

Agenda - Academic Policy Committee
Wednesday 9th May 2018
4:00 to 5:00 p.m. – James Administration Building – Room 302

1. Approval of Agenda

2. Minutes of meeting of 15th March 2018 – for approval *on APC website*

3. New Business

i. Faculty of Medicine – for approval

Proposal to create a provisional Department of Emergency Medicine 18-APC-05-48
Guests: Dr. Mara Ludwig, Vice Dean Academic Affairs and Ms. Demetra Kafantaris, Senior Adviser, Faculty of Medicine

ii. Subcommittee on Courses and Teaching Programs

• SCTP report #7 on the meeting of March 8th, 2018 – *for approval* 18-APC-05-42

- **Faculty of Engineering**

B.Eng.; Minor in Aerospace Engineering (24 cr.) - *appendix A*

- **Faculty of Science**

B.Sc.; Major in Statistics (54 or 57 cr.) – *appendix B*

• SCTP report #8 on the meeting of March 22nd, 2018 – *for information* 18-APC-05-43

• SCTP report #9 on the meeting of April 5th, 2018 – *for approval* 18-APC-05-44

- **School of Continuing Studies**

Certificate of Proficiency in Bilingual Professional Communication (30 cr.)- *appendix A*

Diploma in Professional Practice in Finance (30 cr.)- *appendix B.*

- **Graduate and Postdoctoral Studies/ Schulich School of Music**

Graduate Certificate in Performance – Choral Conducting (15 cr.)- *appendix C*

- **Faculty of Arts**

B.A.; Major Concentration in Latin American and Caribbean Studies (36 cr.)- *appendix D*

• SCTP report #10 on the meeting of April 19th, 2018 – *for information* 18-APC-05-45

• SCTP report #11 on the meeting of May 3rd, 2018 – *for approval* 18-APC-05-46

• Proposed SCTP membership for 2018/2019- *for approval* 18-APC-05-47

iii. Subcommittee on Professional Programs

Proposed terms of reference – *for approval* 18-APC-05-49

iv. Update on the request of Senate Steering

Administrative overload and academic performance – *for discussion* 18-APC-05-50

4. Other

Academic Policy Committee Membership (2017-2018)

Ex-officio:

Provost and Vice-Principal (Academic), <i>Chair</i>	Christopher Manfredi
Associate Provost (Policies, Procedures and Equity), <i>Vice-Chair</i>	Angela Campbell
Deputy Provost (Student Life and Learning)	Ollivier Dyens
Chair, Subcommittee on Courses and Teaching Programs	
Chair, Subcommittee on Teaching and Learning	
Dean of Graduate and Postdoctoral Studies or delegate	Josephine Nalbantoglu
Chair, Council on Graduate and Postdoctoral Studies	
Associate Vice-Principal (Research and International Relations) or delegate	Nancy Ross
Dean of Continuing Studies or delegate	Judith Potter
Dean of Libraries or delegate	Colleen Cook/Carole Urbain
Director, Teaching and Learning Services or delegate	Laura Winer/Mariela Tovar

Representatives:

Board of Governors	Sally McDougall (2019)
Faculty of Agricultural and Environmental Sciences	Petra Rohrbach (2020)
Faculty of Arts	Eric Lewis (2018)
Faculty of Dentistry	Mari Kaartinen (2020)
Faculty of Education	Mindy Carter (2020)
Faculty of Engineering	David Lowther (2020)
Faculty of Law	Mark Antaki (2020)
Desautels Faculty of Management	Emine Sarigöllü (2019)
Faculty of Medicine	Daniel Bernard (2020)
Schulich School of Music	William Caplin (2018)
Faculty of Science	Axel Hundermer (2018)
Undergraduate Student	Muna Tojiboeva
Undergraduate Student	Isabelle Oke
Undergraduate Student	Ellen Chen
Graduate Student	Shufeng Zhou/ Nicholas Dunn
MacDonald Campus Student Representative	Nancy He
Continuing Studies Student Representative	James Gutman

Voice but no Vote:

University Registrar and Director of Enrolment Services	Anna Walsh (<i>acting</i>)
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Secretary:

Academic Program Officer	Julie Degans
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Meeting Dates (2017-2018)

Thursdays, from 4:00 to 5:00 p.m. in Room **301**, James Administration Building ***unless otherwise indicated***

September 21	February 8
October 12 (302)	March 15 (302)
November 16	April 12- <i>cancelled</i>
December 14 (302)	May 10 May 9 (302)
January 18	