**PROPOSAL DEFENSE SCHEDULING CHECKLIST**

**(\*PhD students cannot schedule their Proposal Defense without completion of this list)**

**\_\_\_\_** I have submitted to the Graduate Program Coordinator, Dept. of Anthropology, a hard   
 copy of my research proposal, bibliographic essays; and essays from Theory 1 and 2 (all   
 spiral bound with a coloured sheet in between essays). I have submitted a PDF version of   
 **all** the above to **all** my committee members and the Graduate Program Coordinator.

\_\_\_\_ I have ensured that any ethical considerations related to my project are satisfied.

\_\_\_\_ I understand that once my proposal has been successfully defended, my bibliographic essays and proposal will remain on file in the department, and will be available for consultation/referral by faculty members and students.

\_\_\_\_ I have ensured that my language requirements related to my project are satisfied.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **SIGNATURE OF STUDENT**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **SIGNATURE OF GRAD. PROGRAM COORDINATOR**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **DATE**

Once this checklist is completed, you may schedule your defense for any day **at least two weeks** subsequent to the above date. The date for your Proposal Defense must be determined in consultation with your Committee members to ensure their availability.

**Congratulations and good luck!**