children.
- I have read the Consent Form and fully understand its contents. I consent to the use of these images and works as described above.

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SIGNATURE OF SUBJECT/PARTICIPANT

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DATE