

**Agenda – Academic Policy Committee**  
**Thursday 25<sup>th</sup> April 2024 – 1:00 p.m. to 2:00 p.m.**  
**Room 160 of the Arts Building**

**1. Agenda – for approval**

**2. Minutes – for approval**

- Meeting of March 28<sup>th</sup>, 2024

on APC website

**3. Business Arising**

**i. Office of the Deputy Provost (Student Life and Learning)**

**Office of International Education – for information**

24-APC-03-35

- Student Exchange Agreement Portfolios – Summary of developments in the 2022/2023 academic year

*Presented by Prof. Fabrice Labeau, Deputy Provost (Student Life & Learning)*

*Guest: Céline Roche, Associate Director, International Education*

**4. New Business**

**i. Office of the Deputy Provost (Student Life and Learning)**

**Office of International Education – for approval**

24-APC-04-39

- Proposal to establish three University-wide exchange agreements with:
  - Ghent University (Belgium),
  - University of Navarra (Spain), and
  - Pontifical Catholic University of Rio de Janeiro (Brazil)

*Presented by Prof. Fabrice Labeau, Deputy Provost (Student Life & Learning)*

*Guest: Céline Roche, Associate Director, International Education*

**ii. Subcommittee on Courses and Teaching Programs**

- SCTP report #7 on the meeting of March 14<sup>th</sup>, 2024 – *for approval*

24-APC-04-40

**Graduate and Postdoctoral Studies**

Faculty of Dental Medicine and Oral Health Sciences

- Graduate Diploma in Oral Medicine (30 cr.) – *appendix A*

*Guest: Prof. Firoozeh Samim, Assistant Dean, Faculty of Dental Medicine and Oral Health Sciences*

Schulich School of Music

- B. Mus.; Major in Music Studies (123 cr.) – *appendix B*

*Presented by Prof. Isabelle Cossette, Schulich School of Music*

- SCTP report #8 on the meeting of April 4<sup>th</sup>, 2024 – *for information*

24-APC-04-45

**iii. Office of the Associate Provost (Teaching and Academic Planning) – for information** 24-APC-04-41

- APC Academic Review Tracker

*Guest: Dr. Phil Smith, Associate Director, Office of Academic Reviews*

- iv. **Office of the Provost and Executive Vice-President (Academic)** – *for information* 24-APC-04-42
  - 2023-2024 Annual Report of the Policy on Academic Freedom
  
- v. **Council of Graduate and Postdoctoral Studies** – *for information* 24-APC-04-43
  - Individual Development Plan (IDP) Requirements
  
- vi. **APC schedule for 2024-2025** – *for information* 24-APC-04-44

## Academic Policy Committee Membership (2023-2024)

*Ex-officio:*

|  |   |
|--|---|
| Provost and Executive Vice-President (Academic), Chair                 | Christopher Manfredi                        |
| Associate Provost (Teaching and Academic Planning), Vice-Chair         | Christopher Buddle                          |
| Deputy Provost (Student Life and Learning)                             | Fabrice Labeau                              |
| Vice-President (Research and Innovation), or delegate                  | Martha Crago/delegate Lara Khoury           |
| Trenholme Dean of Libraries or delegate                                | Guylaine Beaudry/delegate Christopher Lyons |
| Dean of Graduate and Postdoctoral Studies                              | Josephine Nalbantoglu                       |
| Dean of Continuing Studies   | Carola Weil                                 |
| Chair of APC Sub-Committees (Director, Teaching and Learning Services) | Laura Winer                                 |

*Representatives:*

|  |                                    |
|--|------------------------------------|
| Board of Governors                                 | Manon Vennat (2025)                |
| Faculty of Agricultural and Environmental Sciences | Sandy Phillips (2025)              |
| Faculty of Arts                                    | Michael Fronda (2024)              |
| Faculty of Dentistry                               | Elizabeth Zimmermann (2025)        |
| Faculty of Education                               | Bronwen Low (2026)                 |
| Faculty of Engineering                             | Lisa Bornstein (2025)              |
| Faculty of Law                                     | Marie Manikis (2025)               |
| Desautels Faculty of Management                    | John-Paul Ferguson (2025)          |
| Faculty of Medicine                                | David Thomas (2026)                |
| Schulich School of Music                           | Isabelle Cossette (2024)           |
| Faculty of Science                                 | Axel Hundemer (2024)               |
| Undergraduate Student                              | Keith Baybayon (Arts)              |
| Undergraduate Student                              | Vivian Wright (Arts)               |
| Undergraduate Student                              | Naomi Pastrana Mankovitz (Nursing) |
| Graduate Student                                   | Pavithran Pondicherry              |
| MacDonald Campus Student Representative            | Vaishnavi Parey                    |
| Continuing Studies Student Representative          | Katherine Joseph                   |

*Voice but no vote:*

|   |                   |
|---|-------------------|
| University Registrar and Director of Enrolment Services | Gillian Nycum     |
| Secretary: Academic Program Officer                     | Katharine Tiitson |

## Meeting Dates (2023-2024)

**Thursdays**, from 3:00 to 4:00 p.m., Room 301, James Administration Building *unless otherwise indicated*

|  |   |
|--|---|
| September 28, 2023                               | February 15, 2024 – cancelled                   |
| October 26, 2023                                 | March 28, 2024 – Virtual                        |
| November 23, 2023 from 4 to 5 p.m.               | April 25, 2024 from 1 to 2 p.m. – Arts room 160 |
| December 14, 2023 from 1:15 to 2 p.m. – Virtual  | May 21, 2024 from 2 to 3 p.m.                   |
| January 25, 2024 – from 3 to 3:30 p.m. – Virtual |   |