

Internship Opportunity with CENTRE FOR DEMOCRATIC DEVELOPMENT (CDD) GHANA Summer 2024

POSITION:	Intern - Research
LOCATION:	<p>Remote: intern <u>does not travel to or for</u> the internship. The internship is conducted 100% remotely. Note time difference for working hours.</p> <p>OR</p> <p>In-person: Accra, Ghana - intern is expected to intern at the host organization office location. Open to students who are familiar with the region and who have previous travel experience.</p> <p>Please indicate in your application whether you are applying for remote or in-person.</p>
DESCRIPTION OF HOST ORGANIZATION:	<p>Founded in 1998 in Accra, Ghana, and registered under the laws of Ghana as a company limited by guarantee, CDD-Ghana is an independent, non-governmental and non-profit research and advocacy organization dedicated to the promotion of democracy, good governance, and inclusive growth and development in Ghana in particular and Africa in general. The Center's vision is to ensure free, peaceful and a well-governed democracy in Ghana and in other parts of Africa. The Center's mission is to promote and deepen democratic consolidation, good governance and inclusive growth and development. The Center's Core Values are Inclusiveness, Integrity, Independence, Excellence. The Center pursues these through research and policy analysis, advocacy (publication, media engagement, work with policy makers, etc.) capacity development, and coalition building and networking.</p> <p>Please see the Center's website for more information http://www.cddgh.org/</p>
INTERN'S DUTIES AND RESPONSIBILITIES:	<p>The intern will be under the direct supervision of the Internship Coordinator and specific Program and Research Officers who will be assigned to work with the intern. In addition, interns can be assigned work by the Directors and Team Leaders at the Center. Generally, the task that interns perform at CDD-Ghana include: developing project proposals/concept notes; conducting desk research; data analysis, participating in field work and writing research reports is an added advantage. Currently, the Center has a number of on-going research, programs and advocacy activities which are grouped under five broad thematic areas, namely: Political and Constitutional Governance; Economic and Corporate Governance; Justice, Peace and Security; Social Inclusion and Equity; and Media and Civil Society. In addition, the Center is a core partner of the Afrobarometer Network.</p> <p><i>Interns' duties and projects may not be as listed. These will depend on the needs of the host organization.</i></p>
HOST ORGANIZATION REQUIREMENTS:	<ul style="list-style-type: none"> - Proficiency in English language. - Strong analytical/writing skills and attention to details. - Own a personal laptop to be used at assigned workspace. - Punctuality.
HOURS:	Full time, 35 hours a week - must be available during Accra hours
DATES:	11 weeks starting May 6, 2024. (Dates to be finalized by host organization)
RENUMERATION:	\$6,000 CAD issued to the intern through a Faculty of Arts Internship Award.
HOW TO APPLY:	Students must complete the online Arts Internship Application Form available on the AIO website: https://www.mcgill.ca/arts-internships/internships/postings
APPLICATION DEADLINE:	February 11, 2024
ELIGIBILITY:	<ul style="list-style-type: none"> - Full time McGill Faculty of Arts students (B.A., B.A & Sc., BSW, B.Th., M.A., MSW, MIST) - Minimum CGPA of 2.7* - Returning to McGill in the same program in the fall semester following the internship - Fulfill Faculty of Arts requirements as outlined in the Interns Handbook https://www.mcgill.ca/arts-internships/resources - Provide proof of medical insurance for duration of internship

COSTS:	The intern is responsible for all costs associated with the internship including transportation, accommodations, etc.
ACCOMMODATIONS:	Finding suitable lodging during the internship is the responsibility of the intern.
TRAVEL REQUIREMENTS:	Pre-Departure Orientation is mandatory for students applying to internships that require travel outside of Canada. You will be required to download the certificate of completion in your application.
TRAVEL ARRANGEMENTS:	Preparing travel arrangements to and from the internship host organization is the responsibility of the intern.
ENTRY REQUIREMENTS:	Interns are responsible for informing themselves of what entry requirements are required to visit and work as an intern in the internship host country. These may include a visa, work permit, passport valid for at least 6 months after entry, and proof of certain vaccinations. The intern is responsible for acquiring all necessary documents in time for the beginning of their internship.

Please Note:

**If you feel you have experienced barriers which have had an impact on your academic performance and wish to highlight these to the selection committee, the documents/comments will be taken into consideration.*

We will get back to you shortly after the deadline if you are selected for an interview. The Arts Internship Office will then transmit the selected applications to the host organization, which will ultimately be responsible for the selection of the candidate(s). Students who do not receive offers will be notified on a rolling basis as decisions are made.