

ONE-TIME PAYMENT FOR 2020 ACADEMIC SALARY POLICY

FAQ

CONTENTS

Who is eligible?.....	1
Who will not receive a one-time payment?	1
How was the amount calculated?.....	1
When should I expect the one-time payment?	1
How will I know I received the one-time payment?	2
Will the University pay for the one-time payment for employees paid from non-operating funds?.....	2
Will I receive an amended 2020 tax slip?	2
Will the one-time payment be pensionable?	2
Will the usual payroll deductions be applied to the one-time payment?	2

Who is eligible?

- Academic Staff who were eligible to the 2020 Academic Salary Policy and who received a merit amount on December 6th, 2020; and
- Academic Staff who received earnings between June 1st and December 5th, 2020; and
- Academic staff who remain active in the same position that was eligible for the 2020 Academic Salary Policy at the date of the one-time payment.

Who will not receive a one-time payment?

- Academic Staff who are no longer employed or retired at the date of the payment.

How was the amount calculated?

- 50% of the merit increase amount.
- Amount will be prorated according to the FTE ([full-time equivalent](#)) effective on June 1st, 2020.
- Changes that occurred between June 1st and December 5th such as FTE ([full-time equivalent](#)) changes will not affect the value of the one-time payment since the amount was determined on June 1st, 2020.

When should I expect the one-time payment?

- By the end of May

ONE-TIME PAYMENT FOR 2020 ACADEMIC SALARY POLICY

FAQ

How will I know I received the one-time payment?

- It will appear on your paystub.
- You can also view the details in [Workday](#)
 - o On the worker profile, by selecting Compensation then selecting the Total Rewards page and viewing the One-Time Payment section OR
 - o On the worker profile, by selecting the Actions button then selecting Compensation, then selecting view Bonus and One-time Payment History.

Will the University pay for the one-time payment for employees paid from non-operating funds?

- All one-time payments will be paid from the central University budget.

Will I receive an amended 2020 tax slip?

- No. The payment will be made in 2021 and will be included on the 2021 tax slips, as per the governmental legislation.

Will the one-time payment be pensionable?

- Yes.

Will the usual payroll deductions be applied to the one-time payment?

- Yes.