



**489<sup>th</sup> REPORT OF THE ACADEMIC POLICY COMMITTEE TO SENATE  
on the APC meeting held on December 13<sup>th</sup>, 2018**

**I. TO BE APPROVED BY SENATE**

**(A) NEW TEACHING PROGRAMS REQUIRING SENATE APPROVAL**

**Faculty of Arts**

**B.A.; Joint Honours – Latin American and Caribbean Studies Component (36 cr.) - appendix A**

At a meeting on December 13<sup>th</sup>, 2018, the Academic Policy Committee (APC) reviewed and approved a proposal from the Faculty of Arts to create a new B.A.; Joint Honours – Latin America and Caribbean Studies Component. It is common practice for programs in the Faculty of Arts to offer a Joint Honours option, and there has been an increased interest from students in the Latin American and Caribbean Studies program for such a possibility. This new B.A.; Joint Honours – Latin America and Caribbean Studies Component will provide students with an interdisciplinary approach of the study of the Latin American and Caribbean regions.

APC therefore recommends that Senate approve the following resolution:

*Be it resolved that Senate approve the proposed B.A.; Joint Honours – Latin America and Caribbean Studies Component (36 cr.)*

**School of Continuing Studies**

**Certificate in Public Administration and Governance (30 cr.) – appendix B**

At a meeting on December 13<sup>th</sup>, 2018, APC reviewed and approved a proposal from the School of Continuing Studies to create a new Certificate in Public Administration and Governance. There is currently a great demand both in the industry and in the Indigenous communities for a program that focuses on the organization and management of day-to-day operations in the public sector. This new Certificate will concentrate on current issues and policies that affect the daily operations, decisions and finances in a public organization.

APC therefore recommends that Senate approve the following resolution:

*Be it resolved that Senate approve the proposed Certificate in Public Administration and Governance (30 cr.)*

**Diploma in Public Administration and Governance (30 cr.) – appendix C**

At a meeting on December 13<sup>th</sup>, 2018, APC reviewed and approved a proposal from the School of Continuing Studies to create a new Diploma in Public Administration and Governance, as there is currently a great demand in industry and in Indigenous communities for a program that focuses on the organization and management of day-to-day operations in public administration. Students will acquire crucial skills for effective management in the public sector. This new Diploma will emphasize current issues and policies that affect the day-to-day functioning of public organizations.

APC therefore recommends that Senate approve the following resolution:

*Be it resolved that Senate approve the proposed Diploma in Public Administration and Governance (30 cr.)*

**Professional Development Certificate in Back End Web Design and Development (28 CEUs) – appendix D**

At a meeting on December 13<sup>th</sup>, 2018, APC reviewed and approved a proposal from the School of Continuing Studies to create a new Professional Development Certificate in Back End Web Design and Development. Back End developers play a crucial role in web development teams, and there is a strong and steady demand for skilled professionals, especially with the growth of online commercial activities and need for customized web-designs. This non-credit program will equip its graduates with in-depth knowledge of server-side programming languages, frameworks and associated development environments.

APC therefore recommends that Senate approve the following resolution:

*Be it resolved that Senate approve the proposed Professional Development Certificate in Back End Web Design and Development (28 CEUs)*

**Professional Development Certificate in Front End Web Design and Development (28 CEUs) – appendix E**

At a meeting on December 13<sup>th</sup>, 2018, APC reviewed and approved a proposal from the School of Continuing Studies to create a new Professional Development Certificate in Front End Web Design and Development. Front End web developers are one of the most in-demand technology careers today, and Statistics Canada expects this trend to continue. This non-credit program will equip its graduates with in-depth knowledge of client-side programming languages, major client-side frameworks and software architecture required to design complete apps and websites.

APC therefore recommends that Senate approve the following resolution:

*Be it resolved that Senate approve the proposed Professional Development Certificate in Front End Web Design and Development (28 CEUs)*

**Professional Development Certificate in Executive Production in Creative Industries (26 CEUs) – appendix F**

On December 18<sup>th</sup>, 2018, APC approved electronically a proposal from the School of Continuing Studies to create a new Professional Development Certificate in Executive Production in Creative Industries. Despite the fact that Montreal is the home of several major entertainment and creative content production companies, there are currently no professional program at the university level in Quebec aimed at training executive producers. This non-credit program will provide its graduates with the necessary skills and expertise to plan, run and control large-scale creative content projects and commercial entertainment products from beginning to end.

APC therefore recommends that Senate approve the following resolution:

*Be it resolved that Senate approve the proposed Professional Development Certificate in Executive Production in Creative Industries (28 CEUs)*

**(B) ACADEMIC PERFORMANCE ISSUES / POLICIES / GOVERNANCE/AWARDS**

**Office of the Vice-Principal (Research and Innovation)**

**Regulation on the Conduct of Research – appendix G**

On December 13<sup>th</sup>, 2018, APC reviewed and approved revisions to the Regulation on the Conduct of Research, which were approved in 2010. The proposed changes will update the definitions and terminology used throughout the document, and are the product of a vast consultation across the McGill community.

APC therefore recommends that Senate approve the following resolution:

*Be it resolved that Senate approve and recommend to the Board of Governors for approval the proposed revisions to the Regulation on the Conduct of Research.*

**(C) CREATION OF NEW UNITS / NAME CHANGES / REPORTING CHANGES**

**Faculty of Medicine**

**Proposal for the creation of the Institute of Health Sciences Education– *appendix H***

APC approved, at its meeting of December 13<sup>th</sup>, 2018, a proposal from the Faculty of Medicine to create an Institute of Health Sciences Education, which would replace the existing Centre for Medical Education (CME). Health Sciences Education is an expanding field, and the CME's status currently limits its impact and capacity, as it is neither a hiring nor a teaching unit. The Faculty will be able to appoint faculty members to the new Institute of Health Sciences Education, which may now offer graduate programs. Institute status will also facilitate collaboration and cross-appointments with other academic units across campus.

APC therefore recommends that Senate approve the following resolution:

*Be it resolved that Senate approve and recommend to the Board of Governors for approval the creation of the Institute of Health Sciences Education / Institut d'éducation en sciences de la santé.*

**Faculty of Arts**

**Proposal to rename the *Département de langues et littératures françaises* to *Département des littératures de langue française, de traduction et de création* – *appendix I***

APC approved, on December 13<sup>th</sup>, 2018, a motion from the Faculty of Arts to change the name of its *Département de langues et littératures françaises* to *Département des littératures de langue française, de traduction et de création*. This change will reflect more accurately the current research and teaching activities of a Department in evolution. It highlights the fact that translation and creative work have become essential components of its work, and that the department encompasses all literature produced in French language (i.e. not only from France).

APC therefore recommends that Senate approve the following resolution:

*Be it resolved that Senate approve and recommend to the Board of Governors for approval the renaming of the *Département de langues et littératures françaises* to *Département des littératures de langue française, de traduction et de création*.*

**(D) CHANGES IN DEGREE DESIGNATION – *none***

**(E) INTER-UNIVERSITY PARTNERSHIPS – *none***

**(F) OTHER – *none***

**II. TO BE ENDORSED BY SENATE / PRESENTED TO SENATE FOR DISCUSSION – *none***

**III. APPROVED BY APC IN THE NAME OF SENATE**

**(A) DEFINITIONS – *none***

**(B) STUDENT EXCHANGE PARTNERSHIPS / CONTRACTS / INTERUNIVERSITY PARTNERSHIPS - *none***

**(C) OTHER - *none***

**IV. FOR THE INFORMATION OF SENATE**

**A) ACADEMIC UNIT REVIEWS – *none***

## **B) APPROVAL OF COURSES AND TEACHING PROGRAMS**

### **1. Programs**

- a) APC Approvals (new options/concentrations and major revisions to existing programs)
- i. New Programs- *none*
  - ii. Major Revisions of Existing Programs  
*Approved by SCTP on October 18<sup>th</sup>, 2018 and reported to APC on December 13<sup>th</sup>, 2018*  
**Faculty of Arts**  
B.A.; Minor Concentration in Quebec Studies and Community-Engaged Learning (18 cr.)
- b) APC Subcommittee on Courses and Teaching Programs (SCTP) Approvals  
(Summary Reports: <http://www.mcgill.ca/sctp/documents/>)
- i. Moderate and Minor Program Revisions  
*Approved by SCTP on October 18<sup>th</sup>, 2018 and reported to APC on December 13<sup>th</sup>, 2018*

#### **Faculty of Agricultural and Environmental Sciences**

B.Sc.(Ag.Env.Sc.); Minor in Human Nutrition (24 cr.)

#### **Faculty of Arts**

B.A.; Major Concentration in History (36 cr.)

B.A.; Joint Honours – History Component (36 cr.)

B.A.; Minor Concentration in History (18 cr.)

B.A.; Honours in History (54 cr.)

#### **School of Continuing Studies**

Professional Development Certificate in Residential and Condominium Property Management/Gestion immobilière résidentielle et des copropriétés (22 CEUs)

#### **Graduate and Postdoctoral Studies**

##### Faculty of Agricultural and Environmental Sciences

M.Sc. in Agricultural Economics (45 cr.)

##### Faculty of Arts

M.Sc.(Applied) in Couple and Family Therapy; Non-Thesis (60 cr.)

##### Faculty of Engineering

M.Sc.(Applied) in Communication Sciences and Disorders – Speech-Language Pathology; Non-thesis (82 cr.)

M.Sc.(Applied) in Physical Therapy; Non-Thesis (63 cr.)

M.Sc.(Applied) in Occupational Therapy; Non-Thesis (63 cr.)\_

*Approved by SCTP on November 8<sup>th</sup>, 2018 and reported to APC on December 13<sup>th</sup>, 2018*

#### **School of Continuing Studies**

Certificate in Translation; English to French (30 cr.)

Certificate in Translation; French to English (30 cr.)

#### **Faculty of Education**

Professional Development Certificate in Global Trends in Education (12 CEUs)

B.Ed. in Physical and Health Education (120 cr.)

- ii. Program Retirements  
*Approved by SCTP on October 18<sup>th</sup>, 2018 and reported to APC on December 13<sup>th</sup>, 2018*  
**Faculty of Arts**  
 B.A.; Minor Concentration in Quebec Studies (18 cr.)  
  
*Approved by SCTP on November 8<sup>th</sup>, 2018 and reported to APC on December 13<sup>th</sup>, 2018*  
**School of Continuing Studies**  
 Certificate in Proficiency in Spanish (30 CEUs)

## 2. Courses

- a) New Courses  
*Reported as having been approved by SCTP on October 18<sup>th</sup>, 2018: 36*  
 Faculty of Arts: 2  
 School of Continuing Studies: 26  
 Faculty of Engineering: 6  
 Faculty of Medicine: 2  
  
*Reported as having been approved by SCTP on November 8<sup>th</sup>, 2018: 24*  
 Faculty of Arts: 2  
 School of Continuing Studies: 15  
 Faculty of Education: 5  
 Faculty of Engineering: 2
- b) Course Revisions  
*Reported as having been approved by SCTP on October 18<sup>th</sup>, 2018: 49*  
 Faculty of Agricultural and Environmental Sciences: 6  
 Faculty of Arts: 22  
 School of Continuing Studies: 4  
 Faculty of Engineering: 1  
 Faculty of Medicine: 16  
  
*Reported as having been approved by SCTP on November 8<sup>th</sup>, 2018: 95*  
 Faculty of Arts: 79  
 School of Continuing Studies: 5  
 Faculty of Education: 6  
 Faculty of Engineering: 2  
 Schulich School of Music: 1  
 Faculty of Science: 2
- c) Course Retirements  
*Reported as having been approved by SCTP on October 18<sup>th</sup>, 2018: 12*  
 Faculty of Arts: 4  
 School of Continuing Studies: 7  
 Faculty of Medicine: 1  
  
*Reported as having been approved by SCTP on November 8<sup>th</sup>, 2018: 12*  
 Faculty of Arts: 2  
 School of Continuing Studies: 8  
 Faculty of Science: 2

## 3. Other - none

APC APPENDIX A [18-APC-12-16]



# McGill

## New Program/Major or Minor/Concentration Proposal Form

(2017)

<p><b>1.0 Degree Title</b> Please specify the two degrees for concurrent degree programs</p> <div style="border: 1px solid black; padding: 2px; width: 80%;">B.A.</div>	<p><b>2.0 Administering Faculty/Unit</b></p> <div style="border: 1px solid black; padding: 2px; width: 80%;">Arts</div>
<p><b>1.1 Major (Legacy= Subject)(30-char. max.)</b></p> <div style="border: 1px solid black; padding: 2px; width: 80%;">Latin American and Caribbean Studies Component</div>	<p><b>Offering Faculty/Department</b></p> <div style="border: 1px solid black; padding: 2px; width: 80%;">Arts/Institute for the Study of Int. Development</div>
<p><b>1.2 Concentration (Legacy = Concentration/Option)</b> If applicable to Majors only (30 char. max.)</p> <div style="border: 1px solid black; height: 20px; width: 80%;"></div>	<p><b>3.0 Effective Term of Implementation</b> (Ex. Sept. 2004 = 200409) Term</p> <div style="border: 1px solid black; padding: 2px; width: 80%;">201909</div>
<p><b>1.3 Minor (with Concentration, if Applicable) (30 char. max.)</b></p> <div style="border: 1px solid black; height: 20px; width: 80%;"></div>	

**4.0 Rationale and Admission Requirements for New Proposal**

Students in the Latin American and Caribbean Program have shown an increase interest in a Joint Honours option. The majority of students in the Program are in a Double Major and find discouraging that in order to opt for a Honours Program they need to abandon one of their Majors. The program counts with an Ad Hoc Joint Honours but students perceive the process as complicated and long. The majority of Programs in the faculty of Arts count with a Joint Honours option, therefore the program will be aligning with the common practice of the Faculty. We believe a Joint Honours in LACS will not only give more visibility to the Program but also improve the possibilities of our students for pursuing their academic studies.

**5.0 Program Information**  
Please check appropriate box(es)

<p><b>5.1 Program Type</b></p> <p><input checked="" type="checkbox"/> Bachelor's Program</p> <p><input type="checkbox"/> Master's</p> <p>M.Sc. (Applied) Program</p> <p>Dual Degree/Concurrent Program</p> <p>Certificate</p> <p>Diploma</p> <p>Graduate Certificate</p> <p>Graduate Diploma</p> <p>Ph.D. Program</p> <p>Doctorate Program (Other than Ph.D.)</p> <p>Self-Funded/Private Program</p> <p>Off-Campus Program</p> <p>Distance Education Program (By Correspondence)</p> <p>Other (Please specify)</p>	<p><b>5.2 Category</b></p> <p>Faculty Program (FP)</p> <p>Major</p> <p>Joint Major</p> <p>Major Concentration (CON)</p> <p>Minor</p> <p>Minor Concentration (CON)</p> <p>Honours (HON)</p> <p><input checked="" type="checkbox"/> Joint Honours Component (HC)</p> <p>Internship/Co-op</p> <p>Thesis (T)</p> <p>Non-Thesis (N)</p> <p>Other</p> <p>Please specify</p> <div style="border: 1px solid black; height: 20px; width: 80%;"></div>	<p><b>5.3 Level</b></p> <p><input checked="" type="checkbox"/> Undergraduate</p> <p>Dentistry/Law/Medicine</p> <p>Continuing Studies (Non-Credit)</p> <p>Collegial</p> <p>Masters &amp; Grad Dips &amp; Certs</p> <p>Doctorate</p> <p>Post-Graduate Medicine/Dentistry</p> <p>Graduate Qualifying</p> <p>Postdoctoral Fellows</p> <p><b>5.4 FQRSC (Research) Indicator</b> (for GPS) Yes ___ No ___</p> <p><b>5.5 Requires Resources</b> Yes ___ No <u>X</u> ___</p>
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<p><b>6.0 Total Credits</b></p> <div style="border: 1px solid black; padding: 2px; width: 80%;">36</div>	<p><b>7.0 Consultation with Related Units</b>      <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Financial Consult      Yes      No</p> <p>Attach list of consultations.</p>
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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8.0 Program Description (Maximum 150 words)

The B.A.; Joint Honours – Latin American and Caribbean Studies Component provides students with an interdisciplinary approach to the study of the Latin American and Caribbean region. Students wishing to study at the Honours level in two disciplines can combine Joint Honours programs in any two Arts disciplines. For a list of available Joint Honours programs, see "Overview of Programs Offered" and "Joint Honours Programs". Joint Honours students should consult an adviser in each department to discuss their course selection and their research project. Joint Honours students are expected to maintain a program GPA of 3.30 and, according to Faculty regulations, a minimum CGPA of 3.00 in general.

9.0 List of proposed program for the New Program/Major or Minor/Concentration.

If new concentration (option) of existing Major/Minor (program), please attach a program layout (list of all courses) of existing Major/Minor.

Proposed program (list courses as follows: Subj Code/Crse Num, Title, Credit weight under the headings of: Required Courses, Complementary Courses, Elective Courses)

**B.A.; Joint Honours - Latin American and Caribbean Studies Component (36 credits)**

**Program Requirements**

At least 9 of the 36 credits must be at the 400 level or above.

**Required Courses (21 credits)**

HISP 243 Survey of Spanish American Literature 1 (3 credits)  
HISP 244 Survey of Spanish American Literature 2 (3 credits)  
HIST 309 History of Latin America to 1825 (3 credits)  
HIST 360 Latin America since 1825 (3 credits)  
LACS 497 Research Seminar Latin America and the Caribbean (3 credits)  
LACS 498 Honours Thesis (3 credits)  
POLI 319 Politics of Latin America (3 credits)

**Complementary Courses (15 credits)**

No more than 9 courses in one field

**Anthropology**

ANTH 212 Anthropology of Development  
ANTH 307 Andean Prehistory (3 credits)  
ANTH 319 Inka Archaeology & Ethnohistory (3 credits)  
ANTH 326 Anthropology of Latin America (3 credits)  
ANTH 422 Contemporary Latin American Culture & Society (3 credits)  
ANTH 428 Saints and Mediation in Latin America (3 credits)

**Canadian Studies**

CANS 412 Canada in the Americas Seminar (3 credits)

**Economics**

ECON 313 Economic Development 1 (3 credits)  
ECON 314 Economic Development 2 (3 credits)

**English**

ENGL 431 Studies in Drama (3 credits)\*

\*When given under a topic related to Latin American and Caribbean studies.

**Geography**

GEOG 310 Development and Livelihoods (3 credits)  
GEOG 404 Environmental Management 2 (3 credits)\*\*  
GEOG 408 Geography of Development (3 credits)  
GEOG 410 Geography of Underdevelopment: Current Problems (3 credits)  
GEOG 498 Humans in Tropical Environments (3 credits)  
GEOG 510 Humid Tropical Environments (3 credits)

\*\*When the topic is related to Panama.

**Hispanic Studies**

HISP 219 Spanish Language Intensive – Intermediate (6 credits)  
HISP 220 Spanish Language Intermediate (6 credits)  
HISP 225 Hispanic Civilization 1 (3 credits)  
HISP 226 Hispanic Civilization 2 (3 credits)  
HISP 301 Hispanic Literature and Culture in English 1 (3 credits)  
HISP 302 Hispanic Literature and Culture in English 2 (3 credits)  
HISP 320 Contemporary Brazilian Literature and Film (3 credits)  
HISP 328 Literature of Ideas: Latin America (3 credits)  
HISP 332 Latin American Literature of 19<sup>th</sup> Century (3 credits)  
HISP 333 Theatre, Performance and Politics in Latin America (3 credits)

../continued

(Please see end of form)

Attach extra page(s) as needed

10.0 Approvals

Routing Sequence	Name	Signature	Date
Department	<i>fernanda haddad</i>	<i>F.H. Haddad</i>	<i>5/22/2018</i>
Curric/Assess Committee	<i>Susan Sharpe</i>	<i>Susan Sharpe</i>	<i>MAY 07 2018</i>
Faculty 1	<i>Susan Sharpe</i>	<i>Susan Sharpe</i>	<i>SEP 25 2018</i>
Faculty 2			
Faculty 3			
CGPS			
SCTP	<b>SCTP APPROVED</b>		<i>Oct. 18, 2018</i>
APC			APC approved
Senate	Senate		Jan 16, 2019

Submitted by

Name

To be completed by ARR:

Phone

CIP Code

Email



Submission Date

**PROPOSED B.A.; Joint Honours - Latin American and Caribbean Studies Component (36 credits)**

**Complementary Courses**

Hispanic Studies (continuation)

HISP 352 Latin American Novel (3 credits)

HISP 356 Latin American Short Story (3 credits)

HISP 358 Gender and Textualities (3 credits)

HISP 437 Colonial / Postcolonial Latin America (3 credits)

HISP 439 Topics: Latin American Literature (3 credits)

HISP 453 20<sup>th</sup> Century Latin American Poetry (3 credits)

HISP 505 Seminar in Hispanic Studies 01 (3 credits)

History

HIST 197 FYS: Race in Latin America (3 credits)

HIST 223 Natives of the Americas (3 credits)

HIST 366 Themes: Latin American Hist 1 (3 credits)

HIST 409 Themes: Latin American Hist 2 (3 credits)

HIST 419 Central America (3 credits)

HIST 580D1/D2 European and Native-American Encounters (6 credits)

Political Science

POLI 227 Developing Areas/Introduction (3 credits)

POLI 473 Democracy and the Market (3 credits)



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## **EXITING PROGRAM:**

### **B.A.; Honours in Latin American and Caribbean Studies (60 credits)**

#### Program Requirements

The Honours Latin American and Caribbean Studies is designed to meet the needs of students who plan to attend graduate or professional school upon completion of the B.A. This program provides a comprehensive interdisciplinary understanding of Latin America and the Caribbean, upon which more specialized coursework and research may be based. This program is recommended for students who envision graduate study in a specific discipline, such as History or Political Science.

While the Faculty of Arts regulations require a minimum CGPA of 3.0 for Honours programs, in addition, students pursuing the Honours Latin American and Caribbean Studies must normally maintain a B+ (3.30) average in all program courses. Students must also meet all additional Faculty of Arts requirements for graduation with Honours.

#### Required Courses (21 credits)

\* Note: Successful completion of intermediate-level Spanish (HISP 220D1/D2 or HISP 219 or equivalent) is a prerequisite for the required courses HISP 243 and HISP 244.

- HISP 243 Survey of Latin American Literature and Culture 1 (3 credits) \*
- HISP 244 Survey of Latin American Literature and Culture 2 (3 credits) \*
- HIST 309 History of Latin America to 1825 (3 credits)
- HIST 360 Latin America since 1825 (3 credits)
- LACS 497 Research Seminar: Latin America and the Caribbean (3 credits)
- LACS 498 Honours Thesis (3 credits)
- POLI 319 Politics of Latin America (3 credits)

#### Complementary Courses (39 credits)

39 credits selected from the Complementary Course List in consultation with the Program Adviser with the following requirements.

- 1) 12 credits must be taken in Spanish or Portuguese.
- 2) 27 additional credits on Latin America and the Caribbean (exclusive of language courses).
- 3) A minimum of 15 of these 27 credits must be taken in one of the following disciplinary clusters, which may also include up to 6 credits of theoretical and/or methodological courses of particular relevance to the student's research interests: Cluster 1 - Literature and Culture; Cluster 2 - Economics, History, and Political Science; Cluster 3 - Anthropology and Geography.

#### Complementary Course List

##### Hispanic Studies - Languages

- HISP 210D1 Spanish Language: Beginners (3 credits)
- HISP 210D2 Spanish Language: Beginners (3 credits)
- HISP 218 Spanish Language Intensive - Elementary (6 credits)
- HISP 219 Spanish Language Intensive - Intermediate (6 credits)
- HISP 220D1 Spanish Language: Intermediate (3 credits)
- HISP 220D2 Spanish Language: Intermediate (3 credits)

##### Latin American and Caribbean Studies

- LACS 499 Internship: Latin America & Caribbean Studies (3 credits)

##### Cluster 1: Literature and Culture - Hispanic Studies

- HISP 225 Hispanic Civilization 1 (3 credits)
- HISP 226 Hispanic Civilization 2 (3 credits)
- HISP 302 Hispanic Literature and Culture in English 2 (3 credits)

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**EXISTING PROGRAM:**

**B.A.; Honours in Latin American and Caribbean Studies (60 credits)**

Complementary Courses (continued)

HISP 328 Literature of Ideas: Latin America (3 credits)  
HISP 332 Latin American Literature of 19th Century (3 credits)  
HISP 333 Theatre, Performance and Politics in Latin America (3 credits)  
HISP 352 Latin American Novel (3 credits)  
HISP 356 Latin American Short Story (3 credits)  
HISP 358 Gender and Textualities (3 credits)  
HISP 437 Colonial / Postcolonial Latin America (3 credits)  
HISP 453 20th Century Latin American Poetry (3 credits)  
HISP 505 Seminar in Hispanic Studies 01 (3 credits)

Cluster 2: Economics, History, and Political Science

ECON 313 Economic Development 1 (3 credits)  
ECON 314 Economic Development 2 (3 credits)  
HIST 197 FYS: Race in Latin America (3 credits)  
HIST 223 Indigenous Peoples and Empires (3 credits)  
HIST 366 Themes in Latin American History (3 credits)  
HIST 409 Themes in Latin American History 2 (3 credits)  
HIST 419 Central America (3 credits)  
HIST 564D1 Topics: Latin American History (3 credits)  
HIST 564D2 Topics: Latin American History (3 credits)  
HIST 580D1 European and Native-American Encounters (3 credits)  
HIST 580D2 European and Native-American Encounters (3 credits)  
POLI 227 Developing Areas/Introduction (3 credits)  
POLI 473 Democracy and the Market (3 credits)

Cluster 3: Anthropology and Geography

\* Note: GEOG 404 may only count toward the requirements for this program when the topic is related to Panama.

ANTH 212 Anthropology of Development (3 credits)  
ANTH 307 Andean Prehistory (3 credits)  
ANTH 319 Inka Archaeology & Ethnohistory (3 credits)  
ANTH 326 Anthropology of Latin America (3 credits)  
ANTH 422 Contemporary Latin American Culture & Society (3 credits)  
GEOG 310 Development and Livelihoods (3 credits)  
GEOG 404 Environmental Management 2 (3 credits) \*  
GEOG 408 Geography of Development (3 credits)  
GEOG 410 Geography of Underdevelopment: Current Problems (3 credits)  
GEOG 498 Humans in Tropical Environments (3 credits)  
GEOG 510 Humid Tropical Environments (3 credits)

## APC APPENDIX B [18-APC-12-16]



# McGill

## New Program/Major or Minor/Concentration Proposal Form

(2017)

<p>1.0 Degree Title Please specify the two degrees for concurrent degree programs</p> <p>Certificate</p>	<p>2.0 Administering Faculty/Unit</p> <p>School of Continuing Studies</p>
<p>1.1 Major (Legacy= Subject)(30-char. max.)</p> <p>Public Administration and Governance</p>	<p>Offering Faculty/Department</p> <p>SCS/Career and Professional Development</p>
<p>1.2 Concentration (Legacy = Concentration/Option) If applicable to Majors only (30 char. max.)</p> <p></p>	<p>3.0 Effective Term of Implementation (Ex. Sept. 2004 = 200409) Term</p> <p>201901</p>
<p>1.3 Minor (with Concentration, if Applicable) (30 char. max.)</p> <p></p>	

### 4.0 Rationale and Admission Requirements for New Proposal

There has been great demand in industry as well as in Indigenous communities for this type of program, as more and more Indigenous communities are becoming independent and forming their own government. A government grant of \$500,000 has been received to develop a Certificate and a Diploma program for public administrative employees in Indigenous communities. An advisory group with representatives from sectors in education, health care, military, and government met and agreed that such a program is in great demand. Suggestions of program contents from the advisory group have been incorporated into the proposal. The program will focus on the competencies of employees holding a management role in the public sector and for those individuals who are entering or currently in a mid-management position.

### 5.0 Program Information

Please check appropriate box(es)

## 5.1 Program Type

- Bachelor's Program
- Master's
- M.Sc. (Applied) Program
- Dual Degree/Concurrent Program
- Certificate**
- Diploma
- Graduate Certificate
- Graduate Diploma
- Ph.D. Program
- Doctorate Program  
(Other than Ph.D.)
- Self-Funded/Private Program
- Off-Campus Program
- Distance Education Program  
(By Correspondence)
- Other (Please specify)

## 5.2 Category

- Faculty Program (FP)
- Major
- Joint Major
- Major Concentration (CON)
- Minor
- Minor Concentration (CON)
- Honours (HON)
- Joint Honours Component (HC)
- Internship/Co-op
- Thesis (T)
- Non-Thesis (N)
- Other

Please specify

## 5.3 Level

- Undergraduate
- Dentistry/Law/Medicine
- Continuing Studies (Non-Credit)
- Collegial
- Masters & Grad Dips & Certs
- Doctorate
- Post-Graduate Medicine/Dentistry
- Graduate Qualifying
- Postdoctoral Fellows

## 5.4 FQRSC (Research) Indicator

(for GPS) Yes \_\_\_ No \_\_\_

## 5.5 Requires Resources

Yes \_\_\_ No x

## 6.0 Total Credits

30

## 7.0 Consultation with

Related Units Yes  No Financial Consult Yes  No 

Attach list of consultations.

8.0 Program Description (Maximum 150 words)

The Certificate in Public Administration and Governance focuses on public service management, organization, and prioritization of day-to-day functions for people in management and for other stakeholders who work cooperatively and productively with others, including the needs of clients who use services in the public sector. A strong emphasis is placed on integrating the important current issues and policies that affect the day-to-day operations, decisions, systems and finances in a public organization.

9.0 List of proposed program for the New Program/Major or Minor/Concentration.

If new concentration (option) of existing Major/Minor (program), please attach a program layout (list of all courses) of existing Major/Minor.



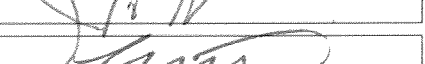

Proposed program (list courses as follows: Subj Code/Crse Num, Title, Credit weight under the headings of: Required Courses, Complementary Courses, Elective Courses)

**Certificate in Public Administration and Governance (30 credits)**

Required Courses (30 credits)

- CGMG 210 Fundamentals of Project Management (3 credits)
- CGMG 305 Managing in Public and Non-Profit Organizations (3 credits)
- CORG 225 Foundation of Organizational Behaviour and Administration (3 credits)
- CORG 420 Human Resource Management: Theory and Practice (3 credits)
- CPAG 220 Fundamentals of Public Finance, Budgeting and Reporting (3 credits)
- CPAG 225 Foundations of Public Regulations & Ethics in Public Sector (3 credits)
- CPAG 300 Lean Operational Practices in Public Services (3 credits)
- CPAG 305 Current Issues in Public Sector Administration (3 credits)
- CPAG 400 Diversity and Cross Cultural Management (3 credits)
- CPAG 410 Strategic Planning and Implementation (3 credits)

10.0 Approvals

Routing Sequence	Name	Signature	Date
Department	Rosenberg, Lawrence		June 28/18
Curric/Acad Committee	SICILIA, Carmen		June 28, 2018
Faculty 1	POTTER, Judith		JUNE 28, 2018
Faculty 2	CAROLA weil		SEPT. 25, 2018
Faculty 3			
CGPS			
SCTP	<b>SCTP APPROVED</b>		OCT. 18, 2018
APC			APC approved
Senate		Senate	Jan 16, 2019

Submitted by

Name: Dawne Ramsahove (Program Manager)

Phone: 514.398.1261

Email: dawne.ramsahove@mcoill.ca

Submission Date:

To be completed by ARR:

CIP Code



(2017)

<p>1.0 Degree Title Please specify the two degrees for concurrent degree programs</p> <p>Diploma</p>	<p>2.0 Administering Faculty/Unit</p> <p>School of Continuing Studies</p>
<p>1.1 Major (Legacy= Subject)(30-char. max.)</p> <p>Public Administration and Governance</p>	<p>Offering Faculty/Department</p> <p>SCS/Career and Professional Development</p>
<p>1.2 Concentration (Legacy = Concentration/Option) If applicable to Majors only (30 char. max.)</p> <p></p>	<p>3.0 Effective Term of Implementation (Ex. Sept. 2004 = 200409) Term</p> <p>201901</p>
<p>1.3 Minor (with Concentration, if Applicable) (30 char. max.)</p> <p></p>	

#### 4.0 Rationale and Admission Requirements for New Proposal

The program is to meet the demand for public sector administrative positions, providing knowledge and competencies in resolving public administration issues including public resources, accountability, analyzing information, overseeing expenditures, designing and implementing public policy. This program is in demand in industry as well as in Indigenous communities as more Indigenous communities are becoming independent and forming their own government. A government grant of \$500,000 has been received to develop a Certificate and a Diploma program for public administrative employees in Indigenous communities. An advisory group with representatives from sectors in education, health care, military, and government met and agreed that such a program is in great demand. Suggestions of program contents from the advisory group have been incorporated in the proposal. The program is designed for those working in the public sector and for students aspiring to careers in the public administrative services.

#### 5.0 Program Information

Please check appropriate box(es)

##### 5.1 Program Type

- Bachelor's Program  
 Master's  
 M.Sc. (Applied) Program  
 Dual Degree/Concurrent Program  
 Certificate  
 **Diploma**  
 Graduate Certificate  
 Graduate Diploma  
 Ph.D. Program  
 Doctorate Program  
 (Other than Ph.D.)  
 Self-Funded/Private Program  
 Off-Campus Program  
 Distance Education Program  
 (By Correspondence)  
 Other (Please specify)

##### 5.2 Category

- Faculty Program (FP)  
 Major  
 Joint Major  
 Major Concentration (CON)  
 Minor  
 Minor Concentration (CON)  
 Honours (HON)  
 Joint Honours Component (HC)  
 Internship/Co-op  
 Thesis (T)  
 Non-Thesis (N)  
 Other  
 Please specify

##### 5.3 Level

- Undergraduate  
 Dentistry/Law/Medicine  
 Continuing Studies (Non-Credit)  
 Collegial  
 Masters & Grad Dips & Certs  
 Doctorate  
 Post-Graduate Medicine/Dentistry  
 Graduate Qualifying  
 Postdoctoral Fellows

##### 5.4 FQRSC (Research) Indicator

(for GPS) Yes \_\_\_ No \_\_\_

##### 5.5 Requires Resources

Yes \_\_\_ No \_\_\_x

#### 6.0 Total Credits

30

#### 7.0 Consultation with

Related Units Yes  No

Financial Consult Yes  No

Attach list of consultations.

8.0 Program Description (Maximum 150 words)

The Diploma in Public Administration and Governance focuses on integrating the important current issues and practices that affect the day-to-day operations, decisions, systems and finances in a public organization. It is designed to build core competencies to enable students to develop analytical skills and problem-solving strategies that are critical for success in public service organizations, and to formalize functional skills necessary for effective management within the public sector. Students must have a Bachelor's degree in any discipline with a minimum CGPA of 3.0 out of 4.0, or 3.2 out of 4.0 in the last two years of full-time academic studies.

9.0 List of proposed program for the New Program/Major or Minor/Concentration.

If new concentration (option) of existing Major/Minor (program), please attach a program layout (list of all courses) of existing Major/Minor.

Proposed program (list courses as follows: Subj Code/Crse Num, Title, Credit weight under the headings of: Required Courses, Complementary Courses, Elective Courses)

**Diploma in Public Administration and Governance (30 credits)**

Required Courses (30 credits)

- CGM2 510 Project Management: Tools and Techniques (3 credits)
- CPAG 500 Lean Operations in Public Services (3 credits)
- CPAG 510 Current Issues in Public Sector Management (3 credits)
- CPAG 515 Public Regulations and Ethics in the Public Sector (3 credits)
- CPAG 520 Leadership and Governance in Public Organizations (3 credits)
- CPAG 525 Public Finance, Budgeting and Reporting (3 credits)
- CORG 551 Behaviour in Organizations (3 credits)
- CPL2 533 Developing Leadership Skills (3 credits)
- CPL2 534 Leading in Diverse and Global Workplaces (3 credits)
- CPL2 552 Strategic Management (3 credits)

10.0 Approvals

Routing Sequence	Name	Signature	Date
Department	Rosenberg, Lawrence		June 28/18
Curric/Acad Committee	SICILIA, Carmen		June 28/2018
Faculty 1	POTTER, Judith		JUNE 28, 2018
Faculty 2	Weil, CAKOLIA		SEPT. 25, 2018
Faculty 3	<b>SCTP</b>		
CGPS			
SCTP	<b>APPROVED</b>		OCT. 18, 2018
APC	APC approved		Dec 13, 2018
Senate	Senate		Jan 16, 2019

Submitted by

Name

To be completed by ARR:

Phone

CIP Code

Email

Submission Date





(2017)

## 1.0 Degree Title

Please specify the two degrees for concurrent degree programs

Professional Development Certificate

## 2.0 Administering Faculty/Unit

School of Continuing Studies

## 1.1 Major (Legacy= Subject)(30-char. max.)

Back End Web Design and Development

## Offering Faculty/Department

SCS/Career and Professional Development

## 1.2 Concentration (Legacy = Concentration/Option)

If applicable to Majors only (30 char. max.)

## 3.0 Effective Term of Implementation

(Ex. Sept. 2004 = 200409)

Term

841901

## 1.3 Minor (with Concentration, if Applicable) (30 char. max.)

## 4.0 Rationale for new proposal

Back End developers play a critical role in web development teams. They are responsible for providing the infrastructure for server side development, handling data storage and ensuring content gets delivered to the Front End. Growth of online commercial activities and customized website design will continue to fuel demand for these professionals. This non-credit program will help address the growing labour market need for Back End web design and development professionals. Adm.req: PDC in Front End Web Design & Development or min. 2 years of web development experience. Applicants between the ages of 18-21 must have a min. of DCS, DEC, or equiv.; 21 yrs or older may be admitted as mature students.

## 5.0 Program Information

Please check appropriate box(es)

## 5.1 Program Type

- Bachelor's Program  
 Master's  
 M.Sc. (Applied) Program  
 Dual Degree/Concurrent Program  
 Certificate  
 Diploma  
 Graduate Certificate  
 Graduate Diploma  
 Ph.D. Program  
 Doctorate Program  
 (Other than Ph.D.)  
 Private Program  
 Off-Campus Program  
 Distance Education Program  
 (By Correspondence)  
 Other (Please specify)

**Professional Development Certificate**

## 5.2 Category

- Faculty Program (FP)  
 Major  
 Joint Major  
 Major Concentration (CON)  
 Minor  
 Minor Concentration (CON)  
 Honours (HON)  
 Joint Honours Component (HC)  
 Internship/Co-op  
 Thesis (T)  
 Non-Thesis (N)  
 Other

Please specify

## 5.3 Level

- Undergraduate  
 Dentistry/Law/Medicine  
 Continuing Ed (Non-Credit)  
 Collegial  
 Masters & Grad Dips & Certs  
 Doctorate  
 Post-Graduate Medicine/Dentistry  
 Graduate Qualifying  
 Postdoctoral Fellows

## 5.4 FQRSC (Research) Indicator

(for GPS) Yes \_\_\_ No \_\_\_

## 5.5 Requires Resources

Yes \_\_\_ No X

## 6.0 Total Credits/CEUs

28 CEUs

## 7.0 Consultation with

Related Units Yes X NoFinancial Consult Yes No X

Attach list of consultations.

8.0 Program Description (Maximum 150 words)

The Professional Development Certificate in Back End Web Design and Development is a non-credit program designed to equip web development professionals with in-depth knowledge of server-side programming languages, frameworks and associated development environments. Focus is placed on Node.js, .NET Core, PHP, C#/Java and Object-Oriented Programming Concepts (Java, Python, C#/VB). This program is intended for professional web developers who are interested in developing advanced web applications, managing the rendered HTML comprehensively and in creating websites that separate the user interface, data access, and application logic.

The program is offered in English and must be completed in 2 years.

9.0 List of proposed program for the New Program/Major or Minor/Concentration.

If new concentration (option) of existing Major/Minor (program), please attach a program layout (list of all courses) of existing Major/Minor.

Proposed program (list courses as follows: Subj Code/Crse Num, Title, Credit weight under the headings of: Required Courses, Complementary Courses, Elective Courses)

**Professional Development Certificate in Back End Web Design and Development (28 CEUs)**

**Required Courses (28 CEUs)**

YCIT 008 Database Design Essentials (4 CEUs)

YCIT 009 Database for the Web (4 CEUs)

YCIT 010 Advanced Database Techniques (4 CEUs)

YCIT 011 Object-Oriented Programming Concepts (4 CEUs)





YCIT 012 Node.js Fundamentals (4 CEUs)

YCIT 013 Web Application Development with .NET Core (4 CEUs)

YCIT 014 PHP Fundamentals (4 CEUs)

10.0 Approvals

Routing Sequence

	Name	Signature	Date
Department	Inna Popova, Director, CPD Non-Credit Programs		21 Sept 18
Curric/Acad Committee	Carmen Sicilia, Associate Dean		Oct. 1/18
Faculty 1	Hang Lau, A/Director, CPD Credit Programs		Oct 2, 2018
Faculty 2	Carola Weil, Dean of Continuing Studies		OCT. 2, 2018
Faculty 3	<b>SCTP APPROVED</b>		
SCTP			OCT. 18, 2018
GS			
APPC	APC approved		Dec 13, 2018
Senate	Senate		Jan 16, 2019

Submitted by

Name: Lucia Brunetti

Phone: 514-398-6152

Email: Lucia.Brunetti@mcgill.ca

Submission Date: 12 September 2018

To be completed by ARR:

CIP Code



# McGill

## APC APPENDIX E [18-APC-12-16]

### New Program/Major or Minor/Concentration Proposal Form

(2017)

<p>1.0 Degree Title Please specify the two degrees for concurrent degree programs</p> <p>Professional Development Certificate</p>	<p>2.0 Administering Faculty/Unit</p> <p>School of Continuing Studies</p>
<p>1.1 Major (Legacy= Subject)(30-char. max.)</p> <p>Front End Web Design and Development</p>	<p>Offering Faculty/Department</p> <p>SCS/Career and Professional Development</p>
<p>1.2 Concentration (Legacy = Concentration/Option) If applicable to Majors only (30 char. max.)</p> <p></p>	<p>3.0 Effective Term of Implementation (Ex. Sept. 2004 = 200409) Term</p> <p>841901</p>
<p>1.3 Minor (with Concentration, if Applicable) (30 char. max.)</p> <p></p>	

4.0 Rationale for new proposal

Front End (client-side) web developer is one of the most in-demand technology jobs today. According to Statistics Canada, employment growth in this occupation will be driven by the expansion of computer systems design services, which will see higher growth than all industries combined. The development of Web applications, online commercial activities and customized website design will foster the demand for these professionals<sup>1</sup>. This non-credit program will help address the growing labour market need for Front End web design and development professionals. Adm.req: Applicants between the ages of 18-21 must have a min. of DCS, DEC, or equiv.; 21 yrs or older may be admitted as mature

5.0 Program Information  
Please check appropriate box(es)

<p>5.1 Program Type</p> <p><input type="checkbox"/> Bachelor's Program</p> <p><input type="checkbox"/> Master's</p> <p><input checked="" type="checkbox"/> M.Sc. (Applied) Program</p> <p><input type="checkbox"/> Dual Degree/Concurrent Program</p> <p><input type="checkbox"/> Certificate</p> <p><input type="checkbox"/> Diploma</p> <p><input type="checkbox"/> Graduate Certificate</p> <p><input type="checkbox"/> Graduate Diploma</p> <p><input type="checkbox"/> Ph.D. Program</p> <p><input type="checkbox"/> Doctorate Program (Other than Ph.D.)</p> <p><input type="checkbox"/> Private Program</p> <p><input type="checkbox"/> Off-Campus Program</p> <p><input type="checkbox"/> Distance Education Program (By Correspondence)</p> <p><input checked="" type="checkbox"/> Other (Please specify) <b>Professional Development Certificate</b></p>	<p>5.2 Category</p> <p><input type="checkbox"/> Faculty Program (FP)</p> <p><input type="checkbox"/> Major</p> <p><input type="checkbox"/> Joint Major</p> <p><input type="checkbox"/> Major Concentration (CON)</p> <p><input type="checkbox"/> Minor</p> <p><input type="checkbox"/> Minor Concentration (CON)</p> <p><input type="checkbox"/> Honours (HON)</p> <p><input type="checkbox"/> Joint Honours Component (HC)</p> <p><input type="checkbox"/> Internship/Co-op</p> <p><input type="checkbox"/> Thesis (T)</p> <p><input type="checkbox"/> Non-Thesis (N)</p> <p><input type="checkbox"/> Other Please specify</p>	<p>5.3 Level</p> <p><input type="checkbox"/> Undergraduate</p> <p><input type="checkbox"/> Dentistry/Law/Medicine</p> <p><input checked="" type="checkbox"/> Continuing Ed (Non-Credit)</p> <p><input type="checkbox"/> Collegial</p> <p><input type="checkbox"/> Masters &amp; Grad Dips &amp; Certs</p> <p><input type="checkbox"/> Doctorate</p> <p><input type="checkbox"/> Post-Graduate Medicine/Dentistry</p> <p><input type="checkbox"/> Graduate Qualifying</p> <p><input type="checkbox"/> Postdoctoral Fellows</p> <p>5.4 FQRSC (Research) Indicator (for GPS) Yes ___ No ___</p> <p>5.5 Requires Resources Yes ___ No <u>X</u></p>
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<p>6.0 Total Credits/CEUs</p> <p>28 CEUs</p>	<p>7.0 Consultation with Related Units                      Yes <b>X</b>    No</p> <p>Financial Consult                      Yes        No <b>X</b></p> <p>Attach list of consultations.</p>
--	--

8.0 Program Description (Maximum 150 words)

The Professional Development Certificate in Front End Web Design and Development is a non-credit program designed to equip professionals with practical in-depth knowledge of client-side programming languages, major client-side frameworks and software architectures required to design complete apps and websites. Focus is placed on HTML5, CSS3, JavaScript, jQuery, TypeScript; CSS frameworks such as Bootstrap; CSS Preprocessing such as SASS, LESS, or Stylus, and JavaScript frameworks such as Angular, React, and Vue.js.

This program is offered in English and must be completed within 2 years.

9.0 List of proposed program for the New Program/Major or Minor/Concentration.

If new concentration (option) of existing Major/Minor (program), please attach a program layout (list of all courses) of existing Major/Minor.

Proposed program (list courses as follows: Subj Code/Crse Num, Title, Credit weight under the headings of: Required Courses, Complementary Courses, Elective Courses)

Professional Development Certificate in Front End Web Design and Development (28 CEUs)

Required Courses (28 CEUs)

YCIT 001 HTML Development Fundamentals (4 CEUs)

YCIT 002 CSS Fundamentals (4 CEUs)


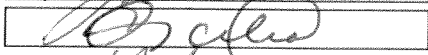


YCIT 003 JavaScript Fundamentals (4 CEUs)

YCIT 004 JavaScript Libraries (4 CEUs)

YCIT 005 CSS Libraries (4 CEUs)

YCIT 006 TypeScript (4 CEUs)

YCIT 007 JavaScript Frameworks (4 CEUs)

10.0 Approvals			
Routing Sequence	Name	Signature	Date
Department	Inna Popova, Director, CPD Non-Credit Programs		21 Sep 18
Curric/Acad Committee	Carmen Sicilia, Associate Dean		Oct. 1/18
Faculty 1	Hang Lau, A/Director, CPD Credit Programs		Oct 2, 2018
Faculty 2	Carola Weil, Dean of Continuing Studies		OCT. 2, 2018
Faculty 3	<b>SCTP APPROVED</b>		
SCTP			OCT. 18, 2018
GS			
APPC		APC approved	
Senate	Senate		Jan 16, 2019

Submitted by		To be completed by ARR:
Name	Lucia Brunetti	
Phone	514-398-6152	CIP Code
Email	Lucia.Brunetti@mcgill.ca	
Submission Date	12 September 2018	