

**Academic Policy Committee- Thursday 12th May 2016
3 to 5 p.m. – James Administration Building, Room 301
Agenda**

1. Approval of Agenda

2. Minutes of Meeting of 21st April 2016 – for approval *on APC website*

3. Business Arising

- i. Update: Electronic approval of Guidelines for Developing a Research Portfolio
- ii. Report on the Senate meeting of 11th May 2016

4. New Business

- i. Subcommittee on Courses and Teaching Programs – *for approval*
 - SCTP report #11 on meeting of 7th April 2016 16-APC-05-69
 - Faculty of Engineering
 - B.Eng.; Minor in Nanotechnology (21-22 credits) – *Appendix A*
 - Graduate and Postdoctoral Studies
 - M.Sc. in Epidemiology; Non-Thesis – Pharmacoepidemiology (48 cr.) – *Appendix B*
 - Ph.D. in Epidemiology; Pharmacoepidemiology (0 cr.) – *Appendix C*
 - M.Sc. in Experimental Surgery; Global Surgery (45 cr.) – *Appendix D*
 - Master of Public Policy; Non-Thesis (45 cr.) – *Appendix E*
 - M.B.A. in Management; Non-Thesis – Business Analytics (57 cr.) – *Appendix F*
 - Faculty of Arts
 - B.A.; Minor Concentration in Health Geography (18 cr.) – *Appendix G*
- ii. Research Advisory Council – *for approval*
 - Memo for the creation of the McGill Centre for Islam and Science 16-APC-05-70
 - Proposal – *Appendix A*
- iii. Cyclical Unit Review Office – *for discussion*
 - Department of Food Science and Agricultural Chemistry
 - Self-Study 16-APC-05-71a
 - Review Committee Report 16-APC-05-71b
 - Department Response 16-APC-05-71c

Guest: Dr. Philip Smith, Cyclical Unit Review Office
- iv. Council of Graduate and Postdoctoral Studies – *for discussion*
 - Progress Tracking Form; Addition of Conflict of Interest 16-APC-05-72
- v. Subcommittee on Teaching and Learning – *for information*
 - Procedure for the Dissemination of Course Evaluation Results 16-APC-05-73
- vi. Office of the Provost and Vice-Principal (Academic) – *for information*
 - 2016-2017 APC Meeting Dates 16-APC-05-74

5. Other

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Academic Policy Committee Membership (2015-2016)

Ex-officio:

| | |
|---|----------------------------|
| Provost and Vice-Principal (Academic), <i>Chair</i> | Christopher Manfredi |
| Associate Provost (Policies, Procedures and Equity), <i>Vice-Chair</i> | Angela Campbell |
| Deputy Provost (Student Life and Learning) | Ollivier Dyens |
| Chair, Subcommittee on Courses and Teaching Programs | |
| Chair, Subcommittee on Teaching and Learning | |
| Dean of Graduate and Postdoctoral Studies or delegate | Josephine Nalbantoglu |
| Chair, Council on Graduate and Postdoctoral Studies | |
| Associate Vice-Principal (Research and International Relations) or delegate | Antonia Maioni |
| Chair, Subcommittee on Continuing Education | |
| Dean of Continuing Studies or delegate | Judith Potter |
| Dean of Libraries or delegate | Colleen Cook/Carole Urbain |
| Director, Teaching and Learning Services or delegate | Laura Winer/Mariela Tovar |

Representatives:

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|--|-----------------------------|
| Board of Governors | Sally McDougall (2016) |
| Faculty of Agricultural and Environmental Sciences | Marilyn Scott (2017) |
| Faculty of Arts | Eric Lewis (2018) |
| Faculty of Dentistry | Belinda Nicolau (2017) |
| Faculty of Education | Anila Asghar (2017) |
| Faculty of Engineering | Richard Chromik (2017) |
| Faculty of Law | Lara Khoury (2017) |
| Desautels Faculty of Management | Emine Sarigöllü (2016) |
| Faculty of Medicine | Terry Hébert (2017) |
| Schulich School of Music | William Caplin (2018) |
| Faculty of Religious Studies | Ian Henderson (2016) |
| Faculty of Science | Tamara Western (2017) |
| SSMU Vice-President, University Affairs | Chloe Rourke |
| Undergraduate Student | Cecilia MacArthur |
| Undergraduate Student | Erin Sobat |
| Graduate Student | Xavier St-Denis/Devin Mills |
| MacDonald Campus Student Representative | Mathieu Rouleau |
| Continuing Studies Student Representative | Guillermo Varela Vallespi |

Voice but no Vote:

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| University Registrar and Director of Enrolment Services | Kathleen Massey |
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Secretary:

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| Academic Program Officer | Victor Arshad |
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Meeting Dates (2015-2016)

Thursdays, from 3 to 5 p.m. in Room **301**, James Administration Building ***unless otherwise indicated***

| | |
|--|---|
| September 17 (Arts, 160) | February 4 and 18 |
| October 8 (MacDonald Engineering Building, 388) and 29 | March 17 and 31 |
| November 19 (MacDonald Engineering Building, 388) | April 21 (James Administration Building, 302) |
| December 10 | May 12 |
| January 14 | |