

Agenda – Academic Policy Committee
Thursday 23rd November 2023 – 4:00 to 5:00 p.m.
Room 301 of the James Administration Building

1. **Agenda – for approval**
2. **Minutes – for approval**
 - Meeting of October 26th, 2023 on APC website
3. **New business**
 - i. **Office of the Provost and Vice-Principal (Academic) – for discussion** 23-APC-11-23
 - Revisions to the Regulation on Conflict of Interest 23-APC-11-23
Guest: Dr. Angela Campbell, Associate Provost (Equity and Academic Policies)
 - ii. **Office of the Associate Provost (Teaching and Academic Programs) – for discussion**
 - Academic Reviews Academic Year 2022-2023 23-APC-11-24
 - APC Academic Review Tracker 23-APC-11-28
Guest: Dr. Phil Smith, Associate Director, Office of Academic Reviews
 - iii. **Academic Policy Committee – for discussion**
 - Proposal to establish a Working Group on “contact hours” 23-APC-11-25
 - iv. **Subcommittee on Courses and Teaching Programs**
 - SCTP report #2 on the meeting of October 12th, 2023 – *for approval* 23-APC-11-26
Graduate and Postdoctoral Studies
Faculty of Medicine and Health Sciences
 - **M.Sc. in Bioethics (45 cr.) – appendix A**
 - **M.Sc. in Bioethics; Non-Thesis (48 cr.) - appendix B**
*Guest: Dr. Jennifer Fishman, Associate Professor,
Department of Equity, Ethics and Policy*
 - Revised guidelines for proposing concentrations / options – *for approval* 23-APC-11-27

Academic Policy Committee Membership (2023-2024)

Ex-officio:

Provost and Vice-Principal (Academic), Chair	Christopher Manfredi
Associate Provost (Teaching and Academic Planning), Vice-Chair	Christopher Buddle
Deputy Provost (Student Life and Learning)	Fabrice Labeau
Vice-Principal (Research and Innovation), or delegate	Martha Crago/delegate Debra Titone
Trenholme Dean of Libraries or delegate	Guylaine Beaudry/delegate Christopher Lyons
Dean of Graduate and Postdoctoral Studies	Josephine Nalbantoglu
Dean of Continuing Studies	Carola Weil
Chair of APC Sub-Committees (Director, Teaching and Learning Services)	Laura Winer

Representatives:

Board of Governors	Manon Vennat (2025)
Faculty of Agricultural and Environmental Sciences	Sandy Phillips (2025)
Faculty of Arts	Michael Fronda (2024)
Faculty of Dentistry	Elizabeth Zimmermann (2025)
Faculty of Education	Bronwen Low (2026)
Faculty of Engineering	Lisa Bornstein (2025)
Faculty of Law	Marie Manikis (2025)
Desautels Faculty of Management	John-Paul Ferguson (2025)
Faculty of Medicine	David Thomas (2026)
Schulich School of Music	Isabelle Cossette (2024)
Faculty of Science	Axel Hundemer (2024)
Undergraduate Student	Keith Baybayon (Arts)
Undergraduate Student	Vivian Wright (Arts)
Undergraduate Student	Naomi Pastrana Mankovitz (Nursing)
Graduate Student	Pavithran Pondicherry
MacDonald Campus Student Representative	Vaishnavi Parey
Continuing Studies Student Representative	Katherine Joseph

Voice but no vote:

University Registrar and Director of Enrolment Services	Gillian Nycum
Secretary: Academic Program Officer	Katharine Tiitson

Meeting Dates (2023-2024)

Thursdays, from 3:00 to 4:00 p.m., Room 301, James Administration Building *unless otherwise indicated*

September 28, 2023

October 26, 2023

November 23, 2023 from 4 to 5 p.m.

December 14, 2023 from 1 to 2 p.m. – Arts room 160

January 25, 2024

February 15, 2024

March 28, 2024

April 25, 2024 from 1 to 2 p.m. – Arts room 160

May 21, 2024 from 2 to 3 p.m.