

**Agenda - Academic Policy Committee**  
**Thursday 24<sup>th</sup>, February 2022 - 3:00 to 4:00 p.m.**

1. **Agenda – for approval**
  
2. **Minutes – for approval**  
– Meeting of December 9<sup>th</sup>, 2021 on APC website
  
3. **New business**
  - i. **Equity & Academic Policies** 22-APC-02-23  
Revisions to the Guidelines for Developing a Service Portfolio – *for approval*  
*Guest: Angela Campbell, Associate Provost (Equity & Academic Policies)*
  
  - ii. **Office of the Vice-Principal (Research and Innovation)** 22-APC-02-25  
Revisions to the Policy on the Ethical Conduct of Research Involving Human Participants – *for approval*  
*Guest: Lynda McNeil, Associate Director – Research Ethics*
  
  - iii. **Subcommittee on Courses and Teaching Programs** 22-APC-02-24
    - SCTP Report #5 on the meeting of January 6, 2022 - *for approval*  
**Faculty of Science**
      - B.Sc.; Honours in Chemistry (71-74 cr.) – *appendix a*
      - B.Sc.; Major in Chemistry (59-65 cr.) – *appendix b*

## Academic Policy Committee Membership (2021-2022)

### *Ex-officio:*

Provost and Vice-Principal (Academic), <i>Chair</i>	Christopher Manfredi
Associate Provost (Teaching and Academic Programs), <i>Vice-chair</i>	Christopher Buddle
Chair, Subcommittee on Courses and Teaching Programs	
Chair, Subcommittee on Teaching and Learning	
Deputy Provost (Student Life and Learning)	Fabrice Labeau
Dean of Graduate and Postdoctoral Studies or delegate	
Chair, Council on Graduate and Postdoctoral Studies	Josephine Nalbantoglu
Associate Vice-Principal (Research and Innovation) or delegate	Debra Titone
Dean of Continuing Studies or delegate	Carola Weil
Dean of Libraries or delegate	Colleen Cook/Carole Urbain
Director, Teaching and Learning Services or delegate	Laura Winer/Adam Finkelstein

### *Representatives:*

Board of Governors	Manon Vennat
Faculty of Agricultural and Environmental Sciences	Joann Whalen (2023)
Faculty of Arts	Michael Fronda (2024)
Faculty of Dentistry	Monzur Murshed (2023)
Faculty of Education	Susan Ballinger (2023)
Faculty of Engineering	Christopher Moraes (2023)
Faculty of Law	Tina Piper (2022)
Desautels Faculty of Management	Emine Sarigöllü (2022)
Faculty of Medicine	Heather Durham (2023)
Schulich School of Music	Isabelle Cossette (2024)
Faculty of Science	Axel Hundemer (2024)
Undergraduate Student	Addy Parsons
Undergraduate Student	Arshiyah Ahsan
Undergraduate Student	Alexandra Mircescu
Graduate Student	TBA
MacDonald Campus Student Representative	Shannon Huo
Continuing Studies Student Representative	Dahlia Dias

### *Voice but no Vote:*

University Registrar and Director of Enrolment Services	Gillian Nycum
---	---------------

### *Secretary:*

Academic Program Administrator	Paola Colapelle
--------------------------------	-----------------

## Meeting Dates (2021-2022)

**Thursdays**, from 3:00 to 4:00 p.m., Room 301, James Administration Building *unless otherwise indicated*

September 23, 2021 *	January 20, 2022 ( <i>cancelled</i> )
October 21, 2021 *	February 24, 2022 *
November 5, 2021 (9:30 to 10:00 a.m.) *	March 17, 2022
November 18, 2021 *	April 14, 2022 (from 4:00 to 5:00 p.m.)
December 9, 2021 (from 3:30 to 4:00p.m.) *	May 12, 2022 (from 3:30 to 4:30 p.m.)

*\*held virtually*