

**Agenda - Academic Policy Committee**  
**Thursday 25<sup>th</sup> October 2018**  
**4:00 to 5:00 p.m. – James Administration Building – Room 301**

**1. Approval of Agenda**

**2. Minutes of meeting of 9<sup>th</sup> May 2018 – for approval** *on APC website*

**3. New Business**

**i. International Education – for approval**

Proposed Student Exchange Partnerships 18-APC-10-10

Proposed revisions to the approval process 18-APC-10-11

*Guest: Prof. Phil Oxhorn, Associate Provost (International)*

**ii. Faculty of Medicine – for approval**

Proposal to rename the Department of Ophthalmology 18-APC-10-12

Letter from the Chair of the Department of Ophthalmology 18-APC-10-13

*Guest: Dr. David Eidelman, Dean of the Faculty of Medicine*

**iii. Office of the Dean of Students – for information and discussion**

Memo from the Dean of Students 18-APC-10-14a

Revised Code of Student Conduct and Disciplinary Procedures 18-APC-10-14b

Revised Code of Student Conduct and Disciplinary Procedures (with mark-ups) 18-APC-10-14c

Summary of the proposed revisions 18-APC-10-14d

*Guest: Mr. Glenn Zabowski, Associate Dean of Students*

**iv. APC's subcommittees annual reports – for information**

• Subcommittee on Courses and Teaching Programs – SCTP 18-APC-10-01

• Subcommittee on Continuing Education - SCE 18-APC-10-04

• Subcommittee on Teaching and Learning – STL 18-APC-10-05

• Research and Advisory Council – RAC 18-APC-10-06

• Council of Graduate and Postgraduate Studies – CGPS 18-APC-10-07

**v. APC's subcommittees membership – for approval**

• SCTP proposed membership for 2018/2019 18-APC-10-03

• CGPS proposed membership for 2018/2019 18-APC-10-08

**vi. APC's annual report to Senate – for approval**

18-APC-10-09

**vii. Subcommittee on Courses and Teaching Programs – for information**

SCTP report #1 on the meeting of September 27<sup>th</sup> 2018 18-APC-10-02

**viii. Office of the Provost and Vice-Principal Academic – for approval**

Guidelines for Developing a Service Portfolio for Librarian Staff 18-APC-10-15

**4. Other**

## Academic Policy Committee Membership (2018-2019)

*Ex-officio:*

Provost and Vice-Principal (Academic), <i>Chair</i>	Christopher Manfredi
Associate Provost (Policies, Procedures and Equity), <i>Vice-Chair</i>	Angela Campbell
Deputy Provost (Student Life and Learning)	Fabrice Labeau ( <i>interim</i> )
Chair, Subcommittee on Courses and Teaching Programs	
Chair, Subcommittee on Teaching and Learning	
Dean of Graduate and Postdoctoral Studies or delegate	Josephine Nalbantoglu
Chair, Council on Graduate and Postdoctoral Studies	
Associate Vice-Principal (Research and International Relations) or delegate	Nancy Ross
Dean of Continuing Studies or delegate	Carola Weil
Dean of Libraries or delegate	Colleen Cook/Carole Urbain
Director, Teaching and Learning Services or delegate	Laura Winer/Adam Finkelstein

*Representatives:*

Board of Governors	Sally McDougall (2019)
Faculty of Agricultural and Environmental Sciences	Petra Rohrbach (2020)
Faculty of Arts	Michael Smith (2021)
Faculty of Dentistry	Mari Kaartinen (2020)
Faculty of Education	Mindy Carter (2020)
Faculty of Engineering	David Lowther (2020)
Faculty of Law	Mark Antaki (2020)
Desautels Faculty of Management	Emine Sarigöllü (2019)
Faculty of Medicine	Daniel Bernard (2020)
Schulich School of Music	Isabelle Cossette (2021)
Faculty of Science	Axel Hundemer (2021)
Undergraduate Student	Ommu-Kulsoom Abdul-Rahman
Undergraduate Student	Jacob Shapiro
Undergraduate Student	TBD
Graduate Student	Shufeng Zhou/ TBD
MacDonald Campus Student Representative	Shubhanker Joshi
Continuing Studies Student Representative	Rod Louisa

*Voice but no Vote:*

University Registrar and Director of Enrolment Services	Gillian Nycum ( <i>interim</i> )
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*Secretary:*

Academic Program Officer	Julie Degans
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### Meeting Dates (2018-2019)

**Thursdays**, from 4:00 to 5:00 p.m. in Room **301**, James Administration Building ***unless otherwise indicated***

September 20 - <b><i>cancelled</i></b>	February 14 (MD 388)
October 25	March 14 (302)
November 15	April 11
December 13 (TBC)	May 9 (302)
January 17	