

Academic Policy Committee

Thursday 3rd October 2013

3:00 - 5:00 p.m., in Room 302, James Building

Agenda

| | Documents | TIME |
|--|-----------------------------|-----------|
| 1. Proposed agenda | | |
| 2. Minutes of previous APC meeting held on 19th September 2013 <i>(for approval)</i> | <i>on APC website</i> | |
| 3. Business arising | | |
| 4. APC Subcommittee on Courses and Teaching Programs (SCTP) | | |
| a) Proposed amendments to composition and proposed membership <i>(for approval)</i> | Revised 13-APC-09-04 | |
| b) Admissions requirements and new program proposals | | |
| c) Approval path for new programs and major revisions to programs | | |
| 5. APC Subcommittee on Teaching and Learning (STL) | | |
| a) STL membership <i>(for approval)</i> | <i>13-APC-10-12</i> | |
| b) STL 2013 Annual Report to APC <i>(for information)</i> | <i>13-APC-10-13</i> | |
| 6. APC Subcommittee on Academic Unit Reviews <i>(for presentation and discussion)</i> | | |
| a) APC Assessments on Academic Unit Reviews and accountability requirements | | |
| b) Department of Anthropology (Faculty of Arts) | | 3:30 p.m. |
| i. Review documents: | 13-APC-10-10 | |
| a. Self Study | <i>Appendix a</i> | |
| b. Internal Reviewers Report | <i>Appendices b</i> | |
| c. External Reviewer's Report – Paul Brodwin | <i>Appendix c</i> | |
| d. External Reviewer's Report – Peter Gose | <i>Appendix d</i> | |
| e. Department Acting Chair's Comments | <i>Appendix e</i> | |
| f. Dean's Response | <i>Appendix f</i> | |
| ii. Summary of Review | 13-APC-10-11 | |
| <i>Subcommittee members: Prof. Dimitrios Berk (Dept of Chemical Engineering)</i> | | |
| <i>Ms. Haley Hatch-Dinel (UG student)</i> | | |
| c) Department of Translation & Written Communication (School of Continuing Studies) | | 3:50 p.m. |
| i. Review documents: | 13-APC-10-08 | |
| a. Self Study | <i>Appendix a</i> | |
| b. Internal Reviewers Report | <i>Appendices b and c</i> | |
| c. External Reviewers' Report, appended to b | | |
| d. Director's Comments | <i>Appendix d</i> | |
| e. Dean's Response | <i>Appendix e</i> | |
| ii. Summary of Review | 13-APC-10-09 | |
| <i>Subcommittee members: Ms Carole Urbain (Libraries) and Ms Joey Shea (SSMU)</i> | | |
| 7. Other business | | |

**Academic Policy Committee of Senate
2013-2014**

Membership

| | |
|--|-------------------------------|
| Provost, Chair of the Committee | Anthony C. Masi |
| Associate Provost (Policies, Procedures, and Equity), Vice Chair | Lydia White |
| Deputy Provost, Chair of the Subcommittee on Courses and Teaching Programs (SCTP) and Chair of the Subcommittee on Teaching and Learning (SCTL) | Ollivier Dyens |
| Associate Provost (Graduate Education) & Dean of Graduate and Postdoctoral Studies, Chair of the Council of Graduate and Postdoctoral Studies (CGPS) | Martin Kreiswirth |
| Associate Vice-Principal (Research and International Relations) and Chair of the APC Subcommittee on Continuing Education | Sarah Stroud |
| Dean of Continuing Studies | Judith Potter |
| Dean of Libraries or delegate | C. Colleen Cook/Carole Urbain |
| Interim Director, Teaching and Learning Services | Laura Winer |
| Board of Governors | Sally McDougall (2016) |
| Faculty of Agricultural and Environmental Sciences | William Hendershot (2014) |
| Faculty of Arts | John Galbraith (2015) |
| Faculty of Dentistry | Laura Stone (2014) |
| School of Information Studies, Faculty of Education | Kimiz Dalkir (2014) |
| Faculty of Engineering | Arun Misra (2014) |
| Faculty of Law | Wendy Adams (2014) |
| Desautels Faculty of Management | Emine Sarigöllü (2016) |
| Faculty of Medicine | Craig Mandato (2014) |
| Schulich School of Music | Steven Huebner (2015) |
| Faculty of Religious Studies | Ian Henderson (2016) |
| Faculty of Science | Laurie Hendren (2014) |
| Vice-President (University Affairs), SSMU | Joey Shea |
| Undergraduate student | Farzan Subhani |
| Undergraduate student | TBA |
| Graduate student | Boran Xu |
| Alternate graduate student | Alexander Deguise |
| Student, Macdonald Campus | Stephanie Somasundaram |
| Continuing Studies Student | TBA |
| Academic Planning Officer (Secretary to the Committee) | Helen M.C. Richard |

Meeting dates

Thursdays, from 3:00 to 5:00 p.m. in Room 302 James Administration Building, unless otherwise indicated

| | |
|------------|----------------------------|
| September: | 19 |
| October: | 3 and 31 |
| November: | 21 |
| December: | 12 |
| January: | 9 |
| February: | 6 and 20 |
| March: | 6 and 20 (Room 301, James) |
| April: | 3 and 17 |
| May: | 15 (Room 301, James) |