467th REPORT OF THE ACADEMIC POLICY COMMITTEE TO SENATE
On the APC meeting held on October 8th 2015

I. TO BE APPROVED BY SENATE

(A) NEW TEACHING PROGRAMS REQUIRING SENATE APPROVAL- *none* (approvals of new minors and options added to existing programs and major revisions to programs are reported in Section IV.A.1.a. for information) -

(B) ACADEMIC PERFORMANCE ISSUES / POLICIES / GOVERNANCE/AWARDS

Transfer Credit Policy – *Appendix A*
At a meeting on October, 8th 2015, APC reviewed and endorsed a proposal to revise the Transfer Credit Policy, in an effort to create a more fair system for students wishing to transfer credits to McGill from another university. The proposed revisions will align the Transfer Credit Policy with what is currently being done for students participating in a formal student exchange, meaning that students approved to transfer credits from another university could be eligible to transfer earned credits if the grade obtained in the host university course(s) is equal to or higher than the grade/CGPA required to graduate at the host university.

APC therefore recommends that Senate approve the following resolution:
Be it resolved that Senate approve the proposed revisions to the Transfer Credit Policy.

(C) CREATION OF NEW UNITS / NAME CHANGES / REPORTING CHANGES - *none*

(D) CHANGES IN DEGREE DESIGNATION - *none*

(E) INTER-UNIVERSITY PARTNERSHIPS – *none*

(F) OTHER - *none*

II. TO BE ENDORSED BY SENATE / PRESENTED TO SENATE FOR DISCUSSION – *none*

III. APPROVED BY APC IN THE NAME OF SENATE

(A) DEFINITIONS – *none*

(B) STUDENT EXCHANGE PARTNERSHIPS / CONTRACTS / INTERUNIVERSITY PARTNERSHIPS - *none*

(C) OTHER - *none*

IV. FOR THE INFORMATION OF SENATE

A) ACADEMIC UNIT REVIEWS
B) APPROVAL OF COURSES AND TEACHING PROGRAMS

1. Programs

a) APC approvals (new options/concentrations and major revisions to existing programs)

   i. New programs - *none*

   ii. Major revisions of existing programs - *none*

b) APC Subcommittee on Courses and Teaching Programs (SCTP) approvals (Summary reports: http://www.mcgill.ca/sctp/documents/)

   i. Moderate and minor program revisions

   Faculty of Agricultural and Environmental Sciences
   Approved by SCTP on 24th September 2015, reported to APC on 8th October 2015
   B.Sc. (Nutr.Sc.); Major in Dietetics (115 cr.)

   Faculty of Science
   Approved by SCTP on 24th September 2015, reported to APC on 8th October 2015
   B.A. & Sc.; Major in Chemistry (36 cr.)
   B.Sc.; Liberal Program; Core Science Component Chemistry; Biological (47 cr.)
   B.Sc.; Liberal Program; Core Science Component Chemistry; General (49 cr.)
   B.Sc.; Minor in Chemistry (18 cr.)

   ii. Program retirements

   Faculty of Science
   Approved by SCTP on 24th September 2015, reported to APC on 8th October 2015
   B.Sc.; Liberal Program; Core Science Component Chemistry; Physical (47 cr.)

2. Courses

   a) New Courses
   Reported as having been approved by SCTP on 24th September 2015: 7
   Faculty of Agricultural and Environmental Sciences: 1
   School of Continuing Studies: 1
   Faculty of Dentistry: 1
   Faculty of Engineering: 1
   Faculty of Science: 3

   b) Course Revisions
   Reported as having been approved by SCTP on 24th September 2015:18
   Faculty of Agricultural and Environmental Sciences: 12
   School of Continuing Studies: 1
   Schulich School of Music: 2
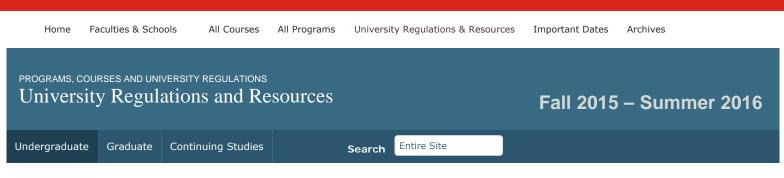   Faculty of Science: 3

   c) Course retirements
   Reported as having been approved by SCTP on 24th September 2015:1

(B) OTHER

PROGRAMS, COURSES AND UNIVERSITY REGULATIONS
University Regulations and Resources

Fall 2015 – Summer 2016

Transfer Credits

You may be granted credit for courses passed with a grade of C or better at other universities, as long as you are within the number of credits imposed by McGill's residency requirements and program requirements in some faculties.

In general, a maximum of 60 transfer credits from other institutions may be granted. You need a minimum of 60 credits completed at McGill to qualify for a McGill degree. You must be in satisfactory standing in order to be granted the transfer credits. Courses with grades of C-, P, and S are not considered for transfer credits. The letter grades applied by the host institution take precedence over the numerical grades if both are provided.

Effective Winter 2011, students who participate in a formal university exchange will be eligible to transfer earned credits back to McGill if the grade earned in the host university course(s) is equal to or higher than the grade / CGPA required to graduate from the host university. The policy will apply to both elective and required courses.

You need to obtain approval from your Student Affairs Office for courses taken at other universities. In some faculties, you need to obtain approval from your Student Affairs Office as well as from your academic adviser before you take the courses, especially if the courses are part of your program requirements.

Grades earned at the host university for transfer courses are not entered on your McGill transcript and are not part of the TGPA or CGPA calculation. Courses at a host university which you fail or from which you withdraw will appear on your McGill transcript with zero credit granted.

For universities outside Quebec, it is your responsibility to ensure that the host institution sends an official transcript to the Student Affairs Office. You must submit all documents required for approval of your transfer of credits with your faculty at McGill within four months of completing your exchange program or study away. If you are studying at another Quebec university on an Inter-University Transfer (IUT) agreement, the host university sends your grade(s) to McGill automatically. For additional information, see Quebec Inter-University Transfer Agreement.

Transcripts for transfer courses must be received by the following deadlines:

Graduation Term	Convocation
April 1, if your term of graduation is Winter	Convocation in Spring
August 15, if your term of graduation is Summer	Convocation in Fall
December 15, if your term of graduation is Fall	Degree granted February, Convocation in Spring

Transcripts not received by the appropriate date are considered for the next graduation period only.

Note for the Faculty of Arts: The Arts Office of Advising & Student Information Services (OASIS) does not encourage you to participate in any type of study away or exchange in the last term of your final year (U3), as this will delay your graduation to the next graduation period.

Note for the Faculty of Engineering: The number of transfer credits granted will be limited to ensure that you complete a minimum of 60 credits of courses at McGill taken to satisfy your degree requirements, excluding those taken to satisfy the Required Year 0 (Freshman) courses listed in your program.

Note for the Faculty of Law: A limited number of the credits required for the B.C.L./LL.B. degree program may be obtained in appropriate courses offered by other McGill faculties or other universities, with the approval of the Director (Student Life & Learning) before registration. The total number of credits allowed under this regulation must not exceed six non-law credits and six non-McGill law credits.

Note for the Faculty of Science (including B.A. & Sc.): The Science Office for Undergraduate Student Advising (SOUSA) does not encourage you to participate in any type of study away, or exchange in the last term of your final year (U3), as this will delay your graduation to the next graduation period.

Programs, Courses and University Regulations—2015-2016 (last updated Mar. 4, 2015) *(disclaimer)*

University Regulations and Resources

Proposed Transfer Credit Policy

http://www.mcgill.ca/study/university_regulations_and_resources/undergraduate/ug_gi_transfer_credits
University Regulations and Resources->Undergrad->Student Records->Transfer Credits

Transfer Credits

Students who have been approved to transfer credits from another university and students who participate in a formal university exchange could be eligible to transfer earned credits to McGill if the grade earned in the host university course(s) is equal to or higher than the grade/CGPA required to graduate from the host university. The policy will apply to both elective and required courses and to be counted, courses must be taken at the host institution for the same purpose (i.e. major, minor, elective etc.) that they would have at McGill. Please note that grade/GPA requirements may differ across programs and that your Student Affairs Office will determine the category to which credits are transferred to your program.

You need to obtain approval from your Student Affairs Office for courses taken at other universities. In some faculties, you need to obtain approval from your Student Affairs Office as well as from your academic adviser before you take the courses, especially if the courses are part of your program requirements. Please note that credits that have not been preapproved might not be transferred. Admissions, Faculties and Departments vet the courses they approve for credit and thus have the right to refuse certain courses that do not satisfy program requirements.

You may be granted credit for courses meeting the requirements described above at other universities, as long as you are within the number of credits imposed by McGill's residency requirements and program requirements in some faculties. In general, a minimum of 60 credits completed at McGill is needed to qualify for a McGill degree. You must be in satisfactory standing in order to be granted the transfer credits.

Grades earned at the host university for transfer courses are not entered on your McGill transcript and are not part of the TGPA or CGPA calculation. Courses at a host university which you fail or from which you withdraw will appear on your McGill transcript with zero credit granted.

For universities outside Quebec, it is your responsibility to ensure that the host institution sends an official transcript to the Student Affairs Office at McGill. You must submit all documents required for approval of your transfer of credits with your faculty at McGill within four months of completing your exchange program or study away. If you are studying at another Quebec university on an Inter-University Transfer (IUT) agreement, the host university sends your grade(s) to McGill automatically. For additional information, see Quebec Inter-University Transfer Agreement: McGill Students. Transcripts for transfer courses must be received by the following deadlines:

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25-Apr-15