

**Agenda - Academic Policy Committee**  
**Thursday 14<sup>th</sup> December 2017**  
**4:00 to 5:00 p.m. – McConnell Engineering Building, Room 267**

**1. Approval of Agenda**

**2. Minutes of meeting of 16<sup>th</sup> November 2017 – for approval** *on APC website*

**3. New Business**

- i. Teaching and Learning Services – *for approval*  
Revised Guidelines – Principal’s Prize for Excellence in Teaching 17-APC-12-29
  
- ii. Faculty of Arts – *for approval*  
Motion to close the McGill Summer Institute for the Study of Montreal and Quebec 17-APC-12-30
  
- iii. Subcommittee on Courses and Teaching Programs – *for information*  
SCTP report #3 – meeting of November 9<sup>th</sup>, 2017 17-APC-12-28
  
- iv. Processes for new academic programs – *for information*  
*Guest: Mr. Bradley Tucker, Executive Director - Analysis, Planning and Budget* 17-APC-12-31

**4. Other**

### Academic Policy Committee Membership (2017-2018)

*Ex-officio:*

Provost and Vice-Principal (Academic), <i>Chair</i>	Christopher Manfredi
Associate Provost (Policies, Procedures and Equity), <i>Vice-Chair</i>	Angela Campbell
Deputy Provost (Student Life and Learning)	Ollivier Dyens
Chair, Subcommittee on Courses and Teaching Programs	
Chair, Subcommittee on Teaching and Learning	
Dean of Graduate and Postdoctoral Studies or delegate	Josephine Nalbantoglu
Chair, Council on Graduate and Postdoctoral Studies	
Associate Vice-Principal (Research and International Relations) or delegate	Nancy Ross
Dean of Continuing Studies or delegate	Judith Potter
Dean of Libraries or delegate	Colleen Cook/Carole Urbain
Director, Teaching and Learning Services or delegate	Laura Winer/Mariela Tovar

*Representatives:*

Board of Governors	Sally McDougall (2019)
Faculty of Agricultural and Environmental Sciences	Petra Rohrbach (2020)
Faculty of Arts	Eric Lewis (2018)
Faculty of Dentistry	Mari Kaartinen (2020)
Faculty of Education	Mindy Carter (2020)
Faculty of Engineering	David Lowther (2020)
Faculty of Law	Mark Antaki (2020)
Desautels Faculty of Management	Emine Sarigöllü (2019)
Faculty of Medicine	Daniel Bernard (2020)
Schulich School of Music	William Caplin (2018)
Faculty of Science	Axel Hundermer (2018)
Undergraduate Student	Muna Tojiboeva
Undergraduate Student	Isabelle Oke
Undergraduate Student	Ellen Chen
Graduate Student	Shufeng Zhou/ Nicholas Dunn
MacDonald Campus Student Representative	Nancy He
Continuing Studies Student Representative	James Gutman

*Voice but no Vote:*

University Registrar and Director of Enrolment Services	Anna Walsh ( <i>acting</i> )
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*Secretary:*

Academic Program Officer	Julie Degans
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### Meeting Dates (2017-2018)

**Thursdays**, from 4:00 to 5:00 p.m. in Room **301**, James Administration Building *unless otherwise indicated*

September 21	February 8
October 12 (302)	March 15 (302)
November 16	April 12

December 14 (302)  
January 18

May 10 (302)