

**Agenda - Academic Policy Committee**  
**Thursday 12<sup>th</sup> October 2017**  
**4:00 to 5:00 p.m. – James Administration Building, Room 302**

**1. Approval of Agenda**

**2. Minutes of meeting of 21<sup>st</sup> September 2017 – for approval** *on APC website*

**3. New Business**

- i. Professional programs and revised program proposal process – *for approval* 17-APC-10-13  
*Guest: Mr. Bradley Tucker, Executive Director - Analysis, Planning and Budget* 17-APC-02-31
  
- ii. Subcommittee on Courses and Teaching Programs 17-APC-10-06  
SCTP Report #1- meeting of September 28<sup>th</sup>, 2017– *for approval*
  - New programs
    - School of Continuing Studies  
Professional Development Certificate in Data Analytics for Business (22 CEUs) – *appendix A*  
Professional Development Certificate in Data Science and Machine Learning (26 CEUs) – *appendix B*
    - Faculty of Engineering  
B.Eng.; Major in Materials Engineering (147-148 cr.)– *appendix C*
    - Graduate and Postdoctoral Studies  
Faculty of Engineering  
Ph.D. in Urban Planning, Policy and Design (0 cr.) – *appendix D*  
*Guests: Prof. Raphael Fischler (School of Urban Planning)*  
Faculty of Medicine  
M.Sc. in Pharmacology; Environmental Health Sciences (45 cr.) – *appendix E*  
Ph.D. in Pharmacology; Environmental Health Sciences (0 cr.) – *appendix F*
    - Major Program Revisions
      - Faculty of Engineering  
B.Eng.; Co-op in Software Engineering (141-147 cr.) – *appendix G*
  
- iii. APC's subcommittees annual reports
  - Subcommittee on Courses and Teaching Programs – SCTP 17-APC-10-07
  - Research Advisory Council – RAC 17-APC-10-08
  - Subcommittee on Continuing Education – SCE 17-APC-10-09
  - Council on Graduate and Postdoctoral Studies – CGPS 17-APC-10-10
  - Subcommittee on Teaching and Learning – STL 17-APC-10-11
  
- iv. Annual APC report to Senate- *for approval* 17-APC-10-12

**4. Other**

**Academic Policy Committee Membership (2017-2018)**

*Ex-officio:*

Provost and Vice-Principal (Academic), <i>Chair</i>	Christopher Manfredi
Associate Provost (Policies, Procedures and Equity), <i>Vice-Chair</i>	Angela Campbell
Deputy Provost (Student Life and Learning)	Ollivier Dyens
Chair, Subcommittee on Courses and Teaching Programs	
Chair, Subcommittee on Teaching and Learning	
Dean of Graduate and Postdoctoral Studies or delegate	Josephine Nalbantoglu
Chair, Council on Graduate and Postdoctoral Studies	
Associate Vice-Principal (Research and International Relations) or delegate	Nancy Ross
Dean of Continuing Studies or delegate	Judith Potter
Dean of Libraries or delegate	Colleen Cook/Carole Urbain
Director, Teaching and Learning Services or delegate	Laura Winer/Mariela Tovar

*Representatives:*

Board of Governors	Sally McDougall (2019)
Faculty of Agricultural and Environmental Sciences	Petra Rohrbach (2020)
Faculty of Arts	Eric Lewis (2018)
Faculty of Dentistry	Mari Kaartinen (2020)
Faculty of Education	Mindy Carter (2020)
Faculty of Engineering	David Lowther (2020)
Faculty of Law	Mark Antaki (2020)
Desautels Faculty of Management	Emine Sarigöllü (2019)
Faculty of Medicine	Daniel Bernard (2020)
Schulich School of Music	William Caplin (2018)
Faculty of Science	Axel Hundermer (2018)
Undergraduate Student	Muna Tojiboeva
Undergraduate Student	Isabelle Oke
Undergraduate Student	Ellen Chen
Graduate Student	Shufeng Zhou/ Nicholas Dunn
MacDonald Campus Student Representative	Nancy He
Continuing Studies Student Representative	James Gutman

*Voice but no Vote:*

University Registrar and Director of Enrolment Services	Anna Walsh ( <i>acting</i> )
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*Secretary:*

Academic Program Officer	Julie Degans
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**Meeting Dates (2017-2018)**

**Thursdays**, from 4:00 to 5:00 p.m. in Room **301**, James Administration Building ***unless otherwise indicated***

September 21	February 8
October 12 (302)	March 15 (302)
November 16 – room TBA	April 12
December 14 (302)	May 10 (302)
January 18	