

Agenda – Academic Policy Committee
Thursday 26th October 2023 – 3:00 to 4:00 p.m.
Room 301 of the James Administration Building

1. Agenda – for approval

2. Minutes – for information

- Notes of May 4th, 2023 and September 28th, 2023 on APC website

3. Business arising

i. Office of the Provost Vice Principal (Academic) – for discussion

- Reminder about the new Policy on Academic Freedom
- Documents pertaining to the role of APC
 - Memo from the Chair of APC 23-APC-09-01
 - Academic Freedom Violation Complaint Form 23-APC-09-02
 - Response to an Academic Freedom Violation Complaint Form 23-APC-09-03
 - Subcommittee on Academic Freedom Investigation Report 23-APC-09-04
- Nominations for the Subcommittee on Academic Freedom – for information 23-APC-10-11

ii. Subcommittee on Courses and Teaching Programs – for information

- SCTP report #12 on the meeting of May 11, 2023 23-APC-09-07

iii. Subcommittee on Teaching and Learning – for approval 23-APC-09-05

- Recommendations from STL on the use of generative AI
Guest: Lindsay Holmgren, Desautels Faculty of Management

iv. Graduate and Postdoctoral Studies – for approval 23-APC-09-06

- Revised composition of Council of Graduate and Postdoctoral Studies (CGPS) and membership for academic year 2023-2024

v. Faculty of Medicine and Health Sciences – for approval 23-APC-09-08

- Proposal to change division names within the Department of Surgery
 - From Division of Experimental Surgery to Division Surgical and Interventional Sciences
 - From Division of Cardiothoracic Surgery to Division of Cardiac Surgery and Thoracic Surgery

vi. Office of the Deputy Provost (Student Life and Learning)

Office of International Education – for approval 23-APC-09-09

- Proposal to establish three University-wide exchange agreements with:
 - The Luiss Guido Carli University (Italy),
 - Pontificia Universidad Católica del Perú (Peru) and
 - University of Porto (Portugal)

4. New business

- i. **Annual reports for 2022/2023 – APC’s subcommittees – for information**
 - Subcommittee on Courses and Teaching Programs – SCTP 23-APC-10-12
 - Council on Graduate and Postdoctoral Studies – CGPS 23-APC-10-13
 - Research and Advisory Council – RAC 23-APC-10-14
 - Subcommittee on Teaching and Learning – STL 23-APC-10-15

- **APC Annual Report to Senate for 2022/2023 – for approval** 23-APC-10-16

- ii. **Subcommittee on Courses and Teaching Programs**
 - SCTP composition and membership for 2023/2024 – for approval 23-APC-10-17
 - SCTP report #1 on the meeting of September 14, 2023 – for information 23-APC-10-18

- iii. **Office of the Vice-Principal (Research and Innovation) – for approval**
 - Memo from the Vice-Principal (Research and Innovation) 23-APC-10-19
 - Proposed Policy on Research Entities 23-APC-10-20
 - Proposed Procedures for Research Units 23-APC-10-21
 - Proposed procedures for Core Facilities 23-APC-10-22

Presented by Debra Titone, Vice-Principal (Research and Innovation)

Academic Policy Committee Membership (2023-2024)

Ex-officio:

Provost and Vice-Principal (Academic), Chair	Christopher Manfredi
Associate Provost (Teaching and Academic Planning), Vice-Chair	Christopher Buddle
Deputy Provost (Student Life and Learning)	Fabrice Labeau
Vice-Principal (Research and Innovation), or delegate	Martha Crago
Trenholme Dean of Libraries or delegate	Guylaine Beaudry
Dean of Graduate and Postdoctoral Studies	Josephine Nalbantoglu
Dean of Continuing Studies	Carola Weil
Chair of APC Sub-Committees (Director, Teaching and Learning Services)	Laura Winer

Representatives:

Board of Governors	Manon Vennat (2025)
Faculty of Agricultural and Environmental Sciences	Sandy Phillips (2025)
Faculty of Arts	Michael Fronda (2024)
Faculty of Dentistry	Elizabeth Zimmermann (2025)
Faculty of Education	Bronwen Low (2026)
Faculty of Engineering	Lisa Bornstein (2025)
Faculty of Law	Marie Manikis (2025)
Desautels Faculty of Management	John-Paul Ferguson (2025)
Faculty of Medicine	David Thomas (2026)
Schulich School of Music	Isabelle Cossette (2024)
Faculty of Science	Axel Hundemer (2024)
Undergraduate Student	Keith Baybayon (Arts)
Undergraduate Student	Vivian Wright (Arts)
Undergraduate Student	Naomi Pastrana Mankovitz (Nursing)
Graduate Student	TBA
MacDonald Campus Student Representative	Vaishnavi Parey
Continuing Studies Student Representative	Katherine Joseph
<i>Voice but no vote:</i>	
University Registrar and Director of Enrolment Services	Gillian Nycum
Secretary: Academic Program Officer	Katharine Tiitson

Meeting Dates (2023-2024)

Thursdays, from 3:00 to 4:00 p.m., Room 301, James Administration Building *unless otherwise indicated*

September 28, 2023

October 26, 2023

November 23, 2023 from 4 to 5 p.m.

December 14, 2023 from 1-2 pm – Arts room 160

January 25, 2024

February 15, 2024

March 28, 2024

April 25, 2024 from 1-2 pm – Arts room 160

May 21, 2024 from 2 to 3 p.m.